Educational, Inspirational, Fun Courses for All Ages

Devens | Leominster | Gardner

Sign up for our e-newsletter!
mwcc.edu/LLL/newsletter

Contact Information:
Phone: 978-630-9525 | Registration: mwcc.edu/noncredit | Connect with us: LLLMWCC
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**NEW! Classes for Spring 2020**

- New! Come on Get Happy (What Your Soul Needs to Know)
- New! Beginners Guide to the Galaxy
- New! Auras and Chakras
- New! Gallery Style Readings
- New! Titanic Local History: 108th Commemoration
- New! Titanic Local History: Movie History & Variations
- New! Titanic Local History: Paranormal & Ghost Folklore
- New! Discovering Your Purpose in Life
- New! Watercolor Florals
- New! Professional Selling
- New! Adult Sewing Class

Get reminders on upcoming monthly classes at: mwcc.edu/LLL/newsletter

View full class descriptions, register and pay online at mwcc.edu/noncredit
PAYMENT: Payment is due at time of registration. Students will be withdrawn from course if payment is not received prior to the first class meeting.

NONCREDIT REFUND POLICY: A full refund will be given for a noncredit course that is dropped by a student six or more days prior to the start of class. If a student withdraws less than 6 days before the first class: 50% refund

WITHDRAWAL POLICY: A course that meets 5 times or fewer:
- If a student attends the first class and withdraws: No refund

A course that meets six times or more:
- If a student withdraws before the start of the 3rd class meeting: 50% refund (less cost of books/materials)
- There will be no refunds issued after the start of the 3rd class meeting.

COURSE CANCELLATIONS: MWCC reserves the right to cancel courses due to insufficient enrollment, to change times and locations when necessary, and to substitute instructors, if needed. Full refunds are granted for courses cancelled by MWCC.

SENIOR CITIZENS: Senior citizens 60 and over, eligible for a tuition/fee discount, may register on a space-available basis. The following conditions apply:
- Discount not available for courses marked “No Waivers Available”
- Student registrations must meet the cost of delivering the course before any waivers will be accepted.
- Qualifying courses will be reduced by 50%
- Online courses are not eligible for a fee reduction
- Any course materials are not eligible for a fee reduction
- Waiver form must be submitted at time of registration with proof of age to apply fee reductions

Tuition Waivers for Commonwealth of Massachusetts employees: Commonwealth of Massachusetts benefit employees with approved tuition waivers, tuition remission, or tuition vouchers may register for the approved noncredit course with the Director of Workforce Development.
- Tuition waivers, tuition remission or tuition vouchers do NOT apply to special programs or online courses.
- Individuals with tuition waivers are responsible for the cost of all materials, fees, and/or books.
- Tuition waiver forms are obtained through Human Resources.
- It is the employee’s responsibility to submit the waiver form allowing sufficient time for its processing. Waivers must be submitted according to the institution’s regulations.

Enrollment Records: Noncredit courses, workshops and programs are designed for educational, vocational, personal interests and professional reasons.
- MWCC does not maintain a permanent or official noncredit enrollment record unless there is a CEU or official exam.
- The college can provide an attendance confirmation letter only during the term/semester that the course is taken.
- Students should contact 978-630-9525 or noncredit@mwcc.mass.edu

Inclement Weather and Emergency Closing Policy: All MWCC Campuses: Closing/delay information is available through the following sources:
- Television
- Radio
- Telephone
- Website

Closing/delay are usually determined by 6am for day classes and 3pm for evening classes. However, weather conditions may require cancellations at other times.

Who Can Register: Anyone 18 years of age and older unless otherwise stated in the course description. Please call the office for more information.

Disability Services: If you have a disability and may require accommodation(s) to participate fully in a program, please contact 978-630-9120.

Agreement: By finalizing payment for any noncredit course at MWCC, you acknowledge reviewing MWCC’s Code of Student Conduct (catalog.mwcc.edu/policiesrulesandregulations), and agree to abide by all policies and procedures as detailed in the College Catalog and Student Handbook.

Policies & FAQs

How to register

ONLINE: mwcc.edu/noncredit
PHONE: 978-630-9525
MAIL: MWCC Lifelong Learning & Workforce Development
444 Green St., Gardner, MA 01440
- Complete registration form (last page)
- Include a check/money order payable to MWCC for course payment

IN PERSON: Stop by the Gardner, Leominster, or Devens Campus
- Payment is required at the time of registration
- Registration is not complete until transaction is confirmed by MWCC

How to find us

DEVENS
One Jackson Place
27 Jackson Road
Devens, MA 01434
978-630-9569

GARDNER
444 Green Street
Gardner, MA 01440
978-630-9525

LEOMINSTER
100 Erdman Way
Leominster, MA 01453
978-630-9812

WEB
mwcc.edu/noncredit
noncredit@mwcc.mass.edu

Join us for a travel presentation!
Please RSVP by Wednesday, Feb. 12

Spotlight on London
7 Days and 8 Meals
9/7/2020 - 9/14/2020

FOR MORE INFO:
https://gateway.gocollette.com/link/1002349

Spotlight on New Orleans Holiday
5 Days and 7 Meals
11/29/2020 - 12/3/2020
Highlights: French Quarter, Hermann-Grima Historic House, New Orleans Underground, W. Armstrong Baggio, Big Easy Tour, Bourbon Street, French Market, St. Louis Cathedral

FOR MORE INFO:
https://gateway.gocollette.com/link/1002615

View full class descriptions, register and pay online at mwcc.edu/noncredit

Sign up for our monthly newsletter & get reminders on upcoming classes!
mwcc.edu/LL/newsletter

Join us on Facebook for updates on classes being offered.
Illmwcctgg
Therapy Dog Training Class ............................................................... $135
Tuesdays 2/4–3/10 6:45–7:45pm Gardner Karen Rich 12773
Prerequisites: Dogs must be 1 year of age or older. Documentation of rabies, negative fecal exam, and other vaccinations are required prior to starting the class. Dogs must be well-mannered and neutral with other dogs. They should be friendly and outgoing towards strangers. It is recommended that dogs have some obedience training, as well as Canine Good Citizen training, but not required. During the first 3 classes, students will get a good introduction to therapy dog skills needed, and the uses of therapy dogs. After the first 3 classes, students may be able to take a therapy dog test and do the required observations, leading to a therapy dog certification with the Alliance of Therapy Dogs (ATD). The first 2 classes will be at MWCC and the next 4 will be held at pet-friendly locations in the community.

