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The 229th meeting of the Board of Trustees of Mount Wachusett Community College was held on Thursday, October 12, 2017 in the new Murphy Conference Room. Members present: Chairman Antonioni, Trustees Cella, Curtis, Farias, Freda, Gosselin, Tomasetti, Tran and Vilayphone. Present from the College: President Vander Hooven, Vice Presidents, Labonte, Ruksnaitis, Scales, Stiso, Interim VP Ialenti, Interim VP Zelesky and Executive Assistant Cox.

Chairman Antonioni called the meeting to order at 3:00 p.m.

CHAIRMAN'S REPORT

1. George Thomas Clay's tenure on the Board is complete and he stopped by the Board meeting to express his appreciation during his tenure on the Board and thanked everyone
2. Donata Martin, Ex. Director of the Boys & Girls Club of Leominster, Fitchburg and Gardner has been appointed to the Board and was sworn in today.
3. Chairman Antonioni commented on how impressive the new Student Center is and many students are enjoying the new area.
4. Todd Merriam, auditor from O'Connor and Drew presented the Audited Financial Statement for 2017. Documents were included in the package and a condensed version was distributed to all Board members. (Attached). Very few questions were raised.

PRESIDENT VANDER HOOVEN

1. New Open Meeting regulations have been developed. These are being reviewed to ensure that all Board of Trustee meetings are in compliance.
2. Marcia Rosbury-Henne, Dean of Admissions and Enrollment Management and Kelly Morrissey, Director of Financial Aid, presented, via Power Point (Attached), a report outlining the Enrollment Data, Retention, and Managing Trends.
3. Vice President Joseph Stiso, presented slides to explain the Integrated Planning Process – moving toward the five-year Strategic Plan – a single unified plan.
4. Strategic Framework for Public Higher Education Facilities – Capital Planning – a proposal will be developed and discussed at a future meeting.
5. A proposal regarding deferred maintenance will be presented at the next Board Meeting.

Chairman Antonioni invited all Board members to reach over the reports from the Leadership Team, which are included in the package. Vice President Scales expanded on her report regarding the Early College Design.

Chairman Antonioni thanked the President for this report, and upon a motion made and seconded, it was

VOTED To approve the President's Report.

AD 1216 - Approval – Delegation of General Authority

A discussion was held to determine that the Board of Trustees has exclusive authority and responsibility for establishing those policies necessary for the administrative management of personal, staff services and the general business of the College.

VOTED – To approve, after amended – second paragraph was replaced with the following:

With respect to those powers allocated to the Board of Trustees in Section 22 of Chapter 15A, the Board hereby delegates Dr. James L. Vander Hooven the authority to initiate all proposed actions deemed necessary to fulfill the Board's obligations thereunder, provided that in all such instances Dr. Vander Hooven shall obtain the final approval of the Board prior to any final action that shall be taken by Dr. Vander Hooven or by the administration of the community college in fulfillment of the Board's responsibilities thereunder.

AD 1218 – Approval of the Audited Financial Statements – 2017 – Presented by O'Connor and Drew

VOTED – To unanimously approve the Audited Financial Statements

AD 1219 – Approval of Fourth Quarter Trust Fund

Vice President LaBonte presented a power point review of the components of the Trust Fund statements and what is required via approvals from the Board of Trustees.

VOTED – To unanimously approve the Fourth Quarter Trust Fund ending June 30, 2017

OLD/NEW BUSINESS

- 1. President Vander Hooven announced that the position of Vice President of Student and Academic Affairs will be advertised and a selection committee to interview will be selected. All levels, departments and campuses as well as students will be represented on the committee. The anticipated timeline for interviewing and selection is the end of December. Vice President Ruksnaitis spoke about the advertising process to invite applications to apply. Chairman Antonioni and Board Member Denise Gosselin will share responsibility to represent the Board. President Vander Hooven and Chairman Antonioni will select a Treasurer for the Board as well as a Finance Committee.**

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ADJOURNMENT

With no further business coming before the Board, and upon a motion made and seconded, it was

VOTED To adjourn at 4:50 p.m.
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