Thank you for considering a career as a Physical Therapist Assistant at Mount Wachusett Community College.

This information packet explains the admissions process, as well as the entrance requirements for the A.S. Physical Therapist Assistant (PTA) program. Please read this information carefully. Admission to this program is competitive and seats are limited. Therefore, everyone who applies may not be admitted to the program. Files must be complete in order to be eligible for review by the Admission Committee.

If after reading this information packet, you still have questions please call the Office of Admissions office at 978-630-9110.

INFORMATION SESSIONS

General information sessions, as well as program open houses, are held throughout the year that will include program information, the admission process, and financial aid information. Please call the admissions office for a listing of dates and times. Visit our website at mwcc.edu.

HOW TO APPLY:

Applicants must submit the following information to the Office of Admissions:

- Completed PTA Admission Application.
- Verification of completion of high school or equivalency. Current high school students must submit a high school transcript. Education completed outside of the U.S. must be officially translated/evaluated for high school equivalency. Agencies can be found at www.naces.org.
- Official college transcripts (if applicable). Transfer credits for education completed outside of the U.S. must be evaluated for equivalency. Agencies can be found at www.naces.org.
- Documentation demonstrating that all minimum requirements for consideration have been met, including completion of science courses completed on or after May 15, 2009.
- Complete College Placement Testing (CPT) by registering online at mwcc.edu/testing/appointment or by calling 978-630-9244. Official testing scores may be accepted from other colleges. Previous college coursework may be used in place of CPT to demonstrate English, reading and math requirements.
- A writing sample in the form of an essay describing how you became interested in physical therapy.

Application Deadline

May 15th
Physical Therapist Assistant

Physical therapist assistants implement treatment procedures in the rehabilitation of injured, ill or debilitated individuals. The Physical Therapist Assistant Degree program prepares individuals to work in the healthcare field under the direct supervision of a physical therapist in a variety of settings. The program also prepares students for the PTA licensure examination in the student's respective state of practice. The program is accredited by The Commission on Accreditation in Physical Therapy Education.

REQUIREMENTS FOR CONSIDERATION

All applicants must meet the following criteria at time of application.

1. Completion of a 4-credit (BIO115) Human Biology or (BIO199) Anatomy & Physiology I (4 credits) with a grade of a ‘C+’ or greater completed at an accredited college within five years of application. College course must have been completed at time of application to be considered.

2. All applicants must meet the following criteria at time of application (May 15th).
   a. College Placement Testing completed within three years of the application deadline demonstrating the following placement:
      • Sentence Skills: 68 or greater
      • Writing Sample: 5 or greater
      • Reading Placement: 69 or greater
      • Math Placement: 65 - 95

You may schedule your testing by calling 978-630-9244 or online at mwcc.edu/testing/appointment. College coursework may be used in place of testing scores. Acceptable coursework completed within three years of application includes completion of ENG101 and MAT126 or higher with a grade of C+ or greater.

   b. Completed college coursework in fundamentals of reading and writing with a grade of a ‘C+’ or higher, and MAT126 or higher with a grade of C+ or greater allowing advancement in college level coursework.

TECHNICAL STANDARDS

Students entering the Physical Therapist Assistant Degree (PTA) program must be able to demonstrate the ability to:

1. Comprehend textbook material at the 11th grade level.
2. Communicate and assimilate information either in spoken, printed, signed, or computer voice format.
3. Gather, analyze, and draw conclusions from data.
4. Stand for a minimum of two hours.
5. Walk for a minimum of six hours, not necessarily consecutively.
6. Stoop, bend and twist for a minimum of 30 minutes at a time and be able to repeat this activity at frequent intervals.
7. Lift a 40-pound person or assist with a larger person and transfer the person from one location to another.
9. Use the small muscle dexterity necessary to do such tasks as gloving, gowning, and operating controls on machinery.
10. Respond to spoken words, monitor signals, call bells, and vital sign assessment equipment.
11. Identify behaviors that would endanger a person’s life or safety and intervene quickly in a crisis situation with an appropriate solution.
12. Remain calm, rational, decisive, and in control at all times, especially during emergency situations.
13. Exhibit social skills appropriate to professional interactions.
14. Maintain cleanliness and personal grooming consistent with close personal contact.
15. Function without causing harm to self or others if under the influence of prescription or over-the-counter medications.