New! Beginners Guide to the Galaxy ..................................................... $32
Tuesday 4/7–4/28 6:30–8pm Leominster Paul Posco 13058
This course is a follow-on to the first course. Though taking the first course is not required, some understanding for basic astrophysics concepts would be helpful. This course will include overviews of the laws of physics and concentrate more on recent investigations and discoveries in astrophysics. Among the topics covered will include active research such as the CERN Hadron Collider, LIGO gravitational wave observatories, TESS and other satellite probes. Subjects such as the strange world of quantum mechanics, the search for Alien life (SETI and METI), mysterious Dark Matter and Dark Energy, time travel and multiverse theories. Even some fact or fiction related to shows such as Star Trek. This is a survey course. Its concentration will be on science concepts not the mathematics. You need only to bring your curiosity and imagination.

New! Come on Get Happy (What your soul needs you to know) .................. $39
Thursday 4/2 6–8pm Gardner Bonnie Page 12765
Do you want a happy and fulfilling life? Come and learn some proven techniques to raise your positive energy and bring happiness into your life.

Your “vibration” is comprised of physical, mental, emotional and spiritual energy levels, and when those levels are low, you can feel it. When your vibrations are high, you and those around you sense it. Your days are brighter, your outlook more optimistic, and your overall well-being is moved to a positive state.

This workshop will help your vibration, so the happiness starts to flow. Learn some fun and easy techniques to take out the worry and start enjoying a new outlook on life. Come on get happy – do not go another day without feeling the love and joy that is waiting for you!

“The Demonstrating Medium”, Bonnie Page is an internationally trained psychic medium, reiki master/teacher, columnist for the Sentinel and Enterprise as well as the Lowell Sun, and author of “Ask The Psychic Medium... God Asked, I Listened.”

Born with the gift of spirit communication that was passed down through four generations, Bonnie uses a warm, softer approach to deliver messages to her audiences, touching their hearts and souls. She sees, hears, and feels your loved ones on the other side, providing evidence of everlasting life with humor and compassion.

As owner of Messages From Heaven Healing and Learning Center in Leominster, MA, Bonnie offers private readings, healing sessions, and workshops. She also teaches at the prestigious Lily Dale Assembly, as well as colleges and schools throughout New England.

View full class descriptions, register and pay online at mwcc.edu/noncredit
Crafts, Arts, Music (continued)

New! Titanic Local History: 108th Commemoration .......................................................... $15
Monday 4/13 7–8PM Gardner Dr. William Russo 12768
Class will cover the year’s events on Titanic history and its connections locally as well as internationally.

New! Titanic Local History: Movie History & Variations .................................................. $15
Tuesday 4/14 7–8PM Gardner Dr. William Russo 12769
Class will discuss film versions and their impact on continuing interest in topic.

New! Titanic Local History: Paranormal & Ghost Folklore ............................................. $15
Wednesday 4/15 7–8PM Gardner Dr. William Russo 12770
Class will examine paranormal and supernatural stories related to Titanic passengers.

Jumpstart to Glassblowing on the Torch ........................................................................ $395
Saturdays 3/14 & 21 9:30am–1:30PM Off Campus 12777
Learn the Foundations of Glassblowing on the torch in this two day intensive. Start by learning the basics of sculpture with our fan favorite classes: Dragonflies and Caterpillars. With those skills under your belt, your first day will end with open studio time to practice the techniques you’ve learned so far. The second day you will advance into learning three different styles of wearable pendants. Your knowledge all comes together with open studio time to work on your own designs utilizing all your new glass working skills. Each student will be able to return to pick up all of their creations after they have annealed in our kilns or arrange for shipping. Price includes all materials and lunch at Cafe 532. (No Waivers)
Terrapin Glassblowing Studio, 79 Hadley Rd, Jaffrey, NH

New! Adult Sewing Classes ............................................................................................... $80
Thursdays 1/30-3/19 6–8PM Gardner Michelle Gilgallon 12876
This 8 session course is designed for students who are beginners but comfortable with their machines and creating simple projects. Each student will choose a pattern after the first class and should be able to work independently between classes on their project. At the end of the eight week course you will have completed a basic garment (skirt, camp shirt, etc) and will have learned the information needed to continue independently with increasingly complex patterns. This course is not for those who are unfamiliar with a sewing machine. Basic sewing machine use and skills are required.
Topics include:
• basics of sewing machine use
• selecting and using pattern
• understanding fabric
• selecting thread, batting, and notions
• making buttonholes and buttons
• fitting garments

Selling Your Crafts on Etsy ............................................................................................... $29
Monday 2/3 6–8PM Gardner Shelley Errington Nicholson 12777
Etsy.com provides a marketplace for craftsmen, artists and collectors to sell their handmade creations, vintage goods (at least 20 years old), and both handmade and non-handmade crafting supplies.

New! Adult and/or Youth Paint Night ............................................................................... $19
Wednesday 4/8 5:30–7:30PM Devens Siiri Paton 12782

New! Adult and/or Youth Paint Night ............................................................................... $15
Wednesday 4/22 5:30–7:30PM Gardner Siiri Paton 12783
This easy going class is a fun option for children aged 12+ and their parent to do together or just adults on their own. Watch and help guide your child through the painting instruction or paint alongside them too! Students are guided step-by-step to create a ready-to-hang painting within the span of a couple of hours. Express your creativity, have fun, and most importantly, be yourself. (Class fee is per person, not per pair - Adults welcome to sign up on their own as well).

