ISC 220 Ethics and Responsibility: The Interdisciplinary Capstone
Sample Syllabus

INSTRUCTOR
John Doe
Assistant Professor

CONTACT INFORMATION
Phone: 978-630-9XXX
Email: jdoe@mwcc.mass.edu
Office: XXX

CLASS MEETING TIMES AND LOCATION
TR 9:00-11:00 AM – Synchronous meetings on Blackboard Collaborate

OFFICE HOURS:
I will be available on a Zoom chat during the following times, and by appointment:
- Monday: 1:30-2:15 PM
- Tuesday: 1:30-3:15 PM
The Zoom link is on the Contact me link in Blackboard

COURSE DESCRIPTION
USE CURRENT CATALOG COURSE DESCRIPTION. These are in the catalog, which can be accessed at:
http://catalog.mwcc.edu/coursedescriptions/

REQUIRED COURSE READING
www.cla.purdue.edu/english/theory/.

STUDENT LEARNING OUTCOMES
Upon completion of this course, students will:
- Identify the structure of ...
- Recognize the importance of ...
- Evaluate major concepts;
- Practice effective methods of ...
- Apply critical and analytical thinking skills ...

COURSE GRADING
Discussion Board Responses 20%
Essay Exam 20%
Research Paper 20%
Case Study 15%
Class Presentation 5%
Final Exam 20%
GRADING STANDARDS
A (93-100) Excellent comprehension of class concepts
A- (90-92) Excellent comprehension of class concepts
B+ (87-89) Very good comprehension of class concepts
B (83-86) Good comprehension of class concepts
B- (80-82) Better than average grasp of class concepts
C+ (77-79) Average grasp of class concepts
C (73-76) Average grasp of class concepts
C- (70-72) Less than average grasp of class concepts shown
D (60-69) Marginal knowledge shown, not all assignments completed satisfactorily
F (below 60) Failing, unacceptably low level of knowledge shown, less than 1/2 work completed

ACADEMIC HONESTY & PLAGIARISM
Students are responsible for knowing Mount Wachusett Community College’s policy on academic honesty and plagiarism, found at: http://catalog.mwcc.edu/academicresources/academicandgradingpolicies/. In sum, it is against policy to submit work with the deliberate intent to deceive or to cheat. Plagiarism is not tolerated at the college.

ATTENDANCE POLICY
Regular and active attendance is required. Students are allowed three unexcused absences in this course. If absences exceed these three, then the student shall receive a failing grade.

EXCUSED ABSENCES DUE TO COVID-19 PANDEMIC
Under the current circumstances, we recognize that there are unique health and public health concerns. If you test positive for COVID-19, please contact the Dean of Students at studentservices@mwcc.mass.edu to receive specific guidance on your next steps and when you can return to in-person activity. Do NOT come to campus or attend class in person if you have been advised by a medical practitioner or a public health official to stay at home due to COVID-19. Student Services has FREE COVID-19 self-tests available to all students. You can pick-up a test kit in Room 141 on the Gardner campus.

Excused absences will be allowed for the following: illness, quarantine due to possible exposure, quarantine pending test results, illness of a close family member. Documentation of the reason for the excused absence will be required, and must be presented to the Dean of Students. The Dean of Student will verify the excused absence, and notify me.

Classwork missed due to an excused absence may be made up. Please notify me as soon as possible of the absence and the expected length of the absence so that we can discuss make-up options. Please note that make-up work may not be identical to what was missed; alternative assignments may be required.

Absences for other reasons (minor illness, change in work schedule, transportation, etc.) do not fall under this policy, and will be treated as unexcused absences. Please do not come to campus or attend class if you have a fever or other possible symptoms of COVID-19.
CIVIL DISCOURSE AND RESPECT FOR DIVERSE VIEWPOINTS
This class is committed to a teaching and learning environment in which diverse viewpoints are expressed freely. All members will treat one another with tolerance, civility, and respect at all times.

ACADEMIC SUPPORT CENTER
Grow your skills! Learning assistance is available for students in a variety of disciplines and may be accessed in different ways.

- Walk-in and face-to-face appointment assistance with math, writing, and select other subjects is available by visiting LaChance Library (Gardner campus) Monday through Friday 9am-2pm.
- Online appointments are available by emailing the Academic Support Center at asc@mwcc.mass.edu at least 48 hours prior to your needed appointment. Not every subject is covered on all days at all times, so the more advance notice you provide, the better.
- Online support is also available through our third-party service ThinkingStorm. Please visit your Blackboard site for access to this service.

