

The 268th meeting of the Board of Trustees
Mount Wachusett Community College
Thursday, August 17, 2023
Murphy Conference Room
Meeting Minutes

A. **CALL TO ORDER:** Chairman Antonioni called the meeting to order at 8:34 AM.

B. **ROLL CALL:**

Present: Chair Robert Antonioni, Patti Bergstrom, Claire Freda, Denise Gosselin, Justina Johnson, Doug Petersen, Patricia Pistone, Ken Tomasetti, Rick Walton and representing the Academic Senate, Sheila Murphy

Unable to attend: Irene Hernandez and Tracy Hutchinson

Also present from the College: President Vander Hooven, many members of the Leadership Team and Executive Assistant Jo-Ann Meagher.

Many others joined via live stream on Vimeo

C. **APPROVAL OF MINUTES** – Chairman Antonioni asked for a motion to approve the minutes of June 8, 2023.

Ms. Freda made a motion to approve and the motion was seconded by Ms. Gosselin. All approved. Motion passed.

D. **CHAIRMAN'S REPORT** – Chair Antonioni announced that he received notice of Mr. Tomasetti's resignation. He touted Ken's numerous contributions and constant commitment to the college and community. Many members wished him well and thanked him for his service to the college.

E. **PRESIDENT'S REPORT** – President Vander Hooven

- a. Jim welcomed everyone to the meeting
- b. He also commented on Ken's many years of service and how grateful we are to have had him on the board for as long as we did. The president also shared that the Gardner Boys and Girls Club would not be where it is today if not for Ken and all of this leadership, time and energy.
- c. The president welcomed and introduced our new Vice President of Academic Affairs, Ana Gaillet.
- d. We received good news this morning concerning the enrollment –non-contract up 7.5%. Thank you to Marcia and her entire team for all their efforts in enrolling and supporting our students
 - i. Marcia Rosbury-Henne spoke about the events that we have been holding on campus with much participation. The Mass Reconnect is free community college to those over 25 years of age. It is the last dollar so the other buckets of money will be utilized first. We appreciate the Financial Services and Heather Ruland and her team for all their efforts in the repackaging for our students.
- e. Jim is now serving as the Chair for the Council of Presidents – several in person meetings in Boston
- f. The board will be receiving communication from Amanda for the Board Assessment with NECHE.
- g. The president announced to the board that this is Jo-Ann Meagher's last BOT meeting. Jo-Ann will be retiring after 28 years of service to the college. After today, Laurie Snoonian will be sending out the communications.

F. **LEADERSHIP TEAM REPORTS** – Adam Duggan, VP of Workforce Development – see presentation

a.

G. **MISSION/STRATEGIC PLAN UPDATE**- President Vander Hooven

- a. LT has compiled an 86 page operational plan
- b. LT is tasked with identifying the top 3 priorities
- c. Combine priorities will be forthcoming

H. ADMINISTRATIVE ORDERS OF THE DAY

- a. AD – 1299 – Approval of Rank Change for Candace Shivers. Chairman Antonioni asked for a motion to approve the rank change for Candace Shivers. Ms. Gosselin made a motion to approve and seconded by Ms. Pistone. All approved. Motion carried.
 - b. AD – 1300 – Approval of President’s Evaluation. (see attached report)
 - i. Jim spoke of his history thus far with the College including the Pandemic issues, enrollment, NECHE self-study and the budget
 - ii. The president presented the board with the following websites:
 1. MWCC Strategic Plan (<https://mwcc.edu/about-mwcc/mission/strategic-plan>)
 2. MWCC Operational Plan from 2021-2022(<https://mwcc.edu/about-mwcc/mission/strategic-plan>)
 3. NECHE 10-year self-study (<https://mwcc.edu/wp-content/uploads/2022/09/Mount-Wachusett-Community-College-Self-Studey-Report-2022-Final-min.pdf>)
 4. NECHE Visiting Team Report (<http://mwcc.edu/wp-content/uploads/2023/04/NECHE-Team-Report-for-Mount-Wachusett-Commnity-College-Fall-2022.pdf>)
 5. Massachusetts Department of Higher Education Vision Project Dashboard (<https://www.mass.edu/visionproject/degreegap/dashboards.asp>)
- After discussion concerning the recommendations, Chairman Antonioni’s proposal was for 5% retention increase retroactive to July 2022 per the Department of Higher Education as well as the Commissioner of Higher Education’s recommendation for presidential increase. He is also in favor of ACCT doing the presidential evaluations. Ms. Bergstrom made a motion to approve, seconded by Mr. Petersen. All approved. Motion carried.
- c. AD – 1301 – Approval of Endowment Incentive Matches FY 22-23
 - i. EIP – BHE 22-50 - \$71,26079
 - ii. EIP – BHE 23-15 - \$126,212.51. Chairman Antonioni asked for a motion to approve the Endowment Incentive Matches. Ms. Pistone made a motion to approve and it was seconded by Mr. Tomasetti. All approved. Motion carried.

- I. ADJOURNMENT – Chair Antonioni asked for a motion to adjourn the meeting. A motion was made by Mr. Tomasetti and seconded by Ms. Gosselin. All approved. Meeting adjourned at 10:12 AM.

Respectfully submitted,

Jo-Ann Meagher