Figure Drawing .............................................................................................................. $79
Wednesdays 3/4, 11, 25, 4/1 5–7:30PM Gardner Corinne Goodrich 12775
Bring your drawing materials and we provide the models for figure drawing sessions in the college's art studio. Short and long poses will be set up for creating work either for a portfolio or to simply practice gesture drawings or full renderings. This is a casual gathering of figurative artists. Late arrivals or departing early is acceptable. Artists 18 years old and older are welcome to participate. (No class 3/18) (No waivers)

Native American Style Flute Lessons ............................................................................... $140
Tuesdays 1/7–1/21 5:30–6:30PM Devens Helen Yetman-Bellows 12914
Tuesdays 1/28–2/18 5:30–6:30PM Devens Helen Yetman-Bellows 12778
Tuesdays 2/25–3/17 5:30–6:30PM Devens Helen Yetman-Bellows 12779
Tuesdays 3/24–4/14 5:30–6:30PM Devens Helen Yetman-Bellows 12780
Tuesdays 4/21–5/12 5:30–6:30PM Devens Helen Yetman-Bellows 12781
Ever wondered how you can learn the Native American Flute? Join us for a two day intensive workshop on playing the Native American Flute. Learn about the history behind the flute and how to play it. This workshop is open to anyone and no prior experience is necessary. (No waivers)

Subconscious Painting ................................................................................................... $52
Tuesdays 4/7-4/21 2:30–4:30PM Leominster Arllen Acevedo 12784
In the Subconscious Painting Class, you will learn how to allow your subconscious minds create paintings that are nested within you. The paintings that you will create might be related to “themes” or ideas that you are concerned about, or they could be related to things that you enjoy or hold dearly, etc. It’s a fun way to create without having to worry about the fact that you can’t draw a stick figure! That’s right. You don’t need to know how to draw or paint. You’ll learn how to let the creative part of yourself manifest itself instinctively! (And yes, we all have a creative side) You’ll learn one method of how to get in touch with your “higher selves”, and you’ll have fun in the process. Be amazed how you can paint without any struggling on your part. You will learn basic facts about color theory, how to mix colors, and how to avoid creating “muddy” colors with paint. I will also teach you how to use India Ink to accent your paintings. Come and enjoy discovering the artist within yourself!
Required materials: Acrylic or watercolor paints, painting brushes, 9 x12” watercolor paper pad, India Ink, soft sponge, paper towels, water container, masking tape.

View full class descriptions, register and pay online at mwcc.edu/noncredit
Crafts, Arts, Music (continued)

Begining Knitting Class ........................................ $39
Thursdays 3/5–4/2 (5 weeks) 6:30–8:30 pm Gardner Theresa Kacian 12831
You’ll learn how to knit and purl, read knitting patterns, cast on and off, and knit in the round while making a cowl. Please bring one skein of worsted weight yarn in a light color and a #6 or 7-16” circular needle. (No Waivers)

Knitting/Crochet Combination ................................ $39
Wednesdays 3/4–4/1 (5 weeks) 6:30–8:30 pm Gardner Theresa Kacian 12832
Instructions for all levels of knitting and crochet. Whether you are new to knitting or crochet, or looking for a challenge, this class is for you! Bring any unfinished projects to work on or start a new one! Please bring all required materials to class. If you have questions, contact instructor; tkacian@mwcc.mass.edu (No Waivers)

Sea Glass Window ........................................... $55–8x10 or $89–11x14
Thursday 3/12 6–8 pm Gardner 12968–8x10 12969–11x14
Thursday 3/26 6–8 pm Leominster 12970–8x10 12971–11x14
Create your own Sea Glass Window, we bring all the supplies. We will provide you with a prepped window, sea shells, sand, colored glass, and more! You can bring your own items as well. We will guide you through the process step by step. Due to curing time, you will need to pick up your piece the next day. Choose your size ahead of time when registering 8x10, 11x14. (No Waivers)

New! Watercolor Florals ...................................... $79
Tuesdays 3/24–5/12 (8 weeks) 10 am–12 pm Gardner Kathryn Swantee 12785
Learn the techniques for creating beautiful florals. We will work step-by-step together on a series of flower paintings.

Safety Trainings (continued)

Firearms Care and Maintenance .......................... $70
Saturday 3/21 9 am–12 pm Off Campus Malcolm Colgate 12833
Saturday 5/16 9 am–12 pm Off Campus Malcolm Colgate 12837
This course picks up where the Home Firearms Safety course leaves off and covers the basics of good firearms care and maintenance. We will explore the safe and proper ways to clean and store a firearm. The cleaning and care of a rifle, shotgun, semi-automatic pistol, and revolver will be demonstrated. We will also cover considerations for the proper and safe storage of firearms. Class will be held at the Gardner Fish & Gun Club, 538 Clark St. Gardner Taught by an NRA Certified Instructor. Cleaning of actual firearms will be demonstrated.

OSHA 10-hour General Industry Training Course .......... $199
Wednesdays 3/25–4/8 5:30–9 pm Off Campus Mike Hurley 12862
The OSHA 10-hour General Industry Outreach Training Program provides an entry level worker’s general awareness on recognizing and preventing hazards in a general industry setting. Specific examples pertaining to manufacturing employment is included. Completion of the program results in receipt of a 10-Hour Safety Certification Card from OSHA. (No Waivers) LaunchSpace, 131 West Main Street, Orange, MA

Computer Technology

Introduction to Computers .................................. $65
Tuesday & Thursday 2/4 & 2/6 6–8 pm Gardner Stephen Newsham 12786
This will cover the basics of using a computer; explore the internet, email, simple maintenance, navigation and saving/moving files.

Introduction to Microsoft Word .......................... $65
Tuesday & Thursday 2/11 & 2/13 6–8 pm Gardner Stephen Newsham 12787
Learn to navigate and use the many tools available in Microsoft Word.

Intermediate Word .......................................... $65
Tuesday & Thursday 2/18 & 2/20 6–8 pm Gardner Stephen Newsham 12788
Learn to navigate and use the many tools available in Microsoft Word at a more advanced level.

Introduction to Microsoft Excel 2016 ................. $65
Tuesday & Thursday 2/25 & 2/27 6–8 pm Gardner Stephen Newsham 12789
Intro to Microsoft Excel 2016 will show you how to create and edit basic worksheets and workbooks.
This is for you if you want to gain skills to create, edit, format, and print basic Excel worksheets.

Intermediate Excel 2016 .................................... $65
Tuesday & Thursday 3/3 & 3/5 6–8 pm Gardner Stephen Newsham 12790
This beyond intro. class will work with large worksheets using print titles, headers and footers, using hyperlinks, conditional formatting, formatting tables, sorting and filtering, removing duplicates, using and managing named ranges, creating and using formulas and functions, converting text to columns, concatenating data, using vax files, and creating simple charts.

View full class descriptions, register and pay online at mwcc.edu/noncredit
### Computer Technology (continued)

**Advanced Excel 2016**
- **Cost:** $65
- **Dates:** Tuesday & Thursday 3/10 & 3/12
- **Time:** 6–8pm
- **Instructor:** Stephen Newsham
- **Location:** Gardner

We will focus on using multiple workbooks and analyzing the data. Topics include data consolidation, subtotals, outlines, linking worksheets with 3-D formulas, linking workbooks, using VLOOKUP, creating pivot tables and charts, using comments, and protecting and sharing workbooks.

