COURSE: BIO 203 ANATOMY & PHYSIOLOGY 1 (4 credits)

INSTRUCTOR: XXXXXXX
- Office: XXXXXX
- Phone: XXXXXXX
- Email: XXXXXXX
- Office Hours:
  - XXXXXX

REQUIRED COURSE MATERIALS:


- *MasteringA&P* is the name of the publisher’s website that accompanies the A&P textbook. This site includes a dynamic, interactive online media package that will be integrated into the course (therefore, this is a required, not an optional course supplement).
  - The access code and instructions for registering for MasteringA&P are found in a separate cardboard access kit packaged with the textbook at the MWCC bookstore. The access code can only be used once. If you have a borrowed or used text, you will need to purchase an access code from the publisher at [www.masteringaandp.com](http://www.masteringaandp.com). The access code can be purchased with or without an e-book option. The e-book option is not required for this course.
  - Instructions for registering for MasteringA&P and purchasing a separate access code are found at the end of this syllabus. Please see instructor if you have questions about registering for MasteringA&P.
  - Bookmark this website: [www.masteringaandp.com](http://www.masteringaandp.com)
  - You will need to access the MasteringA&P website for lab/class activities. Once you have registered using your access code, you will need to memorize your login information or bring it with you to lecture and lab.


REQUIRED COURSE SUPPLEMENTS:

- *Blackboard™* is the online course management platform used by MWCC. Blackboard will be utilized extensively in A & P 1 to organize the course, post assignments, distribute documents, and allow students to communicate with the
instructor and with each other. Students are required to use Blackboard and should check it at least several times per week for updated information.

- **Access to and regular use of a computer with high-speed internet access is required for this course.**

- **INSTRUCTIONS FOR ACCESSING BIO 203 on BLACKBOARD:**

  ➤ To access Blackboard (Bb):

    1. Log on to [http://iconnect.mwcc.edu](http://iconnect.mwcc.edu)
    2. Enter your username and password. (If you do not have your MWCC credentials yet, click on the *Activate Your Account* link at the bottom of the page and follow the directions)
    3. When in iConnect, click on the Bb icon.
    4. Click on the Course Title listed under *My Courses*.

  ➤ HelpDesk Services:

    ➢ 24/7: toll-free 866-520-7129 or 978-630-9378 or [helpdesk@mwcc.mass.edu](mailto:helpdesk@mwcc.mass.edu)
    ➢ Helpdesk Office: room 078 (lower library)
    ➢ Notify your instructor right away if you are unable to access the Blackboard site for this course.

**MWCC EMAIL:**

MWCC creates an email account for each student. **Students enrolled in this course must use and check their MWCC email account on a frequent basis.** All correspondence through the Blackboard course site will be sent to the student’s MWCC email account. To simplify things, email from a MWCC account can easily be redirected to any other email address.

To receive or send MWCC email, log on to your iConnect portal page as described above and click on the Gmail icon.

1. Connect to the Internet and open your web browser.
2. Go to the URL: [http://iconnect.mwcc.edu](http://iconnect.mwcc.edu) or you may use [http://bb.mwcc.edu](http://bb.mwcc.edu) to go directly to the course site
3. Click on the “Activate Your Account” link and answer the questions.

24/7 student Blackboard support is available at 1-866-520-7129 as well as at the Online MWCC Blackboard Support Center [http://smartipantz.perceptis.com/mwcc/content/default.aspx](http://smartipantz.perceptis.com/mwcc/content/default.aspx)

1. To receive MWCC email, a student should logon to [http://mail.mwcc.edu](http://mail.mwcc.edu). All student accounts follow the same username and password approach described above for Blackboard.
2. Meet with the instructor during the first week of classes if you are unable to access your MWCC email account.
3. For email issues, contact the MWCC Help Desk (see contact information listed in previous section)
COURSE DESCRIPTION:

Topics in this course include the chemical and cellular basis of human body systems. Focus is on an in-depth study of the structure and function of the muscular, digestive, skeletal, and nervous systems as well as nutrition/metabolism. Theoretical concepts will be modeled in lab through hands-on experiments and computer-assisted exercises as well as dissection. 2½ hours of class/2 hours of lab per week. Prerequisites: ENG100 and RDG100 or placement. BIO 109 or BIO 115 is strongly encouraged.

WHO SHOULD BE TAKING BIO 203?

