



MWCC Alumni Network Monthly Meeting – January 7, 2019

PRESENT:

- President - Mark Geoffroy
- Vice President - Lawrence Nfor
- Treasurer - Karen Greenwood
- Secretary - Briana Nobrega
- Board Member - Amanda Curtis
- Board Member – Philip DeCharles
- Board Member - Marianne Geoffroy
- Board Member – Kathy Matson
- Board Member – Amanda Melanson

ABSENT:

- Board Member – John Day
- Board Member – Caitlin King
- Board Member - Stacey LaPlante
- Board Member - Phillip Stan
- Alumni Liaison - Karl Hakkarainen
- Alumni Liaison - Joanne Davidson
- Alumni Liaison - Carrie DeCosta
- Alumni Liaison - Renee Eldredge
- Alumni Liaison - Elizabeth Reiser

Discussion

1. Minutes from Previous Meeting

- Reached quorum, approved.

2. Bank Account

- Karen talked to Carla, they decided to send the statements to the college addressed to the Alumni Network. Carla was going to tell the bank. She will scan the statements and send to Karen's email then give the hardcopy to Lawrence.
- Having a donation button on the website that links directly to our account is feasible AFTER the Foundation switches to their new provider. The MWCC IT Director position is currently vacant, so IT is working at capacity, so it may be a little while before we can do this.
- **ACTION ITEM:** Carla will be sending Karen information on the Classy demo (their new fundraising system) and Karen will forward to the rest of the board.

3. Resume Writing Critiques

- Lawrence spoke to Pat Brewerton regarding helping with resume writing workshops. She shared her tips document with us and welcomes our help.
- The Job Fair is April 3 (any alumni needing help with job search can actually reach out to Pat and she will help them)
- The week before the fair, they have a Dress for Success event which helps students understand what professional attire is and allows them to purchase second-hand professional attire at low prices.
- We will still plan to do headshots on April 17
- We can do an additional resume writing workshop combined with the headshots

- **ACTION ITEM:** Karen to watch Pat conduct her normal resume workshop on 2/20 from 12:30-1:30 so she's on the same page. (Though she has attended her workshops before for her work with HOPE).
- **ACTION ITEM:** Karen to reach out to Stacey to see if she can help since she works in HR.
- **ACTION ITEM:** Mark said that a 25-35% grey backdrop is ideal, he will look to see if he has something
- **ACTION ITEM:** Mark to bring laptop so he can email students their photos.
- **ACTION ITEM:** Kathy to decide where we can setup headshots.

4. "55 Days Until Graduation" Project

- Email should go out to alumni asking for volunteers and to spread awareness
- **ACTION ITEM:** Mark to write and email to Briana so they can come to next meeting with proposed content.
- **Food drive:** in addition to the table, we could send an email to alum encouraging food and monetary donations.
- Kathy noted that their most successful food drives to date have been at WalMart on a Saturday
- **ACTION ITEM:** Marianne to connect with Shelley Nicholson (Brewer Center Director) to talk about how we can get this going. If we go the WalMart route, she can then contact WalMart customer service to setup a date and time.
- **April 3:** Job Fair
- **Second Week of April:** Food Drive (?)
- **April 17:** Headshots/Resume Writing Workshop 11:30-1:30
- **May 8:** Spring Fling – what can we do?
 - Karen brought information from the Texas Roadhouse where they will donate 75 bags of peanuts with an appetizer coupon attached. We could give those away. However, we'd need to make sure we know the rules on allergies...are we allowed to have that amount of peanuts in one spot on campus? Everyone liked this idea.
- **May:** Pizza Party
- **May:** Evening of Excellence
- **ACTION ITEM:** Bri to put all these dates in our google calendar and share with everyone.

5. Dine for a Cause

- Briana is waiting for confirmation from Ale House on available dates.

6. Quiz Nite

- Carla does not know where the old quiz night files are
- What if we partnered with the Gardner Chamber?
- Mark mentioned Carol may be able to give us some guidance. Amanda C. urged that we make it clear that WE will do the work and we are not looking for Carol to do anything else but guide us in the right direction.
- **MOTION:** Marianne made a motion for Lawrence to start conversations with Carol about this. Kathy seconded. All in favor.
- **ACTION ITEM:** Lawrence to start conversations with Carol about Quiz Night.

7. Other Business

- Mark asked if we are far enough along to create a budget? Lawrence said that we have to start somewhere so next meeting we will start working on that.
- Kathy asked if we wanted to sponsor a carnival game for Mardis Gras. There's no money needed, but we need volunteers to host the game. If we want to decorate it, we can do that as well.
- **ACTION ITEM:** Kathy to send us all a list of available games to sponsor.

8. Adjournment

- Adjourned at 7:07