DegreeWorks
Student View

Start near. Go far.
What is DegreeWorks?

Degree Works is a web-based application that allows students to view their progress towards a degree. On screen or in the form of a two to four page print out, it lists all requirements including: courses previously taken, courses currently enrolled, assessment tests, transfer credits and much more.

Benefits of DegreeWorks

• Supports real time delivery of degree completion information through intuitive web self-service interfaces.

• Degree audit shows progress toward degree completion in an easy to read format including:
  – a visual completion bar
  – individual course requirements needed to complete the degree

• What If audit shows how progress toward degree completion changes if they add a certificate or change their program.
Overview

- Accessing DegreeWorks
- Understanding the Worksheet
- Performing a What If scenario
Accessing DegreeWorks

Through iConnect:

- What classes do you need to complete your degree?
- Which requirements have you already completed?
- What if you want to change your major?

Click the DegreeWorks icon
Understanding the Worksheet:

**Active Major** is indicated, click the degree box for second major or certificate

Access semester based **course history** and active student **holds**

**Student View**: provides important student and program information

**Legend**: understanding your degree audit
Degree Progress bar: indicates the percent of degree completion.

Program GPA must be above 2.0 for graduation.

This block indicates what is required for graduation.

Indicates courses required to complete major requirements. (See legend on previous page)

Lists courses that fulfill specific requirements.

Click on subject code for course description and course listing.
Insufficient Courses: This block lists courses in which the student received a grade of (I)ncomplete, (F)ail, or (W)ithdrawal. These courses are not counted toward the requirements of the degree.

In Progress: Courses registered for but not completed.

Not counted: this block includes courses which do not apply to the student’s degree program.

College Placement Test scores.
Of Interest:

- For students with either
  - 2 AA or 2 AS degree programs
  - An associates degree and a certificate program
Performing a What If Scenario

If you are thinking about changing your degree or certificate program, DegreeWorks has provided the **What If** tool to enable you to apply your course history to a sample audit with any of these changes. This tool will also allow you to enter future courses to see how they will apply using the Look Ahead feature.

**To access the What If Option**, click on the “What If” link on the left side of the audit under the “Worksheets” tab.
Once on the **What If screen**, you will use the drop down boxes to select the desired degree or certificate program, as well as add additional future classes to the audit scenario.

**Step 1:** Select another degree or certificate from the drop down menu.

**Optional Step:** Add future courses. Access course descriptions through the “find” button.

**Step 2:** After selecting desired criteria, press the **process What-If** button. DegreeWorks will then take your entire course history and apply it to an audit with the newly selected changes.

**Important note:** in order to change your degree program, you must contact your Academic Advisor or call the Advising Center at 978 630-9109.
Printing a What If audit

Once all of your selections have been made on the What If parameter screen, you have the option to “Save as a PDF”. Clicking this button at the top of the screen will run the What If scenario and insert it into a PDF document that you can either save or print out.
Please direct all questions about DegreeWorks to the Advising Center. There are experts there who can answer your questions.

Advising Center 978 630-9109
to speak with an Advisor