### Wellness (continued)

#### New! Gallery Style Readings Psychic
- **Cost:** $39
- **Dates:** Thursday 2/13
- **Time:** 6–8pm
- **Location:** Leominster
- **Instructor:** Bonnie Page

Join internationally trained demonstrating Medium Bonnie Page for a night of gallery style readings with messages from Heaven. Hear messages from your loved ones who come through giving evidence that love and life are eternal. Bonnie will deliver as many messages as time allows. This night will be inspirational for all!

“The Demonstrating Medium”, Bonnie Page is an internationally trained psychic medium, reiki master/teacher, columnist for the Sentinel and Enterprise as well as the Lowell Sun, and author of “Ask The Psychic Medium…God Asked, I Listened.”

Born with the gift of spirit communication, that was passed down through four generations, Bonnie uses a warm, softer approach to deliver messages to her audiences, touching their hearts and souls. She sees, hears, and feels your loved ones on the other side, providing evidence of everlasting life with humor and compassion.

As owner of Messages From Heaven Healing and Learning Center in Leominster, MA, Bonnie offers private readings, healing sessions, and workshops. She also teaches at the prestigious Lily Dale Assembly, as well as colleges and schools throughout New England.

#### Beginner Golf 101
- **Cost:** $129
- **Dates:** Sundays 2/23–4/19 (7 weeks)
- **Time:** 4:30–5:30pm
- **Location:** Gardner
- **Instructor:** Jim Leblanc

Would you like to learn to golf? This is for all, regardless of ability, to learn the game.

Mount Fitness, 444 Green St. Gardner (No classes 3/15 & 4/12) (No waivers)

#### Intermediate Golf Lessons
- **Cost:** $129
- **Dates:** Sundays 2/23–4/19 (7 weeks)
- **Time:** 6–7pm
- **Location:** Gardner
- **Instructor:** Jim Leblanc

Bring your stroke count down, learn to hit, chip and putt better, while improving your skills.

Mount Fitness, 444 Green St. Gardner (No classes 3/15 & 4/12) (No waivers)

#### Advanced Golf Lessons
- **Cost:** $129
- **Dates:** Wednesdays 2/26–4/15 (7 weeks)
- **Time:** 7:45–8:45pm
- **Location:** Gardner
- **Instructor:** Jim Leblanc

Fine-tune your game, improve your swing mechanics, your short game, chipping and pitching.

Mount Fitness, 444 Green St. Gardner (No class 3/18) (No waivers)

#### New! Auras and Chakras
- **Cost:** $39
- **Dates:** Thursday 3/5
- **Time:** 6–8pm
- **Location:** Gardner
- **Instructor:** Bonnie Page

Do you want to see what your aura looks like? An aura is the energetic body of the human spirit. It’s visible to the naked, human eye, if you know how to look for it. To see an aura, it is a matter of training your eyes to look for the subtle energy field of someone or something.

The Chakras are your main energy centers of the body, all spinning and vibrating at their own speed, each with a certain color and sound. When you tap into the knowledge of the Chakras, you gain insight into your own emotional, mental, physical health.

In this class, Bonnie will give you some easy exercises so you can gain insight to your own energy field and how to make adjustments that will help you in your life. Come find out what your energy field looks and feels like.

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As owner of Messages From Heaven Healing and Learning Center in Leominster, MA, Bonnie offers private readings, healing sessions, and workshops. She also teaches at the prestigious Lily Dale Assembly, as well as colleges and schools throughout New England.

#### Yoga Unfettered®: Functional Yoga™ For Anyone, Anywhere, Anytime
- **Cost:** $60
- **Dates:** Tuesdays 1/7–1/21
- **Time:** 4–5pm
- **Location:** Devens
- **Instructor:** Helen Yetman-Bellows

Yoga Unfettered® - For Anyone, Anywhere, Anytime

#### Guided Meditation
- **Cost:** $52
- **Dates:** Tuesdays 3/3–3/31
- **Time:** 2:30–4pm
- **Location:** Leominster
- **Instructor:** Arlien Acevedo

You will learn to improve your health, improve your self-esteem, and learn about the power of positive thinking to live a happier and more successful life. You will also learn about The Law of Attraction & how it can be used to manifest your goals. You will also learn about the importance of living in the PRESENT.

Bring a notebook and pen/pencil.

View full class descriptions, register and pay online at mwcc.edu/noncredit.
Wellness (continued)

**Self Hypnosis**

2:30–4pm Leominster Arlien Acevedo 12793

You will learn self-hypnosis and what it can be used for. You will learn through suggestibility tests if you can be hypnotized and will be introduced to the 3-Step Self-hypnosis technique. You will also learn to perform a self Progressive relaxation induction. Use the Goal Setting Form to achieve your goals, and how to write reinforcement scripts to encourage yourself daily. Bring a notebook and pen/pencil.

**Intro to Stand-Up Comedy**

12792

Whether you are a beginner with no experience or an experienced comedian, you’ll find this class rewarding and one that suits your needs. Class is more fun with friends!

**New! Discovering Your Purpose in Life**

2:30–4pm Leominster Arlien Acevedo 12764

Objectives:
1. To learn about the life purpose system
2. To learn about the issues & energies of life
3. To learn about the “paths of destiny”
4. To learn about the “laws of Spirit” that change our lives
5. To learn about the relationships and “rhythms” of life

Students should bring a pen/pencil and notebook.

**Understanding & Working with Gifted Children with the New England Psychic Medium**

6–9pm Gardner Jessenia Nozzoliolo 12771

Most people only recognize spiritual gifts as pertaining only to the psychic or medium categories. Soul gifts can expand anywhere from photography, acting, art and music. In fact, the ancient Egyptians believed in 365 heightened spiritual senses or gifts of the soul. If you are curious about understanding how these gifts are stored and activated in the soul structure or chakras of your children, this is a class for you. It will guide you into this knowledge so that you may properly support the little people in your home as they grow to understand and activate their own soul structure and gifts.

The New England Psychic Medium is a published author and local psychic medium with the ability to see, activate and train gifts. She uses her akashic realm gifts to teach others about the soul structure, the complexities involved with these three branches of astrophotography so as to make an informed decision as to which branch of the hobby you may want to pursue.

