

**Executive Council Meeting**  
**December 14, 2016**  
**8:00 am to 9:42 am, President's Boardroom**  
**Minutes**

**Attendees:** *President Asquino, Senator Brewer, Vice President Ruksnaitis, Vice President Scales, Vice President Stiso, Vice President Belrose, Vice President Fama, Vice President LaBonte, Ex Vice President McDonald, Elmer Eubanks*

**Absent:** *Dean Ialenti*

**President Asquino**

Reminded all of the upcoming Board meeting on Thursday, December 15 at 3:00 PM where the Board will vote on the Presidential search. The meeting will be held in the Murphy Conference room with overflow seating in the Multi-Purpose room.

The President and some member of the executive team will be meeting with John Clemente who is the landlord for both the Leominster and Devens campuses. The meeting is to discuss the College's need for satellite campuses. The President has asked members of the Executive Council to develop a plan for space requirement prior to that meeting. A discussion regarding the ideal requirements ensued including the challenge of funding any equipment that would be needed for new programs.

The President also indicated that the student campus center project was moving along. We are currently working with DCAMM to further refine the scope of the project and are anticipating that there could be some monies from DCAMM to go towards this project.

President Asquino discussed the DHE's new guidelines for developing a strategic plan.

**Vice President Stiso**

Vice President Stiso indicated that his office was preparing for the start of a new strategic planning process which would begin early in the Spring semester.

**Vice President Scales**

Vice President Scales gave an overview of chapter 6, *Governance, Communication, and Media Relations*, of the book, Practical Leadership in Community Colleges. A discussion of the topics followed particularly centering on the issue of creating a safe and inclusive campus while also ensuring freedom of speech and academic freedom.

### **Executive Vice President McDonald**

Vice President McDonald informed the Council that the Board of Trustees will also be voting on three new college policies at the meeting on December 15. These policies have been developed by the College's legal counsel and include;

- A policy to allow students to designate a preferred name to be used by the school in place of their legal name.
- A policy to create more gender neutral restrooms on the campus
- A policy to prohibit the use of marijuana products on campus.

Respectfully Submitted by:

Robert LaBonte