This course is intended for those students enrolled or intending to enroll in allied health programs, such as nursing, dental hygiene, physical therapy assistant, clinical laboratory science, etc.

Students who plan on transferring to a four-year institution should be aware that this class may not fulfill requirements for a biology major at another school and should check with the four-year college for more information.

This class is NOT intended for students wishing to complete their MWCC core requirement for either a lab science or a science elective. Such students are welcome to take this class (provided they meet the prerequisites), but will find that the material and out-of-class work are significantly more advanced than most science courses.

COURSE OBJECTIVES:

At the end of the semester, BIO 203 students will:

a. Know, use, and apply basic anatomical and directional terminology.
b. Acquire knowledge of the chemical and cellular concepts related to the structure and function of the human body.
c. Recognize the levels of structural organization in the human body and understand how these relate to the structure and function of the human body as a whole.
d. Recognize the interrelationships between form and function at the gross and microscopic levels of organization.
e. Develop an understanding of homeostatic mechanisms and apply the concept of homeostasis to clinical situations.
f. Analyze the chemical and physiological basis of nutrients from ingestion through digestion and the biochemical pathways involved in nutrient metabolism.
g. Describe the skeletal system as it relates to the support and movement.
h. Integrate the study of muscles, muscle physiology, and muscle metabolism to movement and skeletal structure as well as the metabolic demand for energy.
i. Investigate the control of other body systems from a detailed description of nervous tissue, the brain, spinal cord, and sensory, motor, and integrative pathways.
j. Demonstrate the ability to write and speak effectively through written assignments and group discussions.
k. Apply informational and technological literacy through electronic and traditional modes by identifying, accessing, evaluating, and using information effectively, ethically, and legally.
l. Understand the process of science by utilizing the scientific mode of inquiry and quantitative reasoning.
m. Develop and practice collaborative skills, problem solving, critical thinking, analysis, and the ability to use inference to draw conclusions.

MWCC GENERAL EDUCATION OUTCOMES:

A goal of Mount Wachusett Community College is to provide students “with the skills, knowledge, and intellectual understanding that they need to function effectively in a dynamic, complex and interdependent world.” Embedded in each of the competencies listed below is **Critical Thinking** which requires an ability to solve problems, use inference to draw conclusions, and use deductive and inductive reasoning.

This course is designed with the expectation that students will achieve the following competencies:

1. **Written communication in English.** Students will participate in group discussions and be required to convey their understanding of material by answering questions in a detailed and comprehensive manner.
2. **Quantitative reasoning and scientific modes of inquiry.** Students will use scientific inquiry and mathematical models to analyze experimental data. An understanding of how the human body works requires knowledge of scientific principles as well as the significance of numerical information related to health and disease.
3. **Information literacy.** Through electronic and traditional modes, students will identify access, evaluate, and use information effectively, ethically and legally.
4. **Understanding self.** This course will help students clarify their own personal values, and understand the ethical principles at work in science, health care, and society at large.

METHODS OF INSTRUCTION:

A variety of teaching methods will be utilized to deliver course content including lectures, individual or team-based problem solving activities, laboratory experimentation, lab and lecture assignments/essays, literary search, case studies, examination of anatomical models, group discussions, computer activities, and other endeavors which require students to apply what they are learning. Computer technology will be used extensively in this course; access to and regular use of a computer with high-speed internet access is required for this course.

PARTICIPATION:

Students are expected to read the appropriate sections of the textbook and complete any written or online assignments prior to the corresponding lecture/lab in order to promote an interactive exchange of ideas in the classroom. Most of the learning required to master A & P takes place **outside of class**, so plan your schedule to include a significant amount of time for reading, studying, and reviewing the terminology and concepts.
LABORATORY COMPONENT:

The laboratory component of this course provides students with hands-on experiences that encourage critical thinking, an understanding of scientific methodology, and the application of anatomical and physiological principles.

