

The 255th meeting of the Board of Trustees
Mount Wachusett Community College
Thursday, November 4, 2021
Zoom
Meeting Minutes

- A. **CALL TO ORDER:** Chairman Antonioni called the meeting to order at 3:04 p.m.
- B. **ROLL CALL:**
- Present: Chair Antonioni, Claire Freda, Denise Gosselin, Irene Hernandez, Tracy Hutchinson, Donata Martin, Cody Nathanson, Ken Tomasetti and representing the Academic Senate, Sheila Murphy
 - Unable to attend: Jamy Gaynor
 - Present from the College: President Vander Hooven, Vice Presidents Adam Duggan, John Eisler, Lea Ann Scales, Sandra Quaye, Peter Sennett, Executive Director Dan Horlander, and Interim VP of Student Services, Jason Zelesky, Senator Brewer, Comptroller Heidi Swift and Senior Staff Associate, Jo-Ann Meagher. There were many faculty and staff viewing the live Vimeo stream.
- C. **APPROVAL OF MINUTES:** Chairman Antonioni called for a motion to approve the minutes of August 12, 2021. A motion to approve was made by Mr. Tomasetti and seconded by Ms. Hutchinson. All approved. Motion carried.
- D. **CHAIRMAN'S REPORT – Chairman Antonioni**
- Chairman Antonioni thanked everyone for attending the meeting. Reminded Trustees that the Board of Higher Ed requires the completion of the trustee training sessions by December 1, 2021.
- E. **PRESIDENT'S REPORT – President Vander Hooven**
- The president began by welcoming Sandra Quaye as the new Vice President of Finance and Administration
 - Introduced Adam Duggan as the new Vice President of Workforce Development
 - Overall enrollment is down 3% which is still very good comparatively
 - The college applied for but did not receive Title III Grant however there are components that we are eligible for and are moving forward with IT and document imaging system. Very beneficial to the college
 - Adam Duggan spoke about the \$142,000 we were awarded for non-credit CNA training and advanced manufacturing
 - An email went out today inviting everyone to a meeting on Portrait of a Graduate. Jim encouraged everyone to join if possible. You will get a new perspective on the needs of our students
 - We continue to have struggles with work environment and employment challenges
 - NECHE Self Study – a great deal of hard work has gone into completing the draft of description. The site visit will be in September or October of 2022. Jim thanked John Eisler and Richard Skinner on their guidance with the Self Study 9 Standards
 - We will be posting an updated version of the Strategic Plan for the Board of Higher Education
 - A vaccine requirement will be taking effect in January for students and employees. This could impact enrollment but they will need to prove vaccination in order to register for classes. There is ongoing discussions with MWCC
- F. **REPORTS FROM MEMBERS OF THE LEADERSHIP TEAM – THREE PRESENTATIONS ARE INCLUDED IN PACKET**
- **Interim Vice President Jason Zelesky Success Grant (Supporting Urgent Community Colleges Equity Through Student Services)**
 - all 15 community colleges started by President Lane Glenn of Northern Essex Community College
 - Initiated on March 4, 2021

- Initial allocation of \$430,761.56 (FY'21)
- Additional allocation of \$549,852 (FY'22)
- Anticipated allocation of \$560,000 (FY'23)
- MWCC Success Scholars- Cohort of 300 underserved, vulnerable, underrepresented students
- MWCC's Emerging Program
- Measuring Success
- SUCCESS MODEL
- SUCCESS Practices
- ANN REYNOLDS, ACADEMIC COUNSELOR/CCAMPIS ADVISOR, STUDENT SUPPORT SERVICES
 - Portrait of the Student-Parent
 - Family Friendly Campus Toolkit
 - General Student Demographics of those who completed the survey
 - Challenges of Student Parents
 - Student-Parents Requested Supports
 - MWCC Family Resource Center
- LEA ANN SCALES- VP OF ACCESS & TRANSITION, ACCESS & TRANSITION- *Before and Beyond: What sets MWCC Apart in the Higher Education Marketplace*
 - MWCC Student Road Map
 - College Access – programs and Career Activities
 - Early College/Dual Enrollment
 - Early College Academic Pathways
 - Portrait of a Graduate
 - Embedding Career throughout the Student Lifecycle
 - Eliminating Barriers, Building Careers
 - Connecting Students & Alumni to Business & Industry
 - Transfer
 - Telling the Story

G. ADMINISTRATIVE ORDERS OF THE DAY

- **AD – 1268 Approval of Fourth Quarter Trust Fund** – Vice President Quaye presented 4th Quarter Trust Fund. A motion was made by Ms. Hernandez and seconded by Ms. Hutchinson. Motion passed.
- **AD – 1269 Audited Financial Statement – tabled** - Chairman Antonioni asked for a motion to table the Audited Financial Statement until the December 22, 2021 Board of Trustees meeting. A motion was made by Ms. Freda and seconded by Mr. Tomasetti. Motion passed.

H. OLD BUSINESS-NONE

I. NEW BUSINESS –NONE

- J. ADJOURNMENT** - Chairman Antonioni asked if there was any other Ms. Hernandez and seconded by Ms. Hutchinson. The meeting adjourned at 4:32 p.m.

Respectfully submitted,

Jo-Ann Meagher

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