



MWCC Alumni Network Monthly Meeting – September 4, 2018

PRESENT:

- President - Mark Geoffroy
- Secretary - Briana Nobrega
- Board Member - Amanda Curtis
- Board Member – Philip DeCharles
- Board Member - Marianne Geoffroy
- Board Member – Karen Greenwood
- Board Member – Caitlin King
- Board Member – Kathy Matson
- Board Member – Amanda Melanson
- Board Member - Phillip Stan
- Guest, Alumna – Tammy Goodgion
- Guest, Executive Director, Foundation – Carla Zottoli

ABSENT:

- Vice President - Lawrence Nfor
- Treasurer - John Day
- Board Member - Stacey LaPlante
- Alumni Liaison - Karl Hakkarainen
- Alumni Liaison - Joanne Davidson
- Alumni Liaison - Carrie DeCosta
- Alumni Liaison - Renee Eldredge
- Alumni Liaison - Elizabeth Reiser

Discussion

1. Minutes from Previous Meeting

- Reached quorum, approved.

2. By-Laws Discussion

- Update from Carla on proposed financial procedures: What we are currently proposing is not possible.
 - Foundation gets audited and has to abide by strict rules. We can't use their tax ID because it's not legal, there are so many other smaller organizations that go through her and they are not allowed to use their tax ID separately either.
 - She said we are welcome to break off and create our own non-profit, which would require reporting, audits, legal representation, and a lawyer writing up and overseeing our documentation.
 - She also suggested looking into moving under Student Services (the present board members noted that was not ideal since we'd have to adhere to the strict raffle guidelines, get 5 signatures for checks and none of our events could have alcohol present).
 - She then offered to look into one more option where we could setup a separate bank account with Workers' Credit Union where we can make deposits on our own, look at the statements, but not withdraw. Any withdrawals would need to be done through Carla. The present board members agreed this seems to be the best option.
- **ACTION ITEM:** Carla to investigate the option noted immediately above and will report back to Mark on what she finds.

- Before Carla left she also mentioned that she just purchased a system called “Classy” (classy.org) which she will allow us to use for our events, campaigns, emails, etc. She hasn’t learned it yet, but will be using it for her upcoming Foundation Celebration.
- Board reviewed all the recent changes to the by-laws and made a few more small tweaks for next meeting/final review.
- **MOTION (Kathy):** Finance Subcommittee to reconvene to revise section 9 on by-laws after Carla confirms what we can do with a new bank account. (Seconded, all in favor.)
- **MOTION (Marianne):** Approve the by-laws that we just reviewed with the exception of section 9 and 2.2. After a short discussion, no one was in favor of this. We will review a clean copy of the by-laws next meeting.
- **ACTION ITEM:** Briana to make any outstanding edits to the by-laws and distribute a clean copy with no edit marks or highlights to the next meeting.
- **ACTION ITEM:** Finance subcommittee to meet to revise their section, Amanda M. to add this to by-laws document (Briana will send to her electronically).

3. Other Business

- **Robert’s Rules of Order:** Kathy distributed a shortened version for our reference. It’s what she uses with SGA and it’s very easy for people to digest and follow.
- **Constant Contact List:** Marianne finished the list data entry and sent to Briana who put it into Constant Contact, we are now ready to deploy the welcome email once everyone has reviewed the text that Mark and Briana developed.
- **ACTION ITEM:** Briana to distribute the welcome email text to everyone for review and approval.
- **Pumpkin Donation:** Kathy would like to donate 30+ pumpkins and have us be judges for their annual student life pumpkin decorating contest. Pumpkins will be needed by October 23. She also invited us all to Scary Karaoke.
- **MOTION (Amanda M.):** Alumni Network to donate 30+ pumpkins to the student life event. (seconded, all in favor.)
- **ACTION ITEM:** Karen to check to see if she can get them donated, she knows someone who might be willing to do so, especially where we don’t need that many.

4. Adjournment

- Adjourned at 7:10