Students are expected to meet the technical standards for enrollment in college programs. In some cases, assessment and developmental courses may help students meet these standards. Technical standards must be met with or without accommodations. The college complies with the requirements of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act of 1990. Therefore, the College will make a reasonable accommodation for an applicant with a disability who is otherwise qualified.

ACCREDITATION

MWCC's Physical Therapist Assistant (PTA) program is accredited by the Commission on Accreditation in Physical Therapy Education, which is the functioning body for accrediting educational programs for the preparation of physical therapist assistants. The commission is an appointed group of the American Physical Therapy Association.
PROGRAM COMPETENCIES

Upon graduation from this program students shall have demonstrated the ability to:

- Consistently demonstrate appropriate role utilization of the physical therapist assistant within the plan of care and the working relationship of the PTA to the supervising physical therapist in the application of an established treatment plan.
- Integrate into practice the Guidelines of Ethical Conduct/Standards of Practice for PTAs in an effort to assure safe and proper conduct for all interactions within the profession.
- Demonstrate entry-level competence and skill in the implementation of a comprehensive treatment plan including appropriate modifications according to patient response, patient practitioner interactions, and participation in discharge planning and follow-up.
- Perform with entry-level competence assessment procedures integrating the findings of such procedures to the patient’s plan of care.
- Identify and demonstrate consistent behavior of interactions and teaching with healthcare professionals, patients and their families while providing the desired psycho-social support among diverse populations.
- Demonstrate effective and accurate written and verbal communication skills in documenting the relevant aspects of patient care including patient response and progress.
- Integrate information obtained from professional literature review into their clinical practice.
- Demonstrate consistent commitment to lifelong learning through regular participation in continuing education.
- Demonstrate successful performance on state licensure examination.
- Function within the ethical and legal framework of a Physical Therapist Assistant.

SPECIAL PROGRAM REQUIREMENTS

- Health examination conducted within the past two years by a licensed health care provider.
- Proof of current immunizations (DPT, MMR, Varicella, Hepatitis B series with follow-up TITRE and TB screening) must be provided to the Health Office. Contact the health services office at 978-630-9136 for more information.
- Liability Insurance of $1,000,000/$3,000,000 coverage is required. Students will be covered under the college’s liability insurance policy, which will be billed through student fees.
- (CPR) Certification (Professional Rescuer, Health Provider) is required. A course will be offered in the fall semester for those in need.
- All PTA students must participate in the Massachusetts Community College Health Insurance or provide accurate information regarding comparable coverage.
- Completion of CORI/SORI form as well as drug testing required by clinical agency.

CORI POLICY (Criminal Offender Records Information) SORI POLICY (Sexual Offender Records Information)

Criminal Offender Records Information (CORI) check procedure has been implemented for students whose services entails the potential for unsupervised contact with persons from vulnerable population (i.e., children, the elderly, the disabled).

The Criminal History Systems Board has authorized MWCC to receive criminal record information regarding present or prospective employees working with the vulnerable populations, and for trainees/student who will need a CORI clearance to work in education work sites (i.e., day care centers, hospitals, and health care facilities, schools, etc.).

Individuals requiring CORI checks will also have Sexual Offender Records Information consistent with current Commonwealth of Massachusetts law M.G.L. C. §§ 178C-178P. Record storage and usage will be in compliance with (M.G.L. C. 275 § 4). Depending upon the results of a CORI or SORI check, a person’s eligibility to participate in the PTA program may be affected.

Compliance with licensure laws in the state of Massachusetts require all Physical Therapist Assistant Degree applicants to furnish satisfactory proof of “good moral character” (M.G.L. Chapter 112, Sections 23A and 23Q). Physical Therapist Assistant students will be required to complete a CORI (Criminal Offender Record Information) check. It must be understood that a conviction in a court of law may prevent them from being placed in a clinical agency. This then will not allow successful completion of the Physical Therapist Assistant program. In addition, it will delay and may prohibit their eligibility to take their respective state’s PTA Licensure Examination.

