

The 258<sup>th</sup> meeting of the Board of Trustees  
Mount Wachusett Community College  
Tuesday, April 12, 2022  
Zoom  
Meeting Minutes

- A. **CALL TO ORDER:** Chairman Antonioni called the meeting to order at 8:40 AM.
- B. **ROLL CALL:**
- Present: Chair Antonioni, Claire Freda, Denise Gosselin, Irene Hernandez, Cody Nathanson, Doug Petersen and Ken Tomasetti
  - Unable to attend: Jamy Gaynor and Tracy Hutchinson
  - Present from the College: President Vander Hooven, Vice Presidents Adam Duggan, Interim VP John Eisler, Lea Ann Scales, Sandra Quaye, Peter Sennett, Executive Director Dan Horlander, and Interim VP of Student Services, Jason Zelesky, Senator Brewer, Comptroller Heidi Swift and Executive Assistant, Jo-Ann Meagher. There were many faculty and staff viewing the live Vimeo stream.
- C. **APPROVAL OF MINUTES:** Chairman Antonioni called for a motion to approve the minutes of February 10, 2022. A motion to approve was made by Ms. Gosselin and seconded by Mr. Tomasetti. All approved. Motion carried.
- D. **CHAIRMAN’S REPORT – Chairman Antonioni**
- Chairman Antonioni thanked everyone for attending the meeting. He deferred his time to the president for his report
- E. **PRESIDENT’S REPORT– President Vander Hooven**
- The president welcomed everyone to the meeting
  - Welcomed Heather Layton of Institutional Grants Office present today to assist if there are any questions concerning the Strategic Plan
  - The president was at a meeting recently where there was no mention of “COVID” until the very end of the meeting except to say that it was not mentioned. We are hopeful this is nearing the end. May 20<sup>th</sup> is the day that we will go “mask optional” on campus. This is the last day of the semester.
  - Jim introduced our new Chief Diversity Executive, Stephanie Williams. Stephanie thanked everyone and gave a brief update on her work at the college thus far.
  - We had an Open House on Saturday, April 9<sup>th</sup>. It was so well attended that it had to be moved to the theatre
  - We are in the process of planning our end of year events. Our commencement will take place in person this year with only individuals who have speaking roles seated on the platform. There will be a VIP section for Trustees, Foundation Board members, legislators, etc.
  - We received a new 10-year lease in at the Leominster campus. There will be extensive renovations to that building starting mid-May through end of calendar year.
  - Vice President of Finance and Administration, Sandra Quaye, updated the board on the Linus Allain building. We have signed a P & S agreement and will close at end of May. We have done our due diligence with the attorney and the Foundation. We will now be able to utilize the warehouse at the Linus Allain building for storage of equipment from the Leominster campus during renovations/redesign. VP Quaye also updated the board on the Devens campus. VP Duggan and his group have identified the space in order to reduce our footprint and rental cost. The Sims Lab will be moved to the Gardner campus.
  - Accolades to two of our faculty members, Lara Dowland and Nick Cochran who visited the California Community College System as part of the *Faculty Academy* initiated by former VP of Academic and Student Affairs, Paul Hernandez. This program shares best practices on meeting the needs of students.
  - November 7-9<sup>th</sup> is the confirmed dates for the NECHE visit. There will be a Board of Trustees session with the team and will have more on that as the details become available. You should have received the new draft of the Self Study in your packet.
  - The ACEN Accreditation team for nursing visited last week.

- Our Annual Veteran’s Scholarship Breakfast will be returning on Thursday, April 14<sup>th</sup> at 9-11 AM at Great Wolf Lodge in Fitchburg.
- Our Annual Board of Trustees meeting is scheduled for Thursday, June 16<sup>th</sup>.

**F. REPORTS FROM LEADERSHIP TEAM – ADAM DUGGAN, VICE PRESIDENT OF WORKFORCE DEVELOPMENT AND LIFELONG LEARNING – SEE ATTACHED PRESENTATION**

- Grant submitted in January and awarded in March for Mass Links – Adult Education Online Academy
- Financial Award
  - FY22 - \$600,000
  - FY23 - \$1,000,000
  - FY24 - \$1,000,000
  - Totaling \$2.6 million
- Program Design
  - yearly student seats of 200-240
  - HiSET/GED Prep – 3 levels, GLE 0-12
  - ESOL – 3 levels, SPL 0-6
- Guiding Principles of the MWCC Division of LLL and WFD
  - Access drives equity
  - Collaboration drives success
  - Innovation drives progress
  - Structure drives outcomes

**G. ADMINISTRATIVE ORDERS OF THE DAY**

- **AD – 1274 – Authority to Confer Degrees.** Chairman Antonioni asked for a motion to approve AD-1274. A motion was made by Ms. Freda and seconded by Mr. Petersen. All approved. Motion passed.
- **AD – 1275 – Approval of Emeritus Award(s):**
  - i. Professor Susan Goldstein
  - ii. Associate Professor Donna Santimore. Chairman Antonioni asked for a motion to approve AD-1275. A motion was made by Mr. Tomasetti and seconded by Mr. Nathanson. All approved. Motion passed.
- **AD – 1276 – Approval of Rank Change Recommendation**
  - i. John Little from Associate Professor to Professor. Chairman Antonioni asked for a motion to approve AD-1276. A motion was made by Ms. Gosselin and seconded by Ms. Hernandez. Motion passed.
- **AD – 1277 – Approval of Cancellation of Debt** as presented by Vice President Sandra Quaye. Chairman Antonioni asked for a motion approve AD-1277. A motion was made by Ms. Hernandez and seconded by Mr. Nathanson. All approved. Motion passed.
- **AD – 1278 – To accept the most recent draft of Strategic Plan as of April 12, 2022.** Chair Antonioni asked for a motion to accept the most recent draft of the Strategic Plan. Ms. Hernandez made a motion and seconded by Ms. Freda. Motion carried.

**H. OLD/NEW BUSINESS-NONE**

- I. ADJOURNMENT** - Chairman Antonioni asked for a motion to adjourn the meeting. Ms. Freda made a motion. It was seconded by Mr. Tomasetti. The meeting adjourned at 9:49 a.m.

Respectfully submitted,

Jo-Ann Meagher