- Approved eye protection (ANSI Z87.1-2003 compliant) is required for many labs and will be provided; students may also bring their own safety glasses.
- **Missed Labs.** Many of the laboratory exercises are complex and require considerable preparation; thus, laboratory attendance is mandatory and labs MAY NOT be made up. If a student is absent for lab, any lab assignments associated with the missed lab will not be accepted for credit. If absence during a lab is unavoidable, consult the instructor to obtain special permission to attend another lab section of this course. If classes are cancelled on a lab day, the missed lab may be rescheduled.
- **Laboratory assignments,** when required, are generally due one week from the lab. Full credit will not be given for lab assignments submitted late. Lab assignments will **NOT** be accepted for any credit one week after the original due date. **No credit will be given if a student is not present for the lab activity.**
- **Lab Quizzes:** There will be periodic quizzes on
  - Laboratory concepts and activities to be performed the day of the quizzes **and**
  - Laboratory concepts and activities to be performed during the previous lab.
  **Only ONE make up lab quiz is allowed** and it must be made up within one week of the original quiz date.
- **Lab Exams:** There will be two laboratory exams during the semester.
- **Laboratory** sessions may involve work with preserved or living animals or organ dissection. Anatomy and Physiology instructors believe that a thorough understanding of physiological principles and their applications requires exercises that use living tissue.
- **Safety -** Lab safety policies must be reviewed and followed at all times.
- **Policy on Children in Laboratory -** Children are never allowed in the laboratories at MWCC under any circumstances.

ATTENDANCE POLICY:

Attendance is expected at all classes and labs. There is a close correlation between attendance and academic success. The college makes no distinction between excused and unexcused absences. Students are responsible for all material covered during an absence, including obtaining class notes, handouts and assignments and submitting assignments due. There is no provision for making up labs or quizzes missed due to absence. Attendance will be taken as required by MWCC financial aid policies.

GRADING POLICY:

The lecture grade is 80% of the course grade and the lab grade is 20% of the course grade.

The assignment of a final course grade will be determined on the basis of the following:
<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percent of Final Course Grade</th>
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<tbody>
<tr>
<td>Lecture Exams (4 exams)</td>
<td>44</td>
</tr>
<tr>
<td>Final Exam</td>
<td>16</td>
</tr>
<tr>
<td>Lecture Quizzes/Lecture Assignments</td>
<td>20</td>
</tr>
<tr>
<td>Lab Quizzes</td>
<td>5</td>
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<tr>
<td>Lab Assignments</td>
<td>5</td>
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<tr>
<td>Lab Exams</td>
<td>10</td>
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</tbody>
</table>

The assignment of grades is based on the **absolute** scale below:

- A 93-100
- A- 90-92.9
- B+ 87-89.9
- B 83-86.9
- B- 80-82.9
- C+ 77-79.9
- C 73-76.9
- C- 70-72.9
- D+ 67-69.9
- D 63-66.9
- D- 60-62.9
- F 0-59.9

**NOTES ON GRADING:**

- **Make up exam policy:** A student will be allowed to make up one (1) missed lecture or lab exam during the semester (not the final exam). The missed exam must be made up within 7 days of the original exam date at a time mutually convenient to the instructor and student. It is the responsibility of the student to contact the instructor within **24 hours** of missing an exam to request a makeup; **failure to do so will result in a grade of zero for the missed exam.** The makeup exam may be a different format than the original exam. Missing the final exam without prior discussion/arrangement with the instructor will result in a grade of F for the final exam with no makeup allowed.

- **Lecture Quizzes:** Lecture quizzes are **frequent** and always announced in class or on Blackboard. If a lecture quiz is missed, there is **NO** provision for makeup, regardless of the reason for missing the quiz. Lecture quizzes are always administered at the beginning of lecture so arriving on time to class is important. The lowest lecture quiz grade will be dropped at the conclusion of the semester.

- **Lecture Exams:** Lecture exams typically include content from 2-3 chapters. Exams and quizzes may be a combination of one or more of the following: multiple choice, true/false, matching, short answers, essays, fill-in type questions and diagrams. Lecture exams may include material from lab activities.

- **Final Exam:** The final exam will include new material covered since the previous exam as well as a cumulative component encompassing material from prior chapters; a study guide for the comprehensive component of the final exam will be available on Blackboard. The student is required to be present at the final exam unless given permission by the instructor prior to the date of the final.
• An “I” grade will be given only by prior permission of the instructor and only in emergency situations.

• Withdrawal: Failure to continue coming to class after consulting with the instructor does not constitute a course withdrawal. An official “drop/add” form must be completed. A grade of “WF” may be issued after the drop/add date, if failing at the time of withdrawal.

• Extra Credit: Requests from students for special projects to improve grades are not appropriate and will not be considered. There is no provision for extra credit or for retaking exams or quizzes.

