How to Prepare for Registration

Prepare for registration appointments by looking up course offerings and putting together a possible schedule for yourself



Using Degree Works

Review your major, student ID, GPA, academic standing, and degree progress

How to understand your progress

How close are you to completing your degree?

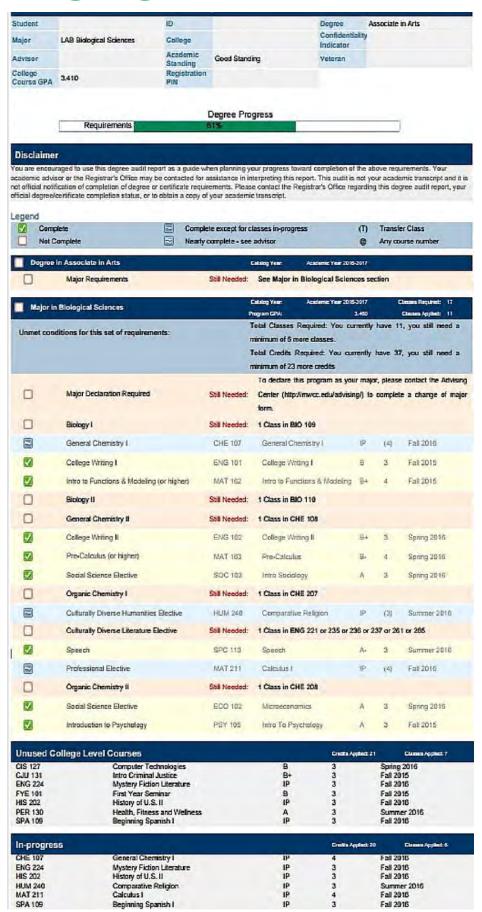
Dark pink sections indicate what is left to complete your degree

Blue sections indicate your current registration

Pale pink sections indicate completed coursework

Click on course abbreviations to get a description & view prerequisites

Courses that are not used by your degree and course that are currently in progress



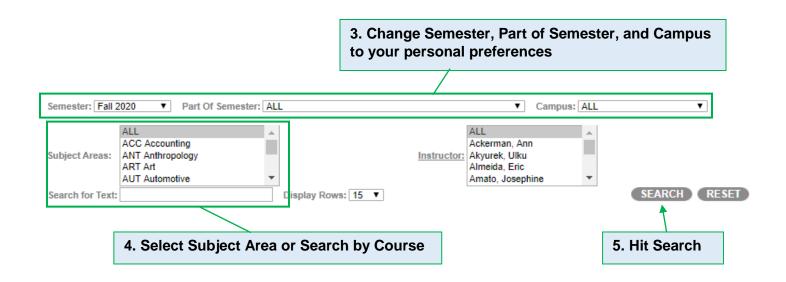
REV 5/18/20

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Search for Courses via Course Listing

- 1. Log onto iConnect
- 2. Click on the Search for Courses Button







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Course Listing Key Terms

CRN	Course Registration Number
COURSE	Particular Course within a Subject Area
SECTION	Used for Book Assignment

CAMPUS	Location of Course
GAR	Gardner
LEO	Leominster
DEV	Devens
BUR	Fitchburg
WEB	Online
CYCLE	Part of the Semester the Course Will Run
1	Full Semester
C1	First Half of the Semester
C2	Second Half of the Semester
IN	Intersession
Q	Noncredit

	T						
DAYS	Days when Courses will Meet						
М	Monday						
т	Tuesday						
w	Wednesday						
R	Thursday						
F	Friday						
S	Saturday						
U	Sunday						

TIME	Time that Courses will Meet						
NOTES	Special instructions and/or Requirements (Some Courses are Restricted to Certain Groups of Students)						
SEATS	The Number of Seats Still Available						

Helpful Hints:

Courses with a lab require two CRNs. Failure to enter both CRNs will create a Registration Error

Some courses are restricted to certain groups of students

Tuition Waivers are only applicable to State-Supported Courses

Linked Course FAQ

"But wait, how do I sign for up a science class with a lab or linked classes such as MAT 093 + 143"?

When registering for a science or a linked class make sure you put both CRNs into a box before hitting submit as shown below:

C	rn	Course	Section	Campus	State Supported	Cycle	Credits	Start End	Notes
62	057	BIO109	MWG	WEB	No	C1	4	26-MAY- 20 to 02- JUL-20	Must also take CRN 62058 BIO109 LMG
62	058	BIO109	LMG	WEB	No	C1	0	26-MAY- 20 to 02- JUL-20	

Tip: For sciences the lecture portion has the credits (in this case 4) and the lab has none. They must be registered for together as it says in the notes.

For the Math classes such as MAT 093 + MAT 143 MAT 097 + MAT 162, or the English courses such as ENG 097 + ENG 101 it would look like the following:

Crn	Course	Section	Campus	State Supported	Cycle	Credits	Start End
62141	MAT093	WEB	WEB	No	1	1	26-MAY- 20 to 20- AUG-20
62067	MAT143	WEB	WEB	No	1	3	26-MAY- 20 to 20- AUG-20
62143	MAD893	WE4	WEB	No	C2	1	13-JUL- 20 to 20- AUG-20

Tip

The math will allow you to pick the 093 or 097 to pair with your MAT 143 or 162 respectively.

Important!

You cannot mix the cycle math courses though, they must have matching start and end dates

Please see the next page for the English Example.

The ENG 097 + 101 are linked. You must pick corresponding classes according to the notes.

Crn	Course	Section	Campus	State Supported	Cycle	Credits	Start End	Notes
90600	ENG097	TR1	GAR	Yes	1	1	09-SEP- 20 to 23- DEC-20	Students MUST be eligible for this Transitions English section with advisor permission. Students MUST coenroll in ENG 101 Transitions section TR1 90267
90267	ENG101	TR1	GAR	Yes	1	3	09-SEP- 20 to 23- DEC-20	Students MUST be eligible for this COLLEGE TRANSITION section with Advisor permission. Students MUST register for corequisite section of ENG 097 90600

If you add both course CRNs into your Add/Drop page and hit submit be it for the Science, Math, or English courses, as long as they are both there when you hit "Submit Changes" it should go through.

Shown here for the ENG 097 + ENG 101:

Add Classes Worksheet



Questions? Contact Advising, Career and Transfer

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