

# ACADEMIC CALENDAR

## WINTER INTERSESSION 2019

Wed	Jan	2	Classes Begin
Wed	Jan	2	Last day to add classes and/or drop classes with 100% refund
Monday	Jan	7	Last day to withdraw with a 50% refund
Wed	Jan	8	Last day to withdraw
Wed	Jan	16	Last day of classes

## SPRING SEMESTER 2019

Full Semester				Cycle 1			
Mon	Jan	21	<i>Martin Luther King Day - no classes all campuses, day and evening</i>	Mon	Jan	21	<i>Martin Luther King Day - no classes all campuses, day and evening</i>
Tue	Jan	22	Orientation Day/Professional Day	Tue	Jan	22	Orientation Day/Professional Day
Wed	Jan	23	<b>Full Semester:</b> Classes Begins	Wed	Jan	23	<b>Cycle 1:</b> Classes Begins
Tue	Jan	29	<b>Full Semester:</b> Last day to add classes and/or drop classes with 100% refund	Tue	Jan	29	<b>Cycle 1:</b> Last day to add classes and/or drop class with 100% refund
Tues	Feb	5	<b>Full Semester:</b> Last day to withdraw with a 50% refund	Tues	Feb	5	<b>Cycle 1:</b> Last day to withdraw with a 50% refund
Wed	Feb	20	<b>Full Semester:</b> Gardner Day Academic Warnings Due				
Mon	Feb	18	<i>President's Day - no classes all campuses, day and evening</i>	Mon	Feb	18	<i>President's Day - no classes all campuses, day and evening</i>
Wed	Feb	20	Monday Schedule (All Day Classes, all campuses)	Wed	Feb	20	Monday Schedule (All Day Classes, all campuses)
				Mon	Feb	25	<b>Cycle 1:</b> Last day to withdraw
				Wed	Mar	13	<b>Cycle 1:</b> Last day of classes
Mon-Sat	Mar	18-23	<i>Spring Break - no classes all campuses, day and evening</i>	Mon-Sat	Mar	18-23	<i>Spring Break - no classes all campuses, day and evening</i>
				Cycle 2			
				Mon	Mar	25	<b>Cycle 2:</b> Classes Begin
				Mon	Apr	1	<b>Cycle 2:</b> Last day to add classes and/or drop classes with 100% refund
Wed	Apr	3	<b>Full Semester:</b> Last day to withdraw				
				Mon	Apr	8	<b>Cycle 2:</b> Last day to withdraw with a 50% refund
Mon-Fri	Apr	8 - 19	<b>Continuing Student Priority</b> advising/registration period for fall	Mon-Fri	Apr	8 - 19	<b>Continuing Student Priority</b> advising/registration period for fall
Mon	Apr	15	<i>Patriot's Day - no classes all campuses, day and evening</i>	Mon	Apr	15	<i>Patriot's Day - no classes all campuses, day and evening</i>
Thu	Apr	18	Monday Schedule (All Day Classes, all campuses)	Thu	Apr	18	Monday Schedule (All Day Classes, all campuses)
				Thu	Apr	25	<b>Cycle 2:</b> Last day to withdraw
Thu	May	16	<b>Full Semester:</b> Last day of classes	Thu	May	16	<b>Cycle 2:</b> Last day of classes
Mon	May	20	Professional Day (Faculty)	Mon	May	20	Professional Day (Faculty)
Thu	May	23					

## Graduation

The academic calendar is subject to change. Please refer to [mwcc.edu/academic/academic-calendar](http://mwcc.edu/academic/academic-calendar).

**ALL final exams/projects will be administered in the last week of classes at the regularly scheduled time and class meeting location, unless noted on the class syllabus.**



**Mount Wachusett**  
*Community College*

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### **Key Registration Terms and Definitions**

**Adding a Course:** Courses can be added anytime on or before the date listed on the Academic Calendar as “Last Day to add classes and drop classes with 100% refund.”

**Dropping a Course:** This term applies to the complete removal of a course from a student’s permanent record. This can be done through student’s WebConnect account or by contacting the Advising Center on or before the “Last Day to add classes and drop classes with 100% refund.” Dropped courses will not appear on the student’s transcript. If a student notifies the Advising Center after this date, the course will be considered a withdrawal, and will remain on the student’s permanent record with a grade of “W”. The date students request the withdrawal will determine whether there is any payment refund.

**Never Attending:** In the week after add/drop, instructors must report students who have never attended (never participated for online classes) per regulations of the Department of Higher Education. Students who never attend will be dropped from the class and charged 50% of the cost of the class. Students who change plans and decide not to take a class, should drop the course during the add/drop period on the academic calendar in order to not be charged for the course. The course will not appear on the student’s transcript. Financial aid may be reduced to reflect the reduction in active credit hours.

**Stopping out:** Instructors are also required to report students who stop attending at any point prior to the last day to withdraw, as noted on the academic calendar. It is the students’ responsibility to communicate with faculty regarding all absences/missed assignments. Students who are reported as “stopping out” will earn a grade of “F” and be charge 100% of the cost of the course. Financial aid may be reduced to reflect the reduction in active credit hours.

**Course Withdrawal:** Students CANNOT withdraw on WebConnect. In order to be considered as withdrawn from a course, a student must be withdrawn through the Advising Center on or before the date listed on the Academic Calendar as “Last Day to Withdraw.” If these requirements are met, the student will receive an automatic grade of W. There is a 50% refund period for withdrawals listed on the academic calendar. All withdrawals after the 50% period have no payment refund – students will pay the full price of the course.

Please note that dropping, never attending, stopping out, and withdrawing from courses may affect your financial aid award/eligibility.

### **Key Offices to contact for assistance with adding, dropping or withdrawing from courses:**

Advising Center (978) 630-9109 or [Advisor@mwcc.mass.edu](mailto:Advisor@mwcc.mass.edu)

Leominster Campus (978) 630-9810 or [Leominster@mwcc.mass.edu](mailto:Leominster@mwcc.mass.edu)

Devens Campus (978) 630-9569 or [Devens2@mwcc.mass.edu](mailto:Devens2@mwcc.mass.edu)