Preparing for Finals

Final exams are the epitome of the college experience. Avoid the stress usually associated with final exams by following these simple tips:

- Each class is allotted a two-hour block to give a final exam or presentation; therefore, final exams receive a separate schedule that may not mirror your class schedule. It is your responsibility to plan accordingly.
- MWCC will post the final exam schedule on iConnect.
- Check the final exam schedule for time, date and location for all of your classes.
- Note any scheduling conflicts (two finals scheduled for the same date and time). YOU must notify one of your professors if there is a time conflict and make arrangements to complete the exam during the scheduled conflict sessions.
- Develop a study plan two weeks before exams begin. Look at your syllabus or talk with your professor about the type of exam that will be given (unit or cumulative).
- Review your materials frequently, but don’t neglect your end-of-the-semester assignments.
- Create practice tests. Write down and answer questions that may appear on the final. Look at semester exams and quizzes for examples.
- Use time management strategies. Schedule time for studying as well as relaxing.
- Avoid stress by feeling confident on the day of the exam. Stress can cause us to forget information. Approaching the exam with a confident, positive attitude—in addition to studying and being well-rested—will help you to earn the highest grade possible.

Stay Healthy Tips

A healthier you is a more successful you. To stay in the game for the rest of the semester, follow these health tips from the Massachusetts Department of Public Health, Division of Epidemiology and Immunization (We added a couple for good measure):

- Consult your physician to determine if you should get a flu shot this season.
- Wash your hands often and thoroughly with regular soap and water after:
  o Sneezing or coughing into your hands or tissues
  o Touching your eyes, nose, or mouth
  o Taking care of someone who is sick
  o Shaking hands
  o Eating (absolutely before too)
  o Tending to your or someone else’s personal hygiene
  o Handling uncooked foods
  o Handling garbage
  o Petting animals
  o Treating scrapes, cuts, blisters, or burns
  o Using computers

Be well, friends!

If you have a disability and require accommodations in order to participate fully in Program activities, please contact the Program Director to discuss your specific needs.

Affirmative Action/Equal Opportunity Institution
Spring 2015 Registration

The Rx Program is here to help you with the registration process. We can assist you with:
- Completing a degree audit via DegreeWorks
- Ensuring that your classes fulfill degree and transfer requirements
- Registering for classes through WebConnect
- Addressing any other registration or degree related concerns

Please come in to schedule a time to meet with an Rx Program staff member. Sign-up sheets can be found on our doors. We encourage students to register for classes from November 5 to November 14.

ADVISING DAY: November 5 (No day classes)

WHEN TO REGISTER
- Early registration for Rx students begins October 30. Take advantage of this opportunity to get your schedule in place early!
- Beginning November 5, all returning MWCC students can register for January Intersession and Spring 2015 classes. Course selection can be viewed through iConnect.
- Although students can register for classes until the end of the first week of classes, THE BEST STRATEGY IS TO REGISTER EARLY. By registering early, students have a wider selection of courses, meeting times, and professors as well as the ability to better plan work and other schedules for next semester.
- NOTE: January Intersession classes begin on Monday, January 5. Spring semester classes begin on Tuesday, January 20.

TIPS FOR A SMOOTH REGISTRATION
1. Meet With Your Advisor
   - You should always plan on meeting with your advisor even if you register online. This step will help you achieve your educational goals in a timely, successful manner.

2. Select the Correct Classes for Your Degree
   - Pay careful attention to course selection. Need more information about a course? Read the course description in the online college catalog, speak to the professor teaching the course, or ask another student who has taken that class.
   - If you plan to graduate in December 2015 and need a course that is only offered in the spring, make sure to register for that course.
   - Register for courses that fit your schedule.
   - You cannot attend a class that ends at 1:45 pm and expect to be at work in Fitchburg at 2 pm.

3. How to Register
   - Students can register for classes by going online and using the WebConnect tool through iConnect or by meeting with an Rx Program advisor.
   - To access the online registration screen:
     - Log on to iConnect and click on the WebConnect icon.
   - Click on the “Student and Financial Aid” link
   - Click on the “Registration” link to bring up the registration menu.
   - Select the term from the drop down box. Click submit.
   - Click on the “Add or Drop Classes” link. You can search for classes here or enter the CRN numbers of the courses you have selected. If you click on the “Add to Worksheet” button, the course will be transmitted to your registration form, BUT NOT ADDED to your course schedule officially.
   - Once you have entered all of the CRNs, click on the “Submit Changes” button to complete your registration.
   - Registering online allows students the flexibility to register at their convenience.
   - NOTE: Make sure to go over your course selection with an advisor either before or after you register.

4. Thinking About a Web Course?
   - Ask yourself these questions:
     1. Am I self motivated?
     2. Do I have strong time management skills?
     3. Do I have 8-12 hours a week to put towards a web course?

5. Payment
   - Keep the college payment policy in mind: Payment of all charges is due in full by the due date specified on your bill. Bills are emailed to students.

   Your financial aid package can be reviewed on WebConnect. Options such as payment plans and loans are available if your costs are not completely covered by financial aid. See us if you have questions.

   Students who have not paid their bills or who have not set up payment plans through Student Accounts will be dropped from their classes.

   NOTE: Please be aware that financial aid will only pay for you to retake a course that you have passed one time. (D is considered a passing grade.)

   Health Insurance Waiver: If you waived your insurance for the fall 2014 semester, your waiver will continue to apply for the spring 2015 semester.

   If you were enrolled in less than 9 credits in the fall and are enrolling in 9 or more credits for the spring semester and carry your own health insurance, you will need to waive the cost of the school insurance.

   Remember: Intersession classes are billed along with spring 2015 courses, so they will count towards your credit load for insurance purposes.

   Questions? Come see an Rx Program staff member.