Please note: Drug testing may be required by clinical agencies for all students.

QUESTIONS & ANSWERS

How do I make an appointment to complete my placement testing?

Once you have submitted a college application, you may contact the Testing Center to schedule a time to complete your placement testing by registering online at mwcc.edu/testing/appointment or by calling (978) 630-9244. Placement testing is available both day and evening. If you completed placement testing in the past three years, these scores can be used if they meet the program requirements. An additional fee of $10.00 will be charged for those individuals who request to retest.

If I will not meet both the math and science requirements by deadline, will my file be reviewed?

No, unfortunately your file will not go to committee. Only those applicants who display both the math and science requirements at time of deadline will be reviewed. (see minimum requirements for consideration).

I haven’t completed the coursework needed to apply to the PTA program yet. Can I still come to MWCC?

YES! Students are encouraged to enter the college as a “General Studies - Allied Health Degree (GSAH)” student. In this major, you will be identified as a potential PTA applicant and will be assigned to an advisor that will assist you in establishing an educational plan. As a student in this major, you may complete any of your non-PTA courses (i.e. English, mathematics, sciences, psychology, etc.) then apply to the program when you have met the requirements for consideration.

(continued on next page)
How is my file going to be evaluated?
The PTA Admissions Committee evaluates complete application files within thirty days of the May 15 application deadline. Applicants are rated on a point scale in the following categories:

1. Completion of pre-requisite coursework
2. Overall GPA
3. Placement from the MWCC assessment test

Can I work and attend classes full-time?
Physical Therapist Assistant and science coursework is complex and requires a personal commitment. Part-time employment may be appropriate, but will need to be flexible in order to accommodate school requirements. Students are encouraged to balance their employment and school responsibilities.

Where do I attend a clinical setting or placement, and how do I get there?
PTA students are responsible for their own transportation to clinical sites which are located throughout central Massachusetts and southern New Hampshire. A student may be asked to travel up to one hour in distance from their home to attend clinical. A complete listing of clinical sites is available to PTA students from the program’s Clinical Coordinator.

Is there an interview for admission?
An interview is not required for admission. An applicant may request an interview with the Physical Therapist Program Chair, Jackie Shaker, by calling (978) 630-9287 by calling (978) 630-9265.

If I am not accepted into the Physical Therapist Assistant (PTA) program, will my application automatically be considered for another program at the college?
No. If you would like your application considered for another major, you must contact the office of admissions at (978) 630-9110.

Can I apply for Financial Aid?
Yes. Inquire at the Financial Aid Office, (978) 630-9169.

I still have more questions, how do I get them answered?
Appointments may be made with the Physical Therapist Assistant Department Chairperson, Jackie Shaker, by calling (978) 630-9287. You can also receive information by attending information sessions. Call admissions for specific information session dates and times.

Additionally, what must I be aware of?
- It is up to the applicant to read the Technical Standards and understand that it is his/her responsibility to discuss any accommodation that he/she may need by contacting the Counselor for Students with Disabilities at 978-630-9120.
- The applicant is responsible for ensuring that his/her application file is complete and that all items are received by the deadlines.
- Interested applicants are encouraged to register in the Allied Health Degree and will be allowed to take PTA101 as well other courses needed to meet requirements for consideration then apply for acceptance for fall 2014.
- While there has traditionally been no direct transfer route for PTA graduates, they may choose from a variety of higher level degrees such as exercise physiology, pre-physical therapy, and massage therapy or other complementary health care programs. Consult with your academic advisor.
- Special requirements: PTA students are required to keep pace with the incoming class and must take courses in sequential order. Applicants must meet all requirements for consideration before entering the program. Students must meet technical standards and additional requirements including immunizations, CPR certification, liability insurance, and a Criminal/Sexual Offender Records Information (CORI/SORI) check. Students must maintain a C+ (77 percent) or better in all PTA courses to maintain good standing.