Photography (continued)

**Introduction to Astro Photography**

$30

Monday & Wednesday 4/20 & 4/22 6:30–8:30pm Gardner Kevin Boucher 12878

Monday & Wednesday 4/27 & 4/29 6:30–8:30pm Devens Kevin Boucher 12877

This course will give you a basic understanding of the three main branches of Astrophotography. These branches include learning about Deep Sky photography (taking pictures of Galaxies, Nebula, Star Clusters...), Planetary photography (taking pictures of Sun, Moon, planets...) and Nightscape photography (taking wide field pictures of night sky with a terrestrial component). The intent of this course is to provide you with a deep enough understanding as to the equipment requirements, and complexities involved with these three branches of astrophotography so as to make an informed decision as to which branch of the hobby you may want to pursue.

**American Heart Association Basic Life Support CPR**

$80

This course is designed to provide professionals the ability to recognize and respond to life threatening emergencies, provide CPR, ventilations, use an AED and relieve choking in a timely manner. A two year certification is provided upon completion of the class. (No Waivers)

Wednesday 1/15 5:30–9:30pm Gardner 12795

Wednesday 2/12 5:30–9:30pm Gardner 12796

Wednesday 3/11 5:30–9:30pm Gardner 12797

Wednesday 4/15 5:30–9:30pm Devens 12798

Wednesday 5/13 5:30–9:30pm Gardner 12799

**Emergency Medical Technician (EMT) Training**

$1,400

The Basic EMT training program is the basic course for Emergency Medical Technician/ambulance that follows the guidelines outlined by the United States Department of Health Education and Welfare in conjunction with the National Traffic Safety Administration and the Department of Transportation. This is a lecture, discussion, demonstration, and practical application of the knowledge and skill necessary to care for individuals who have life-threatening emergencies and injuries.

**Topics covered include:**

- Common medical emergencies
- Childbirth
- Working with Child patients
- Lifting and moving patients
- Environmental emergencies
- Extrication from automobiles

This course satisfies the requirements for the psychomotor exam required by the Massachusetts Office of Emergency Medicine and the written exam administered by National Registry of EMT as an EMT-Basic. Students must attain a 73 or better grade average to qualify for the psychomotor and/or written exam.

Test fees not included in tuition. Includes Book (No Waivers)

View full class descriptions, register and pay online at mwcc.edu/noncredit
Tactical Emergency Casualty Care (TECC) ........................................................................................................ $225
Tuesdays & Thursday 1/28 & 30 8:30am–5pm Devens 12818

TECC teaches EMS practitioners and other prehospital providers at all levels how to respond to and care for patients in a civilian tactical environment. It is designed to decrease preventable deaths in tactical situations such as mass casualty terrorist attacks, hostage situations, and active shooter events. TECC was created to apply the lessons learned during the Iraq and Afghanistan Wars to the civilian world of tactical medicine.

Upon successful completion of the course, you will receive a certificate of completion, a wallet card recognizing you as TECC providers for 4 years, 16 hours of national CAPCE credit, 16 hours of Mass. OEMS credit and 1 year free membership to NAEMT. (No Waivers)

Advanced Cardiovascular Life Support for Experienced Providers ........................................ $240
Tuesday 2/11 8:30am–5pm Devens 12819

ACLS for Experienced Providers goes beyond the core ACLS training by offering critical thinking opportunities for those advanced, experienced, healthcare professionals who use ACLS on a regular basis. The goal of ACLS EP is to improve outcomes in complex cardiovascular, respiratory and other (e.g., metabolic, toxicologic) emergencies by expanding on core ACLS guidelines and encouraging critical thinking and decision-making strategies. Through cooperative learning and active participation in case-based scenarios, learners enhance their skills in the differential diagnosis and treatment of prearrest, arrest and postarrest patients.

Features of a medical response plan covered in the course include:
• Communicating effectively during disasters
• Mutual aid and interoperability
• Triage and transportation strategies and challenges
• Patient tracking and evacuation
• Managing resources such as supplies, medications and equipment

At the start of the course, you will conduct a “hazards vulnerability analysis” to assess features of your environment, both natural and man-made, that pose risk along with assessing the needs of vulnerable populations, such as assisted-living residents or hospital patients that need special consideration during such an event.

Content is presented in the context of realistic scenarios, culminating with a large-scale mass casualty activity.

AHDR is appropriate for all levels of EMS practitioners. This course is offered in the classroom and provides 8 hours of CAPCE credit and NREMT recognition. (No Waivers)

Psychological Trauma in EMS Patients (PTEP) ................................................................. $125
Tuesday 5/5 8:30am–5pm Devens 12821

NAEMT’s Psychological Trauma in EMS Patients (PTEP) course gives EMS practitioners the resources they need to help alleviate patients’ hidden wounds – intense fear, stress and pain – during a medical emergency.

PTEP educates EMS practitioners about the biological underpinnings of psychological trauma, the short and long-term impact on the brain and body, and warning signs that a patient is experiencing extreme psychological distress. EMS practitioners are also taught strategies and techniques to alleviate patients’ distress and help patients cope with what they’re experiencing to ward off lingering effects.

The 8-hour classroom course features scenario-based interactive sessions and lectures.

Topics covered include:
• The invisible wounds of psychological trauma
• Understanding the physiological stress response
• Reducing psychological traumatic stress
• Applying the eSCAPE principle to patient care
• Patient simulations
• Recognizing psychological trauma within EMS

PTEP is designed for EMS practitioners and other prehospital providers. The course is accredited by CAPCE and recognized by NREMT. Students who successfully complete the course receive a certificate of completion, a wallet card good for 4 years, and 8 hours of CAPCE credit. (No Waivers)

Emergency Pediatric Care ........................................................................................................ $155
Tuesday 4/7 8:30am–5pm Devens 12822

The Emergency Pediatric Care (EPC) course focuses on critical pediatric physiology, illnesses, injuries and interventions to help EMS practitioners provide the best treatment for sick and injured children in the field. The course stresses critical thinking skills to help practitioners make the best decisions for their young patients.

