

The 242<sup>nd</sup> meeting of the Board of Trustees  
Mount Wachusett Community College  
Thursday, October 10, 2019  
Murphy Conference Room  
Meeting Minutes

Members present: Chairman Robert Antonioni, Trustees Abraham Bravo, Richard Cella, Claire Freda, Jamy Gaynor, Denise Kindschi Gosselin, Tracey Hutchinson, Donata Martin, Ken Tomasetti and representative to the Academic Senate, Sheila Murphy.

Present from the College: President Vander Hooven, Vice Presidents Paul Hernandez, Robert LaBonte, Lea Ann Scales, Peter Sennett, Joe Stiso, Associate VP Michelle Paranto and Sr. Dean of Student Affairs, Jason Zelesky and Senior Staff Associate Jo-Ann Meagher. Many faculty and staff also attended.

Members unable to attend: Irene Hernandez

- A. **CALL TO ORDER:** Chairman Antonioni called the meeting to order at 3:07 p.m.
- B. **APPROVAL OF MINUTES:** Chairman Antonioni called for a motion to approve the minutes of August 8, 2019. A motion to approve was made by Mr. Tomasetti and seconded by Ms. Gosselin. All approved. Motion carried.

C. **CHAIRMAN'S REPORT – Chairman Antonioni**

Chairman Antonioni welcomed all to the Board of Trustees meeting. We will be getting auditing news today from Chris Pelland of O'Connor & Drew. We are very grateful to the administration for the work they have done with respect to the audit.

D. **PRESIDENT'S REPORT – President Vander Hooven**

- President Vander Hooven welcomed all to the meeting.
- Acknowledged and welcomed several students in the audience today.
- Thanked the faculty and staff for ushering in a new school year.
- Congresswoman Trahan and Clark will be arriving on campus during our meeting to be interviewed by NPR on CCAMPIS Grant directed by Ann Reynolds. She is nationally recognized for her work with our students. The Congresswomen will also be touring the Garrison Center. They may be stopping by our meeting if time permits.
- Introduced our Executive Director of IT, Daniel Horlander, who comes to us from Bunker Hill Community College.
- Announced that the Faculty Constitution has been revised and was voted on in the spring
- The faculty now have an "All Campus Forum" as well as an "Academic Senate". President Vander Hooven introduced Sheila Murphy as the delegate to the BOT from the Academic Senate.
- There may be a need to hold a special meeting on November 18, 19 or 20<sup>th</sup> if a vote needs to be taken on the Strategic Plan.
- Announced that he was given a copy of "Crime and Mental Disorders: The Criminal Justice Response" by one of our trustees, Denise Kindschi Gosselin, in its second edition. President Vander Hooven read the forward that acknowledges MWCC: "This book is dedicated to Mt. Wachusett Community College of Gardner, Massachusetts in recognition of its commitment to the national effort aimed at reducing recidivism and strengthening communities by providing education and job training to meet the reentry of justice-involved students."

E. **REPORTS FROM MEMBERS OF THE LEADERSHIP TEAM**

- Vice President of Institutional Research, Planning and Development, Joe Stiso gave an update on the Strategic Plan. We need to give a draft to the DHE after October 22<sup>nd</sup>; he intends to have it to them by Friday, October 25<sup>th</sup>. If the board needs to vote there will be a special BOT meeting early November.
- Robert Mayer, Director of Veteran Services gave a presentation on his department. Mr. Mayer said they have a lounge (an oasis to some); a lending library; eight computers; advising, admissions, and financial aid components

to assist the veterans in navigating their studies as well as benefits. He also gave his staff a “shout-out” for all their efforts.

- Director of Diversity Pipeline, Access & Transition, Train Wu, gave a presentation on National Workforce Diversity Pipeline: Project Healthcare. There were several students with him for the presentation. He spoke about the Student Demographics and Program Outcomes. The Program Advisor, Shanti Phillips, also talked about the 5-year program and what it means to our students.
- President Vander Hooven began the presentation: “Center for Technical Education and Skilled Trades” that the team gave the day before at DCAMM in Boston. He spoke of the aging of our workforce in certain trades, such as electrical as well as the jobs outlook. VP LaBonte followed up with the details and scope of the project. We would renovate the Fitness Center to ensure ADA compliance as well as creating space on the second floor for classrooms to teach Electrical, HVAC, plumbing and auto tech. VP LaBonte also showed the timeline from DCAMM.

**F. ADMINISTRATIVE ORDERS OF THE DAY – CHRIS PELLAND OF O’CONNOR AND DREW**

- **AD – 1243** – Approval of Audited Financial Statement. Chris Pelland explained that all the college’s use O’Connor and Drew Financial Statement for consistency. There were “no deficiencies” found.

The meeting was briefly interrupted by a visit from Congresswoman Katherine Clark and Congresswoman Lori Trahan. They were on campus for an NPR interview on CCAMPIS directed by Ann Reynolds. The program is very important to so many of the students. They were very impressed with our students and their determination to succeed.

- Mr. Pelland finished the audit report explaining that there were no findings. Chairman Antonioni asked for a motion to approve the Audited Financial Statement AD-1243. A motion was made by Ms. Gosselin and seconded by Ms. Freda. Motion carried.

**VICE PRESIDENT LABONTE - APPROVAL OF AD-1242 APPROVAL OF FOURTH QUARTER TRUST**

- **AD-1242** – Fourth Quarter Trust. Chairman Antonioni asked for a motion to approve AD-1242. Mr. Tomasetti made a motion to approve AD-1242. The motion to approve was made by Mr. Tomasetti and seconded by Ms. Freda All approved. Motion carried.

**G. OLD BUSINESS-CHAIRMAN ANTONIONI-NONE**

**H. NEW BUSINESS**

- Sabbatical application – none
- Presidential evaluation – Chairman Antonioni touted President Vander Hooven for his efforts on a number of levels and aspects. Chairman Antonioni touched on just a few of the many goals President Vander Hooven has accomplished and the challenges he overcame. He reminded the board that President Vander Hooven had stated he would not take a pay increase until the budget was balanced. Chairman Antonioni asked that the board approve the evaluation and adopt a 3% raise for the president. He asked for a motion to approve the evaluation as well as a 3% pay increase. A motion was made by Ms. Gosselin and seconded by Mr. Tomasetti. Motion carried.

- I.** Chairman Antonioni asked if there was any other business before the board. Hearing none, the Chair asked for a motion to adjourn. A motion was made by Mr. Cella and seconded by Mr. Tomasetti. The meeting adjourned at 4:52 p.m.

Respectfully submitted,

Jo-Ann Meagher