

Constitution of **Name of Club**

Mount Wachusett Community College, Gardner Massachusetts

Article I- Name

This club will be known as **Name of Club**.

Article II- Purpose

The purpose of the club is to bring together the diverse community of musicians that attend MWCC while organizing music related events such as open mic nights, coffee houses, and a battle of the bands. We also strive to collaborate with other schools or clubs as opportunities present themselves.

Article III- Membership

Membership is open to all full and part-time students of Mount Wachusett Community College.

Article IV: Advisor(s)

The club advisor must be a MWCC faculty, staff, or administrator who has been approved by the Senior Student Affairs Officer or their designee.

Article V: Officers/Election of Officers

Section 1. Club officer positions shall be as follows: Required: President and Treasurer. When the president and treasurer positions are filled, the positions of Vice-President and Scribe will be offered.

Section 2. Officer Requirement:

1. Officers must maintain a minimum of a 2.0 GPA
2. Be registered for a minimum of 6 credits.

Section 3. The members of the organization will elect all officers by a majority vote using the InvolveMOUNT Election feature. In the case of an officer resigning or being removed from their position, an election to replace him/her will be held at the earliest time possible after their resignation or removal.

Article VI: Duties of the Officers

Section 1. The president shall preside at all the meetings. They shall provide each member with a copy of the agenda for each meeting.

Section 2. The vice president will preside at the meeting in the absence of the president and assist the president as needed.

Section 3. The scribe shall be required to take the minutes of each meeting and shall be responsible for distribution of the meeting minutes to the membership. In the absence of all the other officers, the scribe will assume the duty of presiding at the meeting.

Section 4. The treasurer will assume the responsibility of keeping an accurate record of the funds received and spent by club. In the absence of the president and vice president, the treasurer will assume the duty of presiding at the meeting. In the absence of a scribe, the treasurer will take the minutes of the meeting and shall be responsible for distribution of the meeting minutes to the membership.

Article VII – Meetings

Meetings will be held at least **once a month** during the fall and spring semesters.

Article VIII - Amendments

Amendments to this constitution must be approved by a majority vote of the members present at the meeting.

Article IX - SGA By-law Amendments

Any ratified changes to SGA by-laws that impact student clubs and organizations will be considered in effect upon delivery of notice. Student organization by-laws will be updated as appropriate and designated by the SGA and/or their official designee

Approved by the **Name of Club** on **type date here**.