

The 243rd meeting of the Board of Trustees
Mount Wachusett Community College
Wednesday, November 20, 2019
Murphy Conference Room
Meeting Minutes

Members present: Chairman Robert Antonioni, Trustees Abraham Bravo, Richard Cella, Claire Freda, Jamy Gaynor, Denise Kindschi Gosselin, Tracey Hutchinson, Ken Tomasetti and representative to the Academic Senate, Sheila Murphy.

Present from the College: President Vander Hooven, Vice Presidents Paul Hernandez, Robert LaBonte, Lea Ann Scales, Peter Sennett, Associate VP Michelle Paranto and Sr. Dean of Student Affairs, Jason Zelesky and Senior Staff Associate Jo-Ann Meagher. Many faculty and staff also attended.

Members unable to attend: Donata Martin

A. **CALL TO ORDER:** Chairman Antonioni called the meeting to order at 3:01 p.m.

B. **APPROVAL OF MINUTES:** Chairman Antonioni called for a motion to approve the minutes of October 10, 2019. A motion to approve was made by Ms. Freda and seconded by Ms. Gosselin. All approved. Motion carried.

C. **CHAIRMAN'S REPORT – Chairman Antonioni**

Chairman Antonioni welcomed all to the Board of Trustees meeting. The Finance Committee met just before the Board meeting. Chairman Antonioni found the meeting “helpful” to weather these difficult times. Chairman Antonioni announce that Ms. Candace Shivers, MCCC union representative and faculty member of Human Services, has requested time to update the board on a vote taken at the last MCCC meeting.

- Ms. Shivers introduced herself as the Instructor of Sociology, School Health Professions, Public Service Programs & Social Sciences as well as the MCCC Union Steward. Ms. Shivers handed Chairman Antonioni a petition signed by some of the faculty and staff. She said that one of her duties, as the Union Steward is to form a tenure committee made up of faculty and staff that go through the process of recommending who is to get tenure. At their last meeting, they made and passed a motion to officially announce they are concerned the process is not being followed as it pertains to tenure.

Chairman Antonioni thanked Ms. Shivers for that information.

D. **PRESIDENT'S REPORT – President Vander Hooven**

- President Vander Hooven welcomed all to the meeting and thanked them for accommodating the meeting schedule change due to the Administrative Action concerning the DCAMM project.
- The president also thanked Ms. Shivers for bringing forth that information on the tenure process.
- President Vander Hooven congratulated Senior Dean of Students, Jason Zelesky, on being named NASPA (National Association of Student Personnel Administrators) region I award recipient.
- Strategic Plan is progressing, ongoing and continues to be posted on the website.
- Thanked Trustees Hutchinson and Bravo for attending the statewide Trustee Conference on October 31, 2019 in Westborough, MA
- There is a handout in your packet concerning the trustee advocacy training. It is a webinar through “ZOOM”. We will be sending the information to you electronically
- MWCC will be hosting the joint Board of Higher Education and Board of Elementary and Secondary Education. It is scheduled for Tuesday, December 17, 2019.
- President Vander Hooven spoke about a student he meet in the hall last week. This student mentioned he is a member of SAGA (Sexuality And Gender Alliance) Club. He said this is the first environment he feels truly welcomed. Our faculty and staff make this difference to our students. Thank you to the advisor of SAGA, David Iannaccone.

E. REPORTS FROM MEMBERS OF THE LEADERSHIP TEAM

- Jess Mynes, Assistant Dean of Library and Academic Support Services, Leo & Theresa La Chance Library, gave a presentation on all the resources the library offers to the college community as well as the local community.

F. ADMINISTRATIVE ORDERS OF THE DAY – VICE PRESIDENT LABONTE

- **AD – 1244** – Approval of First Quarter Trust Fund. Chairman Antonioni asked for a motion to approve AD-1244. Mr. Tomasetti made a motion and Ms. Gosselin seconded the motion. All approved. Motion carried.

ADMINISTRATIVE ORDERS OF DAY - APPROVAL OF DIVISION OF CAPITAL ASSET MANAGEMENT AND MAINTENANCE

- A. AD-1245** – Approval of the Division of Capital Asset Management and Maintenance application. President Vander Hooven talked about the process and the hard work that VP Stiso and his staff put into gathering the pertinent information for the application. He explained the need for a vote by the Board of Trustees in order to move forward with the application. He referred to the handout and said that it was almost identical to the presentation they gave to DCAMM. Chairman Antonioni asked for a motion to approve AD-1245. Mr. Tomasetti made a motion to approve AD-1245. The motion to approve was made by Mr. Cella and seconded by Mr. Tomasetti All approved. Motion carried.

- a.** Ms. Murphy asked that the minutes reflect that she is not a voting member of the Board.

G. OLD BUSINESS-CHAIRMAN ANTONIONI-

- Chair Antonioni asked if there was any old business. Ms. Freda asked if they could be provided with a copy of the tenure policy and procedure. President Vander Hooven said that he would forward in the morning to all trustees.

H. NEW BUSINESS

- I.** Chairman Antonioni asked if there was any other business before the board. Hearing none, the Chair asked for a motion to adjourn. A motion was made by Ms. Hernandez and seconded by Mr. Cella. The meeting adjourned at 3:49kl p.m.

Respectfully submitted,

Jo-Ann Meagher