• Slides from class are posted on Blackboard and should be reviewed/studied before the next lecture and when preparing for an exam or quiz.

• Cell phones and other electronic devices must be silenced during class and lab. Electronic devices may not be used or checked during exams or quizzes. All personal belongings including cell phones and other electronic devices, books, and notebooks must be removed from the student’s work space during an exam or quiz.

• Information Technology: Computer technology is an integral part of this course. It is required that students use Blackboard, MWCC email, and MasteringA&P on a regular basis. It is possible that some quizzes and assignments may be offered online.

• Assignments: Assignments are posted on Blackboard or distributed in lecture/lab. Assignments are due at the beginning of the next class/lab unless otherwise stated. Graded assignments are not given full credit if submitted late. Assignments will NOT be accepted for any credit one week after the original due date. Not all assignments are collected and graded.

• Questions on grading should be directed to the instructor within 1 week after receipt of a graded item and will not be re-evaluated again after this point.

STUDENT RESPONSIBILITIES:

- Attend and participate in every class and lab.
- Be prepared academically for each class by reading the text in advance; Come to class and lab prepared to ask and answer questions and actively engage in discussions.
- The section(s) of the textbook related to material covered in class should be reread after class to expand class notes and identify any potential questions.
- Complete all assignments thoroughly and by the given deadline.
- Arrive at class on time and remain until the end of class; entering and leaving the room while class is in session is unacceptable.
- Adhere closely to all laboratory safety policies and procedures.
- Respect the rights of others to an education and do not disturb the learning process in any way.
- Obtain a copy of the student handbook and become familiar with college policies and procedures.
- Silence audible electronic devices (cell phones, pagers, etc.) while in class and lab; using electronic devices in any way, including text messaging, is strictly prohibited during class or laboratory sessions.

ACADEMIC HONESTY:

True learning can exist only in an environment of intellectual honesty. Plagiarism is defined as using or knowingly representing the words or ideas of another as one’s own in any
academic exercise. Be aware that legally the student enrolled in this course is responsible for all of the work assigned; therefore all work submitted must be your own. Students are responsible for being knowledgeable about what constitutes cheating and plagiarism. The instructor reserves the right to fail a student who engages in cheating or plagiarism. Violations of the MWCC Honesty Policy will be referred to the Dean of Academic Affairs for judicial review. Refer to the MWCC Policy on Academic Honesty for additional information.

STATEMENT ON DISABILITIES:

MWCC affirms its commitment to complying with Section 504 of the Rehabilitation Act of 1973 which states that “No otherwise qualified handicapped individual in the United States”…shall, solely by reason of a temporary or on-going disability condition, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. If you know or think that you have an academic, emotional/psychological and/or medical condition that significantly affects your learning experience please submit appropriate documentation to the Counselor for Students with Disabilities, Gardner Campus, as soon as possible. The Counseling or Students with Disability Services Team members are the designated persons to review your documentation, protect the confidentiality of the information disclosed, and to discuss the most reasonable accommodation options with you. Students who wish to access services based on a learning disability must provide current appropriate documentation. They are assisted with understanding their individual learning profiles. Appropriate adjustments are then recommended. Services, based on the recommendation, are provided through the academic support center. To access these services, contact the counselor for students with disabilities, (978) 630-9120. In addition to the instructor, the College employs other staff who you may go to for support. They are:

- Donna Thibault, Counselor of Students with Disabilities, Room 135
- Diane King, College Nurse/Health Educator, Health and Wellness Office, Room 133
- Nancy Kennedy, College Counselor, Room 141B

The above mentioned counselors must notify the course instructor if you qualify for special accommodations.

NOTICE OF NON-DISCRIMINATION:

Mount Wachusett Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, religious creed, age, physical or mental disability, sex, national origin or ancestry, marital status, sexual orientation, genetic information or veteran status. This policy incorporates by reference and where applicable, the requirements of Federal Executive Orders 11246 and 11375 as amended; the Civil Rights Act of 1964 as amended; the Civil Rights Restoration Act of 1988; the Civil Rights Act of 1991; Title IX of the Higher Education Amendments of 1972 as amended; Sections 503 and 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974; and pertinent laws, regulations and executive orders; directives of the Board of Higher Education, the Boards of Trustees of the Community Colleges and the Commonwealth of Massachusetts, and other applicable
local, state and federal statutes.
The following persons have been designated for inquiries regarding non-discrimination programs and policies:
• Diane Ruksnaitis, Officer, Affirmative Action
• Nancy Kennedy, Director of Counseling, Coordinator, American Disabilities Act
• Donna Thibault, Coordinator for Students with Disabilities Counselor and 504 Coordinator, 444 Green Street, Gardner, MA 01440
Telephone: Voice (978) 630-9120; TTY: (978) 632-4916
Inquiries concerning the application of non-discrimination policies may also be referred to the: Regional Director, Office for Civil Rights, U.S. Department of Education, J. W. McCormack POCH, Room 222, Boston, MA 02109-4557. Telephone: (617) 223-9662.

