

Please contact any of the directors or alumni@mwcc.edu with your comments.

Amended Alumni Association Bylaws 7/2014

Article I. Name and Officers

Section 1.1

Name:

The name is Mount Wachusett Community College Alumni [AssociationNetwork](#)

Section 1.2

Offices:

The primary office of the [AssociationAlumni Network](#) shall be 444 Green Street, Gardner, Massachusetts 01440

Section 1.3

Definition:

In this document the entity officially known as Mount Wachusett Community College Alumni [Association-Network](#) hereinafter [in this document](#) shall be referred to as the [AssociationAlumni](#). Mount Wachusett Community College may be referred to as the College. Mount Wachusett Community College Foundation, Inc. may be referred to as the Foundation. Board of Directors may be referred to as the Board.

Article II. Purpose and Legal Status

Section 2.1

Purpose:

The purpose of the [AssociationAlumni](#) is to *develop stronger relationships between alumni and students and to support and promote the goals, activities and educational opportunities of Mount Wachusett Community College.*

Section 2.2

Legal Status:

The [Association Alumni](#) shall be an entity of Mount Wachusett Community College Foundation, Inc. The College reserves the right to revoke its recognition and authorization of the [Association Alumni](#) in the unlikely event of some unforeseen exigency. The [Association Alumni](#) shall operate as an association and be administered through the Foundation. The [Association Alumni](#) may charge reasonable fees to offset costs associated with the programs it sponsors, and may collect dues for membership as established by its Board of Directors. All funds collected shall be deposited with the Foundation as part of the Alumni budget. The [Association Alumni](#) shall not engage in fund-raising activities except in cooperation with the Foundation and only after the Foundation's prior approval. All funds collected through such activities shall become part of the Alumni ~~Association~~-budget or shall be donated to the Foundation. No dividends or monetary profits or earnings of any kind shall be declared to the benefit of the [Association Alumni](#) or its members, nor to any private individual (except that reasonable compensation may be paid for services rendered to the [Association Alumni](#) affecting one or more elements of its mission or purpose.)

Article III. Membership

Section 3.1

Membership:

Membership in the Mount Wachusett Community College Alumni [Association Network](#) is open to any current or former MWCC student who has completed a course at the College.

Section 3.2

Honorary Membership:

Honorary Membership is a privileged status conferred by a majority vote of the Board. This status is given to individuals who have shown exceptional dedication to the [Alumni Association Alumni Network](#) of Mount Wachusett Community College. The individual does not have to be an alumni member.

Section 3.3

Dues:

No dues shall be collected for the Association.

Section 3.4

Rights of Members:

Rights of Members should include the following: All notices of Board meetings will be published. All members have the right to attend monthly meetings of the Board. They also have the right to have their names published in [Association Alumni](#) records, to receive [Association Alumni](#) publications, and to be nominated to the Board of Directors of the [Association Alumni](#). The board reserves the right to go into executive session at their discretion.

Article IV. Board of Directors

Section 4.1

Board of Directors:

The Board of Directors shall consist of not less than six members and shall include as ex-officio members the Vice President of Division of Advancement and Community Relations, the Executive Director of Mount Wachusett Community College Foundation, Inc. and the Director of Alumni Affairs and Annual Giving. Membership may include a current MWCC student and a member of the College faculty. Each director shall be elected for a term of two years. Election of directors may take place at any qualified meeting of the Board of Directors at which a quorum is present and voting. Board members may be elected to no more than two consecutive terms unless unanimously decided to the contrary. Only active members of the [Alumni Association Alumni Network](#) are eligible to serve on the Board of Directors. An absence from three (3) consecutive regular meetings without an excuse deemed valid and so voted by the Board of Directors, shall be construed as a resignation from the Board of Directors.

4.1.1.

Officers:

Annually, the Board of Directors shall elect the following officers:

President, Vice-President, Secretary and Treasurer. Officers may be elected to successive terms.

a. *Duties of the President:*

The President of the [Association Alumni](#) shall preside over the Board of Directors of the [Alumni Association Alumni Network](#) and shall oversee all activities of the [Association Alumni](#), except contracts that will be overseen by the Executive Director of the Foundation on behalf of the [Association Alumni](#), in the name of the Board of Directors. The President shall perform such duties usually inherent in such office, except that such duties may be delegated as the President sees fit.

b. *Duties of the Vice-President:*

The Vice-President of the [Alumni Association Alumni Network](#) shall act for the President in his/her absence and perform such other acts and duties as the President may direct.

c. *Duties of the Secretary:*

The Secretary of the [Alumni Association Alumni Network](#) shall keep a true and complete record of the proceedings of the meetings.

d. *Duties of the Treasurer:*

The Treasurer of the [Alumni Association Alumni Network](#), working with the Executive Director of the Foundation, shall keep a true and complete record of all monies held by the [Association Alumni](#).

e. *Dismissals, Resignations, and Recalls:*

Any officer elected or appointed by the Board of Directors may be removed by a majority vote of the Board of Directors whenever, in the Board's judgment, the best interest of the [Association Alumni](#) would be served thereby.

4.1.2.

Liaison:

Liaison is a status given to an alumni director when they can no longer fulfill the full commitment of a director position but still wishes to participate on the Board. Liaisons are expected to participate at a greater level than a regular association member, are not required to attend meetings and do not have the voting rights of a director.