Questions about service options or student employment inquiries may be directed to asc@mwcc.mass.edu or 978-630-9333.

LIBRARY INFORMATION
The LaChance Library provides resources and services to assist all MWCC students with their class projects and research needs. Library materials available to students include books, e-books, print and electronic journals, databases, streaming video, and DVDs—all of which you can access from both on and off-campus. For support accessing library resources from home, please email the library at library@mwcc.mass.edu.

LaChance librarians are available to answer questions and help students use library materials and find sources for research projects. Students are encouraged to contact a librarian at any stage of the research process. They are available for in person walk-in help, one-on-one research appointments in person or over Zoom, or by phone, chat, text, or email.

Please visit the library website (https://library.mwcc.edu/home) for additional information.

COLLEGE CREDIT HOUR POLICY
One college hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for 15 weeks for one semester of credit, or equivalent amount of work over a different amount of time. For example, a three credit course is 3 college hours of classroom instruction and a minimum of six hours out of class student work per week for a 15 week semester. Laboratory work, internships, practicum, studio work, clinical placements and other work leading to credit hours will be at least equivalent to what is listed above. Out of class work is listed as a minimum estimate. Students should expect to spend more time on out of class work dependent upon the course.

WITHDRAWAL FROM A COURSE
A student may formally withdraw from a course through the last day to withdraw as published in the academic calendar. Students are required to request a withdrawal by emailing from your MWCC sponsored email to advisor@mwcc.mass.edu or the student’s specific advisor. Students who have
financial aid or veteran’s benefits are encouraged to contact those offices to understand the impact and potential money owed to the college as a result of withdrawing prior to requesting withdrawal from advising. A grade of “W” will be recorded on the student’s transcript. Please be advised that ceasing to attend a class will be reported to the Records Office by your instructor. This will result in a grade of "F" and may affect your current financial aid award. Course withdrawals will not be processed after the last day to withdraw, noted in the academic calendar for each term/cycle. "F" grades are averaged into the GPA for all students. Any withdrawal may affect progress toward degree and future eligibility for financial aid.

**ADMINISTRATIVE ACTION FORMS** are available for withdrawal after the 60% point of the semester/cycle as a result of extenuating circumstances. A student can obtain an Administrative Action Form on iConnect under the forms and documents tab. Documentation of the extenuating circumstances must be submitted with the form for this appeal to be reviewed.

**STUDENTS WITH DISABILITIES**
MWCC is committed to providing equal access to educational opportunities. Students with disabilities who may need accommodations in order to fully participate in classes and the remote learning environment should contact Disability Support Services at alabarge@mwcc.mass.edu or 978-630-9330. To receive reasonable accommodations, students need to voluntarily disclose a disability and provide official documentation. Please visit www.mwcc.edu/disability for more information about support services and the accommodation process. At MWCC, we recognize that we all learn in various ways, and we look forward to working with our students to help them be successful in their academic courses.

**COVID-19** has created change in many of our procedures, but it has not altered MWCC’s commitment to equal access to educational opportunity. Students with disabilities who may need accommodations in order to fully participate in classes and the remote learning format should contact Disability Support Services at alabarge@mwcc.mass.edu or 978-630-9330. We at MWCC recognize that we all learn in various ways, and we look forward to working with you to help you be successful in this course.

**COURSE OUTLINE**

**Week 1:** Introductions, Ethics, Social Responsibility, and Syllabus Review

**Week 2:** Literary and Critical Theory

**Week 3:** Poverty (Local and Global)
Reflection #1

**Week 4:** Equality, Discrimination, and Preferential Treatment
Reflection #2

**Week 5:** Interpersonal
Reflection #3

**Week 6:** Abortion & Euthanasia
Reflection #4
Week 7: Justice (Social and Economic)  
DUE: Essay Exam

Week 8: Crime and Punishment  
Reflection #5

Week 9: Business  
Reflection #6

Week 10: The Ethics and Social Responsibility of Research  
Reflection #7

Week 11: Biomedical  
DUE: Case Study

Week 12: Environmental  
Reflection #8

Week 13: Happiness  
Reflection #9

Week 14: Class Presentations

Week 15: Final Exam

Disclaimer: The instructor reserves the right to make changes to the course outline.