Topics covered include:
• The pathophysiology of the most common critical pediatric emergency issues, and critical thinking skills to help practitioners make the best decisions for their patients
• Application of the Pediatric Assessment Triangle (PAT), a tool to help EMS practitioners rapidly and accurately assess pediatric patients
• Understanding and communicating with children
• Airway management, breathing and oxygenation
• Cardiac emergencies
• Recognizing child abuse and neglect
• Hypoperfusion and shock
• Newborn resuscitation

EPC is appropriate for EMTs, paramedics, emergency medical responders, nurses, nurse practitioners, physician assistants, and physicians. EPC is accredited by CAPCE and recognized by NREMT. (No Waivers)

Professional Development

English Skills at Work, Level 1 ........................................................................................................... $499
Tuesdays & Thursdays 1/30–5/7 7am–12pm Leominster Susan Palis 12816
Tuesdays & Thursdays 1/30–5/7 5–8pm Leominster Susan Palis 12817

In this class you will work on vocabulary, listening, speaking, grammar, writing, life skills, and reading comprehension in the workplace. You are required to have or purchase Side-by-Side Plus 2 Student Book and eText with Activity Workbook and Digital Audio, ISBN is 9780134346670. (No Waivers)

View full class descriptions, register and pay online at mwcc.edu/noncredit
Introducing, **VIRTUAL Voice Over** .................................................. $149
Tuesdays & Thursdays 4/7–4/16 7:30–9:30 pm Online Mike Jablon 12800

You guys gave him feedback and VO Pro Mike “The Mic” Jablon and MWCC listened.

Introducing, **VIRTUAL VO, the BRAND NEW way to learn the craft of voice acting!**
Want to know if you have the voice for the next big commercial? Or the sound for the next Pixar or Disney character? No need to commute and no classes cancelled due to inclement weather; enjoy the fun from the comfort of your own home on your PC, laptop or even your phone!

No special equipment necessary! Once you sign up, we will send you an online invitation to join the class. Held an hour later than previous years to accommodate all those who work, or pick up the kids from activities, this class offers all of the inside industry information, without the added stress!

*Space is limited by instructor. Early sign up is recommended*

**ServSafe® Certification** ................................................................. $189
Wednesday & Thursday 3/11 & 3/12 6–9 pm *Off Campus 12801

Saturday & Sunday 3/14 & 3/15 9–3 pm *Off Campus 12802

Wednesday & Thursday 4/29 & 4/30 6–9 pm Gardner 12803

This course will provide you a knowledge of food safety/hygiene responsibilities in the food service industry to prep for the nationally accredited certification, valid for 5 years. A paper based exam, with textbook included in the course fee. Students are responsible for picking up books at least one week ahead of time or providing an address for the book to be mailed. (No Waivers)

*Off campus location: Launchspace, 131 West Main Street, Orange, MA.

**ServSafe® Recertification** ............................................................. $99
Thursday 3/12 6–9 pm *Off Campus 12802

Saturday 3/14 9–3 pm *Off Campus 12803

Thursday 4/30 6–9 pm Gardner 12804

To recertify for the exam, you will review the most recent FDA food codes, safety advancements and procedures. Pre-certification is required, bring your card. (No Waivers)

*Off campus location: Launchspace, 131 West Main Street, Orange, MA.

**Your Side Hustle = Freedom** ......................................................... $20
Tuesday 3/3 7–10 pm Devens Bob Branscombe 12806

Are you unhappy in your job? Are you buried in debt? Are you just looking for a creative pursuit?

A side hustle – a side business – is your ticket to that freedom. And there’s no need to quit your day job. In fact, that’s the whole point of the side hustle. Keep the security of your current employment and do a little something on the side! Come learn how. Course includes comprehensive handout and thumb drive with resource files. Instructor – Bob Branscombe, Director of Sales & Marketing and Chronic Side Hustler

**New! Professional Selling** ............................................................ $49
Tuesdays 3/10–3/31 7–9 pm Devens Bob Branscombe 12807

“What will it take to get you into this car TODAY?” Sound familiar? Yeah, that’s NOT professional selling. Whether you’re a small business owner, currently working as a sales representative, want to get into sales, or just want to be more persuasive in life – this course will show you the less painful and more effective way to sell. Build your business and your relationships by helping others get what THEY want. Instructor – Bob Branscombe, Director of Sales & Marketing

**Introducing, *VIRTUAL Voice Over*, the BRAND NEW way to learn the craft of voice acting!**
Want to know if you have the voice for the next big commercial? Or the sound for the next Pixar or Disney character? No need to commute and no classes cancelled due to inclement weather; enjoy the fun from the comfort of your own home on your PC, laptop or even your phone!

No special equipment necessary! Once you sign up, we will send you an online invitation to join the class. Held an hour later than previous years to accommodate all those who work, or pick up the kids from activities, this class offers all of the inside industry information, without the added stress!

*Space is limited by instructor. Early sign up is recommended*
Workforce Development

TO LEARN MORE CONTACT: training@mwcc.mass.edu or call 978-630-9569

CORPORATE & WORKFORCE TRAINING
MWCC delivers training on-site and/or on-campus to businesses of any size and from any sector. Industries served include:

- Healthcare
- Services (including retail)
- Banking
- Food processing (including breweries)
- IT
- Manufacturing
- Hospitality

Why Train?
Training can address gaps in management and leadership, customer service, sales, HR, Lean, Quality Systems, Safety (OSHA) and technical skills such as PLC programming, CAD and robotics. We can deliver the training your employees need, or that you may need to start or advance your career.

In addition, we keep businesses informed of available grant opportunities such as The Workforce Training Fund that can pay for employee training. The college also seeks and obtains state and federal grants.

Beginner Tap (Teen and Adult) ................................................................. $79
Mondays 2/24–4/13 (8 weeks) 7–8pm Gardner Nicole Couture Skorb 12808

Whether you are a beginner or have a little experience (less than 1 year), this class is a great way to get your feet moving. Focusing on solid technique, you will learn basic tap skills and use them to create unique tap combinations. Dust off your tap shoes, let loose and tap your cares away!

Advanced Beginner/Intermediate Tap (Teen and Adult) ........................................ $79
Mondays 2/24–4/13 (8 weeks) 8–9pm Gardner Nicole Couture Skorb 12809

If you have prior tap class experience (1 to 2 years) and a solid background in the basic vocabulary of tap, this class will offer more of a challenge. Students can add more advanced skills and vocabulary and develop a stronger foundation of tap technique. Dust off your tap shoes, let loose and tap your cares away!

Musical Theatre Dance (Juniors: grade 3-6; Seniors: grades 7-12)
This class is perfect for students who are new to dance or interested in developing their dance skills for performing in musical theater. Learn basic dance technique, spatial awareness, musicality and dance terminology. Boost your stage presence and confidence and let your light shine!

