

The 267th meeting of the Board of Trustees
Mount Wachusett Community College
Thursday, June 8, 2023
Remote only
Meeting Minutes

A. **CALL TO ORDER:** Chairman Antonioni called the meeting to order at 8:42 AM.

B. **ROLL CALL:**

Present: Chair Robert Antonioni, Patti Bergstrom, Claire Freda, Irene Hernandez, Denise Gosselin, Tracy Hutchinson, Justina Johnson, Doug Petersen, Patricia Pistone, and representing the Academic Senate, and Sheila Murphy

Unable to attend: Ken Tomasetti and Rick Walton

Present from the College: President Vander Hooven, Senator Brewer, Executive Director Dan Horlander, Heather Layton, Budget Coordinator Jody Lemoie, Vice Presidents Interim VP John Eisler, Sandra Quaye, Peter Sennett, CFO Heidi Swift and Executive Assistant Jo-Ann Meagher.

Many others joined via live stream on Vimeo

Guest presentation by Amanda Henrichs on Trustee Self-Assessment

C. **APPROVAL OF MINUTES**

a. **MARCH 30, 2023**

b. **MAY 17, 2023**

Chair Antonioni asked for a motion to approve the minutes of the last two meetings. Ms. Gosselin made a motion to approve and Ms. Freda seconded that motion. All approved. Motion passed

D. **CHAIRMAN'S REPORT** – Chair Antonioni commended everyone for the wonderful commencement exercises held on May 17th.

E. **PRESIDENT'S REPORT** – President Vander Hooven

- a. Remarkd on what a great commencement again this year.
- b. He officially welcomed new student trustee Justina Johnson to the Board. She has big shoes to fill with replacing Cody Nathanson.
- c. Short agenda with 3rd Qtr Trust Fund and Provisional Budget presentations but also Amanda Henrichs will be presenting the importance of the Trustees Self- Assessment and next steps
- d. Enrollment efforts are ongoing with a couple of big events coming up with a Registration event with over 100 students signed up to attend.
- e. The president will be forwarding to the Presidential Evaluation Committee his draft
- f. The next meeting will have Lifelong Learning Vice President Adam Duggan presenting on MassLinks

F. **LEADERSHIP TEAM REPORTS** – none

G. **MISSION/STRATEGIC PLAN UPDATE**- President Vander Hooven spoke a bit about the Trustee Self Evaluation presentation that Amanda Henrichs will be giving shortly

H. **ADMINISTRATIVE ORDERS OF THE DAY**

- a. AD – 1297 – 3rd Quarter Trust Fund as presented by Comptroller Heidi Swift. Chair Antonioni asked for a motion to approve the trust fund. Ms. Hutchinson made a motion to approve and seconded by Ms Freda. All approved. Motion carried.
- b. AD – 1298 – Provisional Budget FY 24 as presented by Budget Coordinator & Senior Financial Analyst, Jody Lemoi. Chairman Antonioni asked for a motion to approve the Provisional Budget for FY24. Ms. Hutchinson made a motion to approve, seconded by Ms. Gosselin. All approved. Motion carried.

I. **NEW BUSINESS** – Board of Trustees Self-Assessment as presented by Amanda Henrichs, Director of Assessment.

- a. Amanda spoke about the detailed process of Trustee Self-Assessment-reviewing the NECHE Standard 3 especially 3.3-3.11
- b. A subcommittee will need to be established
- c. Question bank distributed choosing 3-4 questions from each category
- d. Director of Assessment collates results and formats as a survey
- e. BOT completes the survey
- f. Results are collected
 - i. Report distributed to the board
- g. President leads board in discussion of results
- h. Board sets goals for next year based on discussion
- i. Report on discussion results and board actions is shared publically according to board policy

J. **ADJOURNMENT** – Chair Antonioni asked for a motion to adjourn the meeting. A motion was made by Ms. Hutchinson and seconded by Mr. Petersen. All approved. Meeting adjourned at 9:22 AM.

Respectfully submitted,

Jo-Ann Meagher