In compliance with the Clery Act (20 U.S.C. 1092(a) and (f)), all prospective students are entitled to review the MWCC Annual Security Report. This report may be accessed online at www.mwcc.edu or by request through the Office of Admissions.

Mount Wachusett Community College seeks to provide equal educational and employment opportunities and does not discriminate on the basis of race, color, religious creed, age, physical or mental disability, sex, national origin or ancestry, marital status, sexual orientation, genetic information, or veteran status.
Estimated Cost and Classroom/ Clinical Schedule

Outlined below are estimated expenses and classroom/clinical schedule requirements associated with the PTA program. This estimate is based upon Fall 2013 Massachusetts resident tuition and fee day rates of $190/credit. Additional per semester fees have been added that include a registration fee, technology access fee, student activity (if applicable), and LEM - Library, equipment and materials fee (if applicable). Tuition and fees are subject to change and tuition/fee rates may vary based on course selection.

**Prerequisite Semester**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Tuition Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT126</td>
<td>3</td>
<td>570</td>
</tr>
<tr>
<td>ENG101</td>
<td>3</td>
<td>570</td>
</tr>
<tr>
<td>PSY105</td>
<td>3</td>
<td>570</td>
</tr>
<tr>
<td>CIS127</td>
<td>3</td>
<td>570</td>
</tr>
<tr>
<td>Humanities</td>
<td>3</td>
<td>570</td>
</tr>
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</table>

Per Semester Fees: 125

**Approximate Tuition/Fee Cost:** $2,975

**Semester I**

<table>
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<tr>
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<tr>
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<td>190</td>
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<tr>
<td>PTA102</td>
<td>4</td>
<td>760</td>
</tr>
<tr>
<td>PTA104</td>
<td>4</td>
<td>760</td>
</tr>
<tr>
<td>BIO199</td>
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<td>760</td>
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</table>

Per Semester Fees: 125

**Approximate Tuition/Fee Cost:** $2,595

**Winter Intersession**

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<thead>
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<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PTA105</td>
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</tbody>
</table>

Per Semester Fees: 125

**Approximate Tuition/Fee Cost:** $595

**Semester II**

<table>
<thead>
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</tr>
</thead>
<tbody>
<tr>
<td>ENG102</td>
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<td>570</td>
</tr>
<tr>
<td>BIO204</td>
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<td>760</td>
</tr>
<tr>
<td>PTA107</td>
<td>4</td>
<td>760</td>
</tr>
<tr>
<td>PTA108</td>
<td>4</td>
<td>760</td>
</tr>
<tr>
<td>PTA139</td>
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<td>760</td>
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</table>

Per Semester Fees: 125

**Approximate Tuition/Fee Cost:** $3,735

**Summer Session**

<table>
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</thead>
<tbody>
<tr>
<td>PTA110</td>
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<td>570</td>
</tr>
</tbody>
</table>

Per Semester Fees: 125

**Approximate Tuition/Fee Cost:** $595

**Semester III**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
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<td>PTA112</td>
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<td>570</td>
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<tr>
<td>PTA114</td>
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<td>760</td>
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</table>

Per Semester Fees: 125

**Approximate Tuition/Fee Cost:** $2,785

**Semester IV**

<table>
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</thead>
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<tr>
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<td>950</td>
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<tr>
<td>PTA117</td>
<td>3</td>
<td>570</td>
</tr>
<tr>
<td>PTA118</td>
<td>1</td>
<td>190</td>
</tr>
<tr>
<td>PTA119</td>
<td>5</td>
<td>950</td>
</tr>
</tbody>
</table>

Per Semester Fees: 125

**Approximate Tuition/Fee Cost:** $2,785

College Health Insurance Plan ($1,603/year)

Note: If you already have health insurance, you will not need to purchase college insurance.

Miscellaneous Program Expenses:

- Professional Equipment, Liability Insurance
- CPR, Textbooks and Miscellaneous Materials

**APPROXIMATE TOTAL PROGRAM COST**

$21,991

**Approximate classroom/clinical schedule for PTA courses only:**

**Fall - Year 1**

Academics

**Winter Intersession**

Academics - 2 weeks (full-time)

**Spring - Year 1**

Academics

**Summer - (May-June)**

Clinicals - 4 weeks (full-time)

**Fall - Year 2**

Academics

**Spring - Year 2**

6 weeks - Clinical (full-time)

3 weeks - Academics

6 weeks - Clinicals (full-time)

This schedule is an estimated schedule only. Classes/clinicals are not held on weekend days.

