

The 261<sup>st</sup> meeting of the Board of Trustees  
Mount Wachusett Community College  
Thursday, August 11, 2022  
Zoom  
Meeting Minutes

- A. **CALL TO ORDER:** Chairman Antonioni called the meeting to order at 8:33AM.
- B. **ROLL CALL:**
- Present: Chair Robert Antonioni, Claire Freda, Denise Gosselin, Irene Hernandez, Tracy Hutchinson, Cody Nathanson, Douglas Petersen, Patricia Pistone, and representing the Academic Senate, Sheila Murphy
  - Unable to attend: Ken Tomasetti
  - Present from the College: President Vander Hooven, Vice Presidents Adam Duggan, Interim VP John Eisler, Lea Ann Scales, Sandra Quaye, Peter Sennett, Executive Director Dan Horlander, and Interim VP of Student Services, Jason Zelesky, Senator Brewer, and Executive Assistant, Jo-Ann Meagher. There were many faculty and staff viewing the live Vimeo stream.
- C. **APPROVAL OF MINUTES:** Chairman Antonioni called for a motion to approve the minutes of June 27, 2022. A motion to approve was made by Ms. Freda and seconded by Mr. Petersen. All approved. Motion carried.
- D. **CHAIRMAN’S REPORT – CHAIRMAN ANTONIONI**
- Chairman Antonioni thanked everyone for attending the meeting. He waived his time to President Vander Hooven for his report
- E. **PRESIDENT’S REPORT– President Vander Hooven**
- President Vander Hooven welcomed everyone to the meeting
  - Began by saying there is quite a lot going on on-campus. There will be an extensive update by Vice President of Finance and Administration, Sandra Quaye and Executive Director of Facilities, Stanley Pitchko.
  - Enrollment is lower than expected but there is still time for the numbers to increase. Late registrations, etc.
  - People are still dealing with very difficult times and trying to navigate the uncharted territories
  - Excited about the roll out of the Strategic Plan. We will be moving forward to where this will be second nature to every meeting we hold.
  - We have hired 15 new faculty members
  - NECHE update by Interim VP Eisler –
    - Site visit is scheduled for November 6-9, 2022.
    - Kick Off Dinner on Sunday, November 6 – with specific teams
    - College community asked to hold November 7 & 8th whereby the site visitors would have an opportunity to meet with relevant individuals
    - Wrap-up on November 9<sup>th</sup> with actual draft report that will be submitted to the Commissioner for approval
- F. **REPORTS FROM LEADERSHIP TEAM – FACILITIES UPDATE**
- Vice President Sandra Quaye introduced Stanley Pitchko to give an overview on facilities with DCAMM monies
    - The Mount was awarded 5.6K for deferred maintenance issues:
      - Fitness Center HVAC
      - Haley mechanical ventilation
      - Fire alarm system
      - Water main
      - Haley 10” chilled water piping
      - BioMass boiler opacity meter

- College was issued 250K in DCAMM small repair funding improvements made:
  - 50 large windows replaced
  - Motor bearings in the HVAC system replaced
  - Painted 5 classrooms
  - Roll up door in mechanical room
  - Failing north café spline ceiling
- There will be \$5.9M DCAMM 5-year funding for next round deferred maintenance to include:
  - Perform studies on critical systems
  - Fitness Center roof
  - ACM abatement
  - Old Duck Pond Dam
  - Quad sidewalk
- Overall the college facilities are thought to be in good shape

**G. ADMINISTRATIVE ORDERS OF THE DAY**

- **AD – 1282 – Approval of FY’23 Budget/Spending Plan** – as presented by Vice President of Administration and Finance, Sandra Quaye. Chairman Antonioni asked for a motion to approve the Fiscal 2023 Budget/Spending plan. A motion was made by Ms. Hutchinson, it was seconded by Mr. Nathanson. All approved. Motion carried.

**H. OLD/NEW BUSINESS-PRESIDENT VANDER HOOVEN/BOARD ORIENTATION DISCUSSION**

- Board Orientation Discussion-This will be a day long, in-person only board overview immediately following NECHE visit in November.
- Sessions will include academic deans, senate, enrollment management teams, etc.
- Board responsibilities
- Tours of Gardner and Leominster
- Wrap up dinner

- I. ADJOURNMENT** - Chairman Antonioni asked for a motion to adjourn the meeting. Ms. Hernandez made a motion. It was seconded by Ms. Hutchinson. The meeting adjourned at 9:48 AM.

Respectfully submitted,

Jo-Ann Meagher