



ACADEMIC CALENDAR										
WINTER INTERSESSION 2018										
Tues	Jan	2	Classes Begin							
Tues	Jan	2	Last day to add classes and/or drop classes with 100% refund							
Wed	Jan	3	Last day to withdraw with a 50% refund							
Mon	Jan	8	Last day to withdraw							
Fri	Jan	12	Last day of classes							
SPRING SEMESTER 2018										
Full Semester				Cycle 1						
Thu	Jan	11	Orientation Day/Professional Day			Thu	Jan	11	Orientation Day/Professional Day	
Fri	Jan	12	Make-up Orientation Day if snow cancellation			Fri	Jan	12	Make-up Orientation Day if snow cancellation	
Mon	Jan	15	<i>Martin Luther King Day - no classes all campuses, day and evening</i>			Mon	Jan	15	<i>Martin Luther King Day - no classes all campuses, day and evening</i>	
Tue	Jan	16	Full Semester: Classes Begins			Tue	Jan	16	Cycle 1: Classes Begins	
Mon	Jan	22	Full Semester: Last day to add classes and/or drop classes with 100% refund			Mon	Jan	22	Cycle 1: Last day to add classes and/or drop class with 100% refund	
Mon	Jan	29	Full Semester: Last day to withdraw with a 50% refund			Mon	Jan	29	Cycle 1: Last day to withdraw with a 50% refund	
Fri	Feb	16	Full Semester: Gardner Day Academic Warnings Due			Thu	Feb	15	Cycle 1: Last day to withdraw	
Mon	Feb	19	<i>President's Day - no classes all campuses, day and evening</i>			Mon	Feb	19	<i>President's Day - no classes all campuses, day and evening</i>	
Tue	Feb	20	Monday Schedule (All Day Classes, all campuses)			Tue	Feb	20	Monday Schedule (All Day Classes, all campuses)	
Mon-Sat	Mar	12--17	<i>Spring Break - no classes all campuses, day and evening</i>			Wed	Mar	7	Cycle 1: Last day of classes	
						Mon-Sat	Mar	12--17	<i>Spring Break - no classes all campuses, day and evening</i>	
				Cycle 2						
						Mon	Mar	19	Cycle 2: Classes Begin	
						Sat	Mar	26	Cycle 2: Last day to add classes and/or drop classes with 100% refund	
Tue	Mar	27	Full Semester: Last day to withdraw			Mon	Apr	2	Cycle 2: Last day to withdraw with a 50% refund	
Mon-Fri	Apr	2-6	Continuing Student Priority advising/registration period for fall			Mon-Fri	Apr	2-6	Continuing Student Priority advising/registration period for fall	
Mon	Apr	16	<i>Patriot's Day - no classes all campuses, day and evening</i>			Mon	Apr	16	<i>Patriot's Day - no classes all campuses, day and evening</i>	
Wed	Apr	18	Monday Schedule (All Day Classes, all campuses)			Wed	Apr	18	Monday Schedule (All Day Classes, all campuses)	
						Wed	Apr	18	Cycle 2: Last day to withdraw	
Wed	May	9	Full Semester: Last day of classes			Mon	May	7	Cycle 2: Last day of classes	
Mon	May	14	Professional Day (Faculty)			Mon	May	14	Professional Day (Faculty)	
Wed	May	16								
Graduation										

The academic calendar is subject to change. Please refer to mwcc.edu/academic/academic-calendar.

ALL final exams/projects will be administered in the last week of classes at the regularly scheduled time and class meeting location, unless noted on the class syllabus.

9/15/2017



**Mount Wachusett
Community College**

444 Green Street, Gardner, MA 01440-1000

Key Registration Terms and Definitions

Adding a Course: Courses can be added anytime on or before the date listed on the Academic Calendar as “Last Day to add classes and drop classes with 100% refund.”

Dropping a Course: This term applies to the complete removal of a course from a student’s permanent record. This can be done through student’s WebConnect account or by contacting the Advising Center on or before the “Last Day to add classes and drop classes with 100% refund.” Dropped courses will not appear on the student’s transcript. If a student notifies the Advising Center after this date, the course will be considered a withdrawal, and will remain on the student’s permanent record with a grade of “W”. The date students request the withdrawal will determine whether there is any payment refund.

Never Attending: In the week after add/drop, instructors must report students who have never attended (never participated for online classes) per regulations of the Department of Higher Education. Students who never attend will be dropped from the class and charged 50% of the cost of the class. Students who change plans and decide not to take a class, should drop the course during the add/drop period on the academic calendar in order to not be charged for the course. The course will not appear on the student’s transcript. Financial aid may be reduced to reflect the reduction in active credit hours.

Stopping out: Instructors are also required to report students who stop attending at any point prior to the last day to withdraw, as noted on the academic calendar. It is the students’ responsibility to communicate with faculty regarding all absences/missed assignments. Students who are reported as “stopping out” will earn a grade of “F” and be charge 100% of the cost of the course. Financial aid may be reduced to reflect the reduction in active credit hours.

Course Withdrawal: Students CANNOT withdraw on WebConnect. In order to be considered as withdrawn from a course, a student must be withdrawn through the Advising Center on or before the date listed on the Academic Calendar as “Last Day to Withdraw.” If these requirements are met, the student will receive an automatic grade of W. There is a 50% refund period for withdrawals listed on the academic calendar. All withdrawals after the 50% period have no payment refund – students will pay the full price of the course.

Please note that dropping, never attending, stopping out, and withdrawing from courses may affect your financial aid award/eligibility.

Key Offices to contact for assistance with adding, dropping or withdrawing from courses:

Advising Center (978) 630-9109 or Advisor@mwcc.mass.edu

Leominster Campus (978) 630-9810 or Leominster@mwcc.mass.edu

Devens Campus (978) 630-9569 or Devens2@mwcc.mass.edu

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