ADDITIONAL RESOURCES:

Academic Support Center
Many students find that college coursework provides new academic challenges. Students who wish to deepen their understanding of course concepts, extend their skills, and improve performance in this course are encouraged to use the free tutoring and other support services available in the Academic Support Center. Writing and math tutoring are available on a drop in basis; tutoring in other subjects is arranged by appointment. Visit the Academic Support Center in Room 116 or call 978-630-9333.

etutoring
All MWCC students have access to “eTutoring,” free on-line professional tutoring in writing (all subjects), math (all levels), statistics, accounting, biology, chemistry, anatomy & physiology, Spanish, and research methods. To log in, go to www.eTutoring.org, click on Northeast Consortium, and use your student user name and password. Students can enter a chat room and work directly with a tutor, submit an e-question, or submit up to 3 drafts of a paper for tutor feedback.

WITHDRAWAL FROM COURSES (refer to MWCC Catalog):

A student may formally withdraw from a course through the end of the ninth week of a full semester or fourth week of a cycle. A grade of “W” will be recorded on the student’s transcript. Students are required to speak to their instructor or assigned adviser before withdrawing from any course. The procedure for course withdrawal includes obtaining and returning the proper signed form to the Enrollment Center. Please be advised that ceasing to attend class may result in an instructor initiating a withdrawal from the course prior to the end of the ninth week. Course withdrawals will not be processed after the ninth week of classes. If a student stops attending after the ninth week of class, the student will receive a grade of F. F’s are averaged into a student’s Q.P.A. Any withdrawal may affect progress toward a degree and future eligibility for financial aid. Contact the record’s office for information on your student records.

Administrative withdrawals may occur after the ninth week as a result of extenuating circumstances according to the Withdrawal from College policy.
We will attempt to adhere to the testing schedule below. However, the testing dates and/or test contents may change to accommodate the differences in the progress of the class.

