

The 241st meeting of the Board of Trustees
Mount Wachusett Community College
Thursday, August 8, 2019
Murphy Conference Room
Meeting Minutes

Members present: Chairman Robert Antonioni, Trustees Abraham Bravo, Richard Cella, Claire Freda, Denise Kindschi Gosselin, Irene Hernandez, Tracey Hutchinson and Ken Tomasetti.

Present from the College: President Vander Hooven, Vice Presidents Paul Hernandez, Robert LaBonte, Lea Ann Scales, Peter Sennett, Joe Stiso, Associate VP Michelle Paranto and Sr. Dean of Student Affairs, Jason Zelesky and Senior Staff Associate Jo-Ann Meagher. Many faculty and staff also attended.

Members unable to attend: Trustees Jamy Gaynor and Donata Martin

- A. CALL TO ORDER:** Chairman Antonioni called the meeting to order at 3:00 p.m.
- B. APPROVAL OF MINUTES:** Chairman Antonioni called for a motion to approve the minutes of May 13, 2019 and May 23, 2019. A motion to approve was made by Mr. Cella and seconded by Mr. Tomasetti. All approved. Motion carried.
- C. Shawn Case – Tenure Process:** Chairman Antonioni began by explaining that Mr. Case has requested to speak before the board on the tenure process. He noted to Mr. Case that he may speak of the general tenure process only and not about any specific personnel action that the board has taken. Any such personnel action concerns must be addressed pursuant to the grievance process established in the collective bargaining agreement. If Mr. Case goes outside of those parameters, he will have to correct him and ask him to get back on track.
- Mr. Case began by introducing himself. He said that he would be addressing article 11.03 (attached). Mr. Case said that he would be talking about the tenure process. He talked about his years of teaching and history at the College at which point Chairman Antonioni interrupted to caution him he should not be addressing the board on his situation as he has an open grievance against the college. Chairman Antonioni said that this is not a discussion about Mr. Case. Mr. Case acknowledged that he understood. Mr. Case continued his presentation speaking about the steps of process. He brought himself into the presentation again, and again, Chairman Antonioni reminded him this last time that this is not a discussion about Mr. Case but the about the process. Mr. Case indicated that he would be speaking about the general process. Chairman Antonioni said that he would hold him to that and if he spoke of himself again he would terminate this portion of the hearing. Mr. Case skipped a few slides of his presentation that were specific to his grievance, he then said, “I encourage you to speak to my students” at which point Chairman Antonioni announced that that was it and he was terminating the hearing. Mr. Case thanked him for his time.
- D. CHAIRMAN’S REPORT – Chairman Antonioni**
With the potential turnover in board members in the upcoming year and the need for additional involvement in the Finance Committee. Mr. Antonioni asked if anyone was interested in serving on the committee, to let him know.

E. PRESIDENT'S REPORT – President Vander Hooven

- President Vander Hooven welcomed all to the meeting. Introduced Student Trustee Abraham Bravo and welcomed him to the board. Also introduced and welcomed Alumni Trustee Irene Hernandez and looks forward to working with her as well.
- Busy summer so far and a tough summer. Challenges around the budget have resulted in reorganization and some retrenchments. This has allowed us to balance the budget without using reserves but not without pain and disruption. We are also repositioning ourselves for the future of anticipated enrollment decline.

F. REPORTS FROM MEMBERS OF THE LEADERSHIP TEAM

- Feedback from members of the board- none
- Vice President of Institutional Research, Planning and Development, Joe Stiso gave an overview of his department is doing and planning on doing. He included handout of Data Scoops and Operating and Awarded Grants as of April 2019. Joe Introduced his staff:
 - Rebecca Forest is Assistant Dean of Records & Institutional Research, Records Office and has a dual reporting line.
 - Tiffany Parker is director of Institutional Research and Assessment.
 - Shawn LaRoche is the Senior Research Analyst.
 - Heather Layton is the Director of Grant Development.
 - Mitch Ruscitti is the Asst. Director for Grant Development and Compliance, Planning, Development & Institutional Research.
 - Cheryl Oliveri is Staff Assistant, Planning, Development & Institutional Research.
 - Discussed the Strategic Plan and its progress.

G. ADMINISTRATIVE ORDERS OF THE DAY – VICE PRESIDENT LABONTE

VICE PRESIDENT LABONTE - APPROVAL OF AD-1241 FINAL BUDGET/SPENDING PLAN

- **AD-1241** – Fiscal Year 2020 Final Budget/Spending Plan. Chairman Antonioni asked for a motion to approve AD-1241. Mr. Tomasetti made a motion to approve AD-1241. The motion to approve was made by Mr. Tomasetti and seconded by Ms. Freda All approved. Motion carried.

H. OLD BUSINESS-CHAIRMAN ANTONIONI-NONE

I. NEW BUSINESS-NONE

- J.** Chairman Antonioni asked if there was any other business before the board. Hearing none, the chair asked for a motion to adjourn. A motion was made by Mr. Cella and seconded by Mr. Tomasetti. The meeting adjourned at 3:43 p.m.

Respectfully submitted,

Jo-Ann Meagher