The 237th meeting of the Board of Trustees

Mount Wachusett Community College

Thursday, February 14, 2019

Murphy Conference Room

Meeting Minutes

Members present: Chairman Robert Antonioni, Vice Chair Richard Cella, Trustees Amanda Curtis, Sheila Daly, Student Trustee Dylan Doyle, Claire Freda, Denise Kindschi Gosselin, and Tracey Hutchinson,

Present from the College: President Vander Hooven, Vice Presidents Rachel Frick Cardelle, Paul Hernandez, Robert LaBonte, Susan McHugh, Michelle Paranto, Lea Ann Scales, Peter Sennett, Senior Dean Jason Zelesky and Senior Associate Jo-Ann Meagher. Many faculty and staff also attended.

Members unable to attend: Donata Martin and Ken Tomasetti

1. Chairman Antonioni called the meeting to order at 3:04 p.m.
2. **Approval of minutes**: Chairman Antonioni called for a motion to approve the minutes of December 5, 2018. A motion to approve was made by Ms. Gosselin and seconded by Mr. Cella. All approved. Motion carried.
3. **Chairman’s report** – Robert Antonioni
* Chairman Antonioni welcomed all. There is a letter with your packet that we received from Commissioner Santiago of the Massachusetts Department of Higher Education thanking us for providing him with the FY ‘18 performance report for President Vander Hooven. It was a favorable report and he suggested a 2%.
* We will be establishing an evaluation committee for the upcoming year. Members interested in being on the committee are Tracey Hutchinson, Clare Freda and Denise Gosselin.
1. **President’s Report** – President Vander Hooven
* Began by thanking everyone for the kindness shown not to just him but his whole family during the recent passing of his dad. The outpouring of support meant a lot.
* Now good news. We thought we would be down 3% in enrollment but we got the news that we are actually up 1%.
* There is a NECHE report with your packet that Michelle Paranto and the academic team put together. Thank you!
* Gave Lawrence NFOR kudos for being named 2018-2019 Ambassador of the Year for the North Central Chamber of Commerce and for being honored at Black Excellence on the Hill by the Massachusetts Black and Latino Legislative Caucus.
* You will also find the Legislative Priorities in the 191st General Court with your packets. Please approach your local legislators to share with them that these are very important priorities.
* President Vander Hooven is very proud of the work the faculty and professional staff who are revising and rewriting the constitution. Very important to have an organizational structure that involves shared governance.
* Had the opportunity to attend one of our smaller graduation ceremony yesterday. It was our very first cohort of CNA/ESL students. It was moving! Appreciation goes out to staff and faculty for working with that population of students.
* Received very good news that Senator Anne Gobi was appointed chair of the Senate Higher Education Committee. She is very aware of the mission of the community colleges.
* Shout out to our marketing team. Lea Ann introduced those in attendance. President Vander Hooven thanked them for all their efforts in making the videos that the City of Gardner has on their website
* With the assistance of Media Specialist Christopher Chouinard we watched two versions of the video
1. **Chairman Antonioni –Reports from the Leadership Team-no comments**
2. **Administrative orders of the day**. Approval of trust funds and audited financial statement.

**Vice president LaBonte– reapproval of ad-1233 & approval of ad-1234**

* **AD – 1233** – Fiscal year 2018 Audited Financial Statement. Vice President LaBonte explained there were changes. Chairman Antonioni asked for a motion to reapprove AD-1233. Mr. Cella made a motion; Ms. Daly seconded it. All approved. Motion carried.
* **AD - 1234** - Fiscal Year 2019 Second Quarter Trust Fund ending December 31, 2018. Vice President LaBonte presented a brief overview to the board. Chairman Antonioni asked for a motion to approve AD-1234. A motion was made by Ms. Gosselin and seconded by Mr. Cella. All approved. Motion carried.
1. **old business-Chairman antonioni**

Chairman Antonioni asked that a copy of the investment policy be sent to all the board members

1. **New business –none**
2. Chairman Antonioni asked if there was any other business before the board. Hearing none, the chair asked for a motion to adjourn. A motion was made by Mr. Cella and seconded by Ms. Gaynor. The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Jo-Ann Meagher