<table>
<thead>
<tr>
<th>Lecture (chapters)</th>
<th>Lab Activities</th>
<th>Review Sheets and Handouts Due Dates</th>
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<tbody>
<tr>
<td><strong>Date</strong></td>
<td><strong>Topic</strong></td>
<td><strong>Date</strong></td>
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<tr>
<td>No lecture: Classes begin Jan. 19th</td>
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<td>01/21/11</td>
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<tr>
<td>01/24/11</td>
<td>Ch. 1: Human Body: An Orientation</td>
<td>01/28/11</td>
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<td>Ch. 2: Chemistry Comes Alive</td>
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<tr>
<td>01/31/11</td>
<td>Ch. 2: Chemistry Comes Alive</td>
<td>02/02/11</td>
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<td>Ch. 3: Cells</td>
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<tr>
<td>02/07/11</td>
<td>Ch. 3: Cells</td>
<td>02/09/11</td>
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<tr>
<td>02/14/11</td>
<td>Ch. 6: Bones &amp; Skeletal Tissues</td>
<td>02/16/11</td>
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<tr>
<td><em>Feb. 21st: President’s Day – no classes</em></td>
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<tr>
<td>02/21/11</td>
<td>Ch. 9: Muscles &amp; Muscle Tissue</td>
<td>03/02/11</td>
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<td></td>
<td>Ch. 23: Digestive System</td>
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<table>
<thead>
<tr>
<th>Date</th>
<th>Lecture (chapters)</th>
<th>Lab Activities</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Review Sheets and Handouts Due Dates</td>
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<tr>
<td>03/07/11</td>
<td>Ch. 23: Digestive System</td>
<td>03/09/11 Quiz 1: Ex 10, 11 &amp; 12 • LM Ex 27: Actions of Digestive Enzymes and/or</td>
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<td>• PhysioEx: chemical/physical digestion 03/23/11</td>
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<tr>
<td>03/14/11</td>
<td>Spring Break</td>
<td>• No Classes</td>
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<td>No Classes</td>
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<tr>
<td>03/21/11</td>
<td>Ch. 24: Nutrition &amp; Metabolism</td>
<td>03/23/11 Quiz 2: Ex 26 • Fermentation (handout) 03/30/11</td>
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<tr>
<td>03/28/11</td>
<td>Ch. 24: Nutrition &amp; Metabolism</td>
<td>03/30/11 Lab Exam 1: Skeletal Anatomy</td>
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<tr>
<td>04/04/11</td>
<td>Ch. 11: Nervous System &amp; Nervous Tissue</td>
<td>04/06/11 Quiz 3: Ex 27 • LM Ex 13: Histology of Nervous Tissue 04/13/11</td>
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<td>• LM Ex 14: Brain &amp; Cranial Nerves 04/13/11</td>
</tr>
<tr>
<td>04/11/11</td>
<td>Ch. 11: Nervous System &amp; Nervous Tissue</td>
<td>04/13/11 Quiz 4: Fermentation • LM Ex 15: Spinal Cord Structure &amp; Spinal Nerves 04/20/11</td>
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<tr>
<td>04/18/11</td>
<td>Ch. 12: Central Nervous System</td>
<td>04/20/11 • Lecture: Ch. 12: Central Nervous System 04/27/11</td>
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<tr>
<td>04/25/11</td>
<td>Ch. 12: Central Nervous System</td>
<td>04/27/11 • LM Ex 17: Special Senses 05/04/11</td>
</tr>
<tr>
<td>05/02/11</td>
<td>Ch. 13: Peripheral Nervous System &amp; Reflexes</td>
<td>05/04/11 Lab Exam 2: Brain &amp; Spinal Cord Anatomy 05/11/11</td>
</tr>
<tr>
<td>05/09/11</td>
<td>Review for lecture final exam on 05/11/11</td>
<td>05/11/11 LECTURE FINAL EXAM</td>
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</tbody>
</table>
Dear Student:

In this course you will be using MasteringA&P®, an online tutorial and homework program that accompanies your textbook.

What You Need:

✓ valid email address
✓ student access code (comes in the Student Access Code Card/Kit packaged with your new textbook or available separately at the MWCC bookstore. Otherwise, you can purchase access online at www.masteringAandP.com.)
✓ school ZIP code: 01440
✓ Course ID: MAPATRYZEK42947
✓

1. Register:

- Go to www.masteringAandP.com and click Students under Register.
- To register using the student access code inside the MasteringA&P Student Access Code Card/Kit, select Yes, I have an access code. Click Continue.

--OR-- Purchase access online: Select No, I need to purchase access online now. Mastering A&P access without the e-book cost $48. The e-book option is not required for this course. Select your textbook (Human Anatomy & Physiology, 8th ed. by Marieb & Hoehn), whether you want access to the eText, and click Continue. Follow the on-screen instructions to purchase access using a credit card. The purchase path includes registration, but the process is a bit different from the steps printed here.

- License Agreement and Privacy Policy: Click I Accept to indicate that you have read and agree to the license agreement and privacy policy.
- Select the appropriate option under “Do you have a Pearson Education account?” Continue to give the requested information until you complete the process. The Confirmation & Summary page confirms your registration. This information will also be emailed to you for your records. You can either click Log In Now or return to www.masteringAandP.com later.

2. Log In:

- Go to www.masteringAandP.com.
- Enter your Login Name and Password and click Log In.
3. Join Your Instructor’s Online Course:

Upon first login, you’ll be asked to do one or more of the following:

- Join a Course by entering the MasteringA&P Course ID provided by your instructor. If you don’t have a Course ID now, you can return to join the MasteringA&P course later. When you join a course, you may also be asked for a Student ID (follow on-screen instructions).
- Explore the Study Area or Launch Your eText, if these resources are available for your textbook.

To Access MasteringA&P Again Later:

- Simply go to www.masteringAandP.com, enter your Login Name and Password, and click Log In.
- After you have joined a course: You can open any assignments from the Assignments Due Soon area or from the Assignments page. For self-study, click eText or Study Area, if these options are available.

Support:

Access Customer Support at www.masteringAandP.com/support, where you will find:

- System Requirements
- Answers to Frequently Asked Questions
- Additional contact information for Customer Support, including Live Chat