Section 4.2

Quorum:

One third of the current elected directors shall constitute a quorum, and a majority of the directors present at the duly constituted meeting shall have the power to act except as otherwise specifically provided. In the absence of a quorum, any meeting of directors may be adjourned by a majority of the directors present, and no other business may be transacted.

Section 4.3

Duties and Powers:

The Duties and Powers of the Board of Directors of the MWCC [Alumni Association](#) [Alumni Network](#) are to direct the business and affairs of the [Alumni Association](#) and to provide guidance and oversight to the MWCC [Alumni Association](#) [Alumni Network](#) in a manner consistent with the policies of MWCC.

Section 4.4

Duties of Individual Directors:

In addition to the duties prescribed in 4.3, individual directors shall sign the Board Oath of Office, attend Board meetings, shall select and participate in the activities of one or more committees of the MWCC [Alumni Association](#) [Alumni Network](#), shall work together in a harmonious fashion for the good of the [Alumni Association](#) and shall use its best effort to promote and enhance the academic, athletic, civic and alumni programs of MWCC.

Section 4.5

Meetings: An Annual Meeting will be held during the month of April. Notice of this meeting shall be published for the benefit of the [Association Alumni](#)'s membership. The Board of Directors may hold regular meetings at their discretion, with notice, at the registered office of the [Association Alumni](#) or at such other place as they may designate. Emergency meetings of the Directors may be called at any time by the President, Vice-President, two Directors, or by the Director of Alumni Affairs and Annual Giving. Notices of both annual and regular meetings shall be posted on the [Alumni Association Alumni Network](#) web site and at two or more other public locations on the College campus a minimum of one week (defined as 5 business days) in advance of these meetings. The day after said notice is published shall count as day one of the required one week period. Notice of emergency meetings shall be given not less than 24 hours prior to the date of such emergency meetings, Board members, both regular and ex-officio shall be notified according to the same timetable required for public notice. A reasonable effort to contact a Director shall be acceptable.

Section 4.6

Voting:

Each member of the Board of Directors shall have one vote in matters coming before the Board. Members must be present to vote. Voting by proxy shall not be allowed.

Section 4.7

Anyone wishing to serve on the Board of Directors is required to attend one meeting as a guest. Applicants will also be required to fill out an application and send in a letter stating why they would like to become a member. At the next official Board meeting, the Directors will vote on whether to approve the application. All members are required to sign the Oath of Office.

Article V. Agents and Representatives

The Director of Alumni Affairs and Annual Giving may appoint agents and representatives of the [Association Alumni](#) with powers to perform acts and duties on behalf of the [Association Alumni](#) as recommended by the Board of Directors, so far as may be consistent with the Bylaws, to the extent authorized or permitted by law.

Articles VI. Contracts

The Board of Directors, except as in these bylaws, MWCC Foundation, Inc. bylaws and MWCC policy, may authorize the Executive Director of the Foundation to enter into any contract or execute and deliver any instrument in the name of, and on behalf of the [AssociationAlumni](#) and such authority may be general or confined to the specific instance; and unless so authorized by the Board of Directors, no officer, agent or employee shall have any power to bind the [AssociationAlumni](#) by any contract or engagement, or to pledge its credit or render it liable pecuniary for any purpose or to any amount.

Article VII. Committees

Section 7.1

The Executive Committee:

Shall consist of the President, Vice-President, Secretary, Treasurer, Past President, Executive Director of the Foundation, and Director of Alumni Affairs and Annual Giving. During the intervals between the meetings of the Board of Directors, the Executive Committee shall possess and may exercise all powers of the Board of Directors in managing and directing the affairs of the [AssociationAlumni](#) in all cases in which specific directions shall not have been given by the Board of Directors. All actions by the Executive Committee shall be reported to the Board of Directors at its next meeting succeeding such action shall be subject to revision and alteration by the Board, provided that no right of third parties shall be affected by such revision or alteration. The President of the Board of Directors will chair this committee. The Executive Committee shall be a permanent committee.

Section 7.2

The Board of Directors may create ad hoc and standing committees as deemed necessary to accomplish its purpose. Committee members may be drawn from the [AssociationAlumni](#)'s Board of Directors or from the [AssociationAlumni](#)'s general membership, and also may include interested persons who are neither Board members nor [AssociationAlumni](#) members. However, all committees shall be duly authorized by the Board of Directors and must contain at least one member of the Board.

Article VIII. Fiscal Year

The Fiscal Year of the ~~Alumni Association~~[Alumni Network](#) will be the 1st day of July each year and will end on the last day of June of each year.

Article IX. Budget

The ~~Alumni Association~~[Alumni Network](#) Budget will be drafted each year by the Director of Alumni Affairs and Annual Giving and presented to the Executive Director of the Foundation for review and approval by the Foundation Board of Directors.

Article X. Rules of the Meeting

Robert's Revised Rules of Order shall govern all meetings of the Association and any of its Committees, unless it conflicts with the laws of the State of Massachusetts, or bylaws of this Association, MWCC Foundation, Inc. or MWCC policy.

Article XI. Amendments

Bylaws can only be amended at a regular meeting of the Board of Directors by a two-thirds majority of the Board of Directors at the time of amending the bylaws. Amendments so adopted shall take effect immediately. The proposed amendments shall be submitted in writing to each Board member no less than two weeks prior to said meeting.

The foregoing Bylaws were adopted by the action of the duly called meeting held at 444 Green Street, Gardner, Massachusetts on the 19th day of January 2006.