* These courses must be taken concurrently or prior to PTA courses specified for that particular semester
+ 120 hours in a clinical setting
++ 240 hours in a clinical setting

Career options: PTAs assist PTs in acute care and rehabilitation hospitals, long-term care, private practices, school systems, and home care/visiting nurse associations.

Earning potential: $35,000 - $45,000 per year.
ATTENDANCE INFORMATION

Name: ____________________________________________

Social Security Number: ___________ - _________ - ___________ Email: ________________________________

Mailing Address: __________________________________________________________

Permanent Address: __________________________________________________________

Phone Numbers: Home: ___________________________ Cell: ___________________________ Work: ___________________________

Date of Birth: _________/_______/_______

Gender: ☐ Male ☐ Female

Citizenship (REQUIRED): Country of Birth ___________________________ Country of Citizenship ___________________________

☐ I am a U.S. Citizen
☐ I am a Permanent Resident. Must provide Alien Registration Number ___________________________
☐ I am a Lawful Immigrant. Must provide work authorization documentation.
☐ I am a Non-Citizen. My current status is: (check all that apply)
  ☐ In the country with a (presentation of current visa required): ☐ visitor visa ☐ student visa ☐ other
  ☐ I wish to obtain a student visa (Must submit International Student Application with additional documentation)

I plan to begin classes: ☐ Fall, Sept. _______(Yr.) ☐ Spring, Jan. ______(Yr.) ☐ Summer, May ______(Yr.) or ☐ July ______(Yr.)

Have you ever attended/applied to Mount Wachusett Community College? ☐ yes ☐ no
If applied only, in what year? ___________________________ If attended, last year of attendance: ___________________________

PERSONAL INFORMATION

Ethnic Background: Do you identify yourself as: ☐ Hispanic or Latino ☐ Not Hispanic or Latino

Race: Select one or more races, as you identify yourself:

☐ American Indian or ☐ Asian ☐ Black or African American ☐ White
  ☐ Alaskan Native ☐ Cape Verdean ☐ Native Hawaiian or Pacific Islander

Marital Status: ☐ Married ☐ Single ☐ Divorced ☐ Separated ☐ Widowed

Military Service (important to assist with determining possible eligibility for education benefits):

☐ Member of the armed forces on active duty
☐ Member of the armed forces (or spouse/unemancipated child) on active duty in MA.
☐ Member of the National Guard/Reserve
☐ Military Veteran

Emergency Contact Person: Name: ____________________________________________ Relationship to the Applicant: __________________________

Address:________________________________________________________________________________________

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Office of Admissions I 444 Green St., Gardner, MA 01440
P: 978-630-9110 | F: 978-630-9554 I admissions@mwcc.edu
EDUCATION INFORMATION

Have you been awarded your high school diploma or GED certificate?  □ yes  □ no
If yes, you must provide the following information: I have a: (check one)
□ High School Diploma  □ GED Certificate  □ Certificate of Completion  □ Home School Diploma

Name of High School/Home School/Testing Center: ________________________________  Location: ________________

Date Awarded (month/yr): _____/______ (documents awarded outside of the U.S. must be evaluated to meet U.S. standards) City State

If no, select and complete one of the following:
□ I am a current high school/home school student at ____________________________________________ I intend to graduate _____/______ Name of school  City  State

□ I am not a high school student and do not have my GED

Have you completed courses at a college other than MWCC? □ yes □ no (if no, move to “Residency Information”) What is your highest level of college completed?
□ Completed some college  □ Associate Degree  □ Bachelor Degree’s  □ Master Degree  □ Doctor’s Degree  □ Certificate or Degree from MWCC

Please list all colleges you have attended (other than MWCC):

<table>
<thead>
<tr>
<th>College</th>
<th>City</th>
<th>State</th>
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RESIDENCY INFORMATION (Required by all applicants)

Please select one of the following:
□ I have lived in Massachusetts continuously since: (Month/Year) _____/______
If less than (6) months, previous state of residence: ____________________________________________________________
□ I do not live in Massachusetts. Current state of residence: ____________________________________________________
□ I am an eligible participant in the New England Board of Higher Education’s Regional Student Program.
□ I am a member of the armed forces (or spouse or unemancipated child) on active duty in Massachusetts.