- Juniors: Grades 3-6................................................................. $79
Saturdays 2/29-4/18 (8 weeks) 10–11am Gardner Nicole Couture Skorb 12810

- Seniors: Grades 7-12................................................................. $79
Saturdays 2/29-4/18 (8 weeks) 11am–12pm Gardner Nicole Couture Skorb 12811

Acting "Fun"damentals (Kids: grades 1-4; Juniors: grades 5-8)
Using basic acting principles, theatre games and improvisation, you will bring characters and stories to life. Build performance skills, boost stage presence and confidence while discovering the real joy of performing on stage!

- Kids: Grades 1-4 ........................................................................ $79
Mondays 2/24–4/13 (8 weeks) 4:30–5:30pm Gardner Melissa Gates 12812

- Juniors: Grades 5-8...................................................................... $79
Mondays 2/24–4/13 (8 weeks) 5:30–6:30pm Gardner Melissa Gates 12813

Preparation for the Communication and Literacy Skills Test (CLST) Portion of the Massachusetts Test for Educator Licensure (MTEL)......................................................... $89
Tues, Wed, Thurs 5/5, 6, 7 6–8pm Gardner Matthew Marchetti 12815

Familiarize yourself with the content and challenges of the Communication and Literacy Skills Test (CLST) that is required by Massachusetts law for initial educator licensure candidates. It must be taken and passed before you are accepted into a four-year Early Childhood or Elementary Education program.

1. General Program Training Grant
Qualifying businesses of any size may receive up to $250,000 to provide training to incumbent workers.

2. Express Program
Grant funds will pay for up to 50% of the cost of training courses chosen from a database of pre-qualified courses.

3. Small Business Direct Access Program
Businesses with 100 or fewer MA employees are eligible to enroll employees in pre-approved training without applying for a grant. MWCC is pre-approved to deliver SIX SIGMA LEAN GREEN BELT training for FREE to eligible businesses!

TO LEARN MORE CONTACT: training@mwcc.mass.edu or call 978-630-9569
Workforce Development (continued)

Six Sigma Lean Green Belt Course .......................... Free to qualifying small businesses

| Wednesdays 2/5, 19, 3/4, 18, 4/1, 15, 29, 5/13 (8 Weeks) | 8:30AM–5PM | 12864 |

The Six Sigma Lean Green Belt course is an 8-day training program in four 2-day modules; one module for each of the Six Sigma “road map” steps: Measure – Analyze – Improve – Control. This program incorporates both classroom instruction and hands on training as attendees are required to complete a project during the program. Class prerequisites are geared toward these projects. Who should attend?

This 8-day course is appropriate for all levels and disciplines within the organization. It is especially relevant for technical employees in manufacturing environment but can also be effective for those in transactional and service capacities such as Material Control, IT, Finance, etc.

Outcomes:
• Understand Six Sigma variation reduction methodology.
• Begin to apply the MAIC “road map” and spread the methodology to everyday work problems.
• Assist Black Belts in Six Sigma teams and team projects.
• Successfully complete “in the trenches” variation reduction projects of their own.
• Become a mentor to others in applying statistical analysis to continuous improvement programs in their work environment.

Eligibility:
Businesses with less than 100 MA employees that contribute to the Workforce Training Fund. All for-profit businesses and some non-profit organizations contribute to the WTFP via a surcharge on Unemployment Insurance payments. Eligible businesses may access up to $15,000 in grant funds per calendar year, $3,000 in grant funding per person, per course. Businesses must provide their Department of Unemployment Assistance number and a Certificate of Good Standing (COGS). Companies must pay their employees their full wages for time spent in training.

Questions? Ready to start? Call: 978-630-9569 or Email: training@mwcc.mass.edu

English for Speakers of Other Languages (ESOL)

English Skills at Work, Level 1 ................................................................. $499
1/30-5/7 (14 weeks) 9am–12pm Leominster Susan Palis 12816
1/30-5/7 (14 weeks) 5–8pm Leominster Susan Palis 12817

In this class, you will work on vocabulary, listening, speaking, grammar, writing, life skills, reading comprehension in the workplace. You are required to have or purchase Side by Side Plus 2 Student Book and eText with Activity Workbook and Digital Audio, ISBN is 9780134346670. (No Waivers)

For more information contact 978-630-9831 or AET@mwcc.mass.edu

View full class descriptions, register and pay online at mwcc.edu/noncredit
Online Noncredit Courses

Online Noncredit Certificates & Courses
We now offer more than 300 online courses that you can take on your own time and from the comfort and convenience of your home 24/7. Participate in our lively discussion areas. Ask our patient and helpful instructors as many questions as you want. Courses include:

New! TEAS PREPARATION ONLINE COURSE 6 weeks, 24 hours ...............................................................$115

HERE’S HOW TO GET STARTED:
1. Visit our Online Instruction Center: ed2go.com/mwcc
2. Click the Courses link, choose department and course title you are interested in. Follow the instructions to enroll in your course.
3. MWCC will then register you in our system and send you a confirmation email with information on how to pay for your ed2go class. After payment is made you will be verified and information will be sent to you by ed2go.
4. When your course starts, return to our Online Instruction Center and click the classroom link to begin your studies.

HOT ED2GO COURSES:
Online TEAS Prep 1 (the Reading and English Language portion) and/or TEAS Prep 2 (Math and Science portion) or the combination online class

TEAS Prep Series
The TEAS Prep Series will prepare you to sit for the Test of Essential Academic Skills (TEAS) exam. TEAS Prep 1 focuses on the Reading and English Language Usage portions. TEAS Prep 2 focuses on the Mathematics and Science portion of the exam.

SYSTEM REQUIREMENTS:
All courses require Internet access, email, Microsoft Internet Explorer, or Firefox web browsers. Some courses may have additional requirements. Take a class on your own terms!

Classes begin the 3rd week of each month. All courses run for six weeks.

REGISTRATION:
ed2go.com/mwcc

These self-paced course packages allow you to complete individual technician courses on your own time. This flexibility provides you with the ability to set your own pace when proceeding through the courses.

Take your career in a new direction. Courses start throughout the year so the time to register is right now. Don’t wait any longer!