□ I do not reside in Massachusetts, but have a parent who provides financial support and who is a legal Massachusetts resident. Therefore, I qualify in-state residency. (Documentation is required and applies only to students 24 years of age or younger.)

□ I have been a Massachusetts resident for six (6) continuous months and intend to remain here. As proof of my intent to remain in Massachusetts, I possess at least 2 of the following documents, which I shall present to the institution upon request. These documents* are dated within one (1) year of the start date of the academic semester for which I seek to enroll (except possibly for my high school diploma). The institution reserves the right to make any additional inquiries regarding the applicant’s status and to require submission of any additional documentation it deems necessary. Please check-off those documents you possess as proof of your intent to remain in Massachusetts.

□ Valid Driver’s License  □ Utility Bills*  □ Employment Pay Stub*  □ Valid Car Registration
□ Voter Registration*  □ State/Federal Tax Returns*  □ Mass. High School Diploma  □ Signed Lease or Rent Receipt*
□ Military Home of Record*  □ Record of Parents’ Residency for Unemancipated Person*
□ Other ____________________________
PROGRAM OF STUDY

Are you a current MWCC student? □Yes □No

Have you completed courses at MWCC? □Yes □No If Yes, approximately how many credits have you completed at MWCC? ____________

What is your highest level of academic achievement? □Some College □Associates □Bachelors □Masters □Not Applicable

Will you be asking the Committee to review college transcripts from college(s) other than MWCC? □Yes □No

If Yes, from which college(s)? __________________________________________________________

Have you ever applied to MWCC’s PTA program? □Yes □No Have you ever been accepted to our PTA program? □Yes □No

How have you met the math requirement?
□Completed a college course equal or greater than MAT126 with a grade of ‘C+’ or greater at ________________________________________________________________
□Met with College Placement Testing

How have you met the science requirement?
□Completed a 4-credit college science course with a grade of ‘C+’ or greater at ________________________________________________________________.

I have read the Technical Standards and understand that it is my responsibility to discuss any accommodation that I may need with the appropriate College representative. □Yes □No

SIGNATURE

I hereby apply to MWCC. I agree to accept the regulations and requirements of the college and will cooperate with the students, faculty, and administration in the maintenance of high standards and appropriate conduct. I understand that concealment of facts or untruthful statements may result in my application being withdrawn or cause me to be dismissed from Mount Wachusett Community College. The information I have provided is true and correct to the best of my knowledge.

Applicant Signature __________________________ Date __________

Parent or Guardian Signature __________________________ Date __________
(Required if applicant is under the age of 18 at time of application)

Office use only:
Date Received: __________________________
Physical Therapist Assistant
Application & Information Packet

Application for Entrance: September 2014
Application Deadline: May 15, 2014

Contact & Campuses

Office of Admissions
Tel: 978-630-9110
Fax: 978-630-9554
Email: admissions@mwcc.edu
Web: mwcc.edu/admissions

Financial Aid Office
Tel: 978-630-9169
Fax: 978-630-9459
Email: financialaid@mwcc.mass.edu
Web: mwcc.edu/financial

Student Accounts Office
Tel: 978-630-9386
Fax: 978-630-9459
Email: bursar@mwcc.mass.edu
Web: mwcc.edu/student-accounts

Gardner
444 Green Street
Gardner, MA 01440
978-630-9110

Devens
One Jackson Place
27 Jackson Rd.
Devens, MA 01434
978-630-9569

Leominster
100 Erdman Way
Leominster, MA 01453
978-630-9810

Fitchburg
275 Nichols Road
Fitchburg, MA 01420
978-630-9413