REGISTRATION:
wcc-gbc.com

View full class descriptions, register and pay online at mwcc.edu/noncredit

AET099-EC English for Early Childhood Education
Prerequisite: AET090 or Placement AND identified interest in Early Childhood Education Career Adult Education and Training Courses
This course builds foundational reading, writing, speaking, and listening skills targeted to the Early Childhood Education Profession while simultaneously providing occupational skills training preparing students for successful completion of the industry-recognized Child Development Associate (CDA) credential. Coursework includes classroom instruction, learning lab simulations and hands-on skills training, experiential learning opportunities allowing students to observe the live classroom environment and apply skills acquired throughout the training. Coursework and training ensures students have met content and portfolio requirements for successful submission of the their CDA portfolio for evaluation. NOTE: Students must have an earned High School Credential or Equivalency and complete all required training and observation hours in order to be considered for the CDA credential.

Adolescent Education and Training Courses

AET094 Beginning College and Career Preparation
Prerequisite: n/a
Classes concentrate on improving foundational literacy and math skills embedded within content areas tested on both the GED and HSET exams. Students begin the education and career planning process while building critical 21st century academic, student success, and workplace readiness skills.

AET096 Intermediate College and Career Preparation
Prerequisite: AET094 or Placement
Classes focus on application of foundational comprehension, writing, and math strategies introduced at the AET094 level. These skills continue to be developed within the context of content areas tested on both the GED and HSET exams and greater use of technology is required to complete assigned work. This level takes a sharper focus on equivalency test subject areas and students continue their career development and planning work.

AET098 Advanced College and Career Preparation
Prerequisite: AET096 or Placement
Intense preparation for both equivalency exams and basic workplace readiness skills and competencies are emphasized at this level. Students build digital literacy skills through the use of multiple technologies which help prepare them for equivalency testing and postsecondary enrollment. Students will be given practice exams to determine readiness to take an exam and to familiarize themselves with both testing formats. Career planning incorporates regional, state, and national labor market information and integrates post-secondary, industry-specific short term non-credit trainings, and credit bearing programs at MWCC.
CareerStep is an online school offering career-focused education designed to help you quickly enter the workforce. MWCC has partnered with Career Step to help students train for a rewarding new career.

All of Career Step’s courses include everything you need to train for your new career including a laptop computer, a certification voucher to cover the cost of national certification, job placement support, and payment plan options.

Go to http://legacy.careerstep.com/mwcc to learn more!

PAYMENT PLANS: Call 877-225-7151

Go to http://legacy.careerstep.com/mwcc to learn more!

Cannabis Career Training Program
(No Waivers or Refunds) $249

Learn how to start a cannabis career
self paced full year of unlimited access
This is an industry-leading online cannabis career and business training program.
Learn at your own pace. Includes a full year of access to over 200 videos, 5500 pages of ebooks, quizzes, and master certification exam. Get prepared for a cannabis career. Learn from industry expert growers, chefs, doctors, lawyers, extraction technicians, dispensary owners & budtenders. Set yourself apart from other marijuana-industry job applicants.

REGISTRATION: onlinecannabiseducation.com/mt-wachusett-community-college
Once registration is processed, you will receive an email with your access code

Online Noncredit Courses (continued)

Online learning is easy. It’s fun! Boost your productivity and your organization’s bottom line. Our online certificates and courses are provided by expert instructors. Participate anytime day or evening, from any computer. Most courses are offered 4 times a year. Courses start the first Monday of the month. New to online learning? Our online learning tutorial begins the week before courses start.

REGISTRATION: yougotclass.org/catalog-complete.cfm/mwcc

High School ART TEACHERS
ceramics field trip opportunity

Bring a group of your art students to MWCC to do a barrel pit-firing!

• When? Weekday mornings, afternoons or weekend day times.
• How? Advance planning & approval required (dates, registration, fees, etc.) All materials, curriculum & instruction is included.
• Who? Questions or to schedule contact Professor Joyce Miller: jmiller@mwcc.mass.edu • 978-630-9221

MWCC NON CREDIT REGISTRATION FORM: Register & pay online at mwcc.edu/noncredit For registration questions, call: Lifelong Learning 978-630-9525 TTY: 978-632-4916 Mail registration form to: MWCC, ATTN: Lifelong Learning, 444 Green Street, Gardner, MA 01440

Today’s Date ___________________ Date of Birth ___/____/____

Last Name_____________________________________ First Name_____________________________________ MI_______
Previous Last Name (if applicable) ______________________________________

Street Address________________________________________ City________________________ State_____ Zip__________

Home Phone__________________Cell___________________Email_______________________________________________

Employer (if applicable)____________________________________________________ Phone__________________________

Street Address________________________________________ City________________________ State_____ Zip__________

Residency (required): ☐ Massachusetts (R) ☐ Out-of-State (N) ☐ Foreign (F) ☐ Resident Alien (A)

Citizenship (required): ☐ U.S. Citizen (Y) ☐ Non-Citizen (N)

CRN#                        Course Title                                                                                                                   Cost
$_________________________ $_________________________ $_________________________ $_________________________ $_________________________

Total $_________________________

Signature____________________ Date_________________

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CRN#                        Course Title                                                                                                                   Cost
$_________________________ $_________________________ $_________________________ $_________________________ $_________________________

Total $_________________________

Signature____________________ Date_________________

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Last Name_____________________________________ First Name_____________________________________ MI_______
Previous Last Name (if applicable) ______________________________________

Street Address________________________________________ City________________________ State_____ Zip__________

Home Phone__________________Cell___________________Email_______________________________________________

Employer (if applicable)____________________________________________________ Phone__________________________

Street Address________________________________________ City________________________ State_____ Zip__________

Residency (required): ☐ Massachusetts (R) ☐ Out-of-State (N) ☐ Foreign (F) ☐ Resident Alien (A)

Citizenship (required): ☐ U.S. Citizen (Y) ☐ Non-Citizen (N)

CRN#                        Course Title                                                                                                                   Cost
$_________________________ $_________________________ $_________________________ $_________________________ $_________________________

Total $_________________________

Signature____________________ Date_________________

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Last Name_____________________________________ First Name_____________________________________ MI_______
Previous Last Name (if applicable) ______________________________________

Street Address________________________________________ City________________________ State_____ Zip__________

Home Phone__________________Cell___________________Email_______________________________________________

Employer (if applicable)____________________________________________________ Phone__________________________

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Citizenship (required): ☐ U.S. Citizen (Y) ☐ Non-Citizen (N)

CRN#                        Course Title                                                                                                                   Cost
$_________________________ $_________________________ $_________________________ $_________________________ $_________________________

Total $_________________________

Signature____________________ Date_________________