

# SPRINGFIELD COLLEGE



**SCHOOL OF HUMAN SERVICES**

**TRANSFER AGREEMENT**

between

**MOUNT WACHUSETT COMMUNITY COLLEGE**

and the

**SCHOOL OF HUMAN SERVICES OF  
SPRINGFIELD COLLEGE  
BOSTON CAMPUS**

for the

**ASSOCIATE OF ARTS AND ASSOCIATE OF SCIENCE DEGREES**

and the

**BACHELOR OF SCIENCE DEGREE IN HUMAN SERVICES**

**BACCALAUREATE DEGREE COMPLETION PROGRAM  
TRANSFER AGREEMENT**

**MOUNT WACHUSETT COMMUNITY COLLEGE**

**and**

**SPRINGFIELD COLLEGE SCHOOL OF HUMAN SERVICES  
BOSTON CAMPUS**

The intent of this Agreement is to facilitate a smooth transfer and transition of qualified Associate of Arts or Associate of Science degree graduates from Mount Wachusett Community College into the Bachelor of Science degree program in Human Services of the School of Human Services of Springfield College (SHS). Successful implementation of the Agreement is dependent upon communication of its contents to all involved participants and the assumption of responsibility by both institutions for such communications.

SHS agrees to accept as juniors (fifth term students) those Mount Wachusett Community College graduates who have earned an Associate of Arts or an Associate of Science degree. The SHS transfer credit policy for students who have earned an Associate of Arts or Associate of Science degree allows the granting of a minimum of 60 transfer credits and the fulfillment of the General Education requirements (except for embedded competencies). The Associate degree transfers as a “block” so students are ready to begin their junior year (fifth term) at SHS.

**STATEMENT OF PURPOSE**

The Bachelor of Science degree in Human Services of SHS is an academic program of Springfield College, based in Springfield, Massachusetts. The baccalaureate degree program offers a unique collaborative learning environment that teaches students how to deliver effective human services and to improve the quality of life in organizations and communities.

## **I. Objectives of the Agreement**

1. To provide specific information for transfer students who wish to pursue the Bachelor of Science degree in Human Services at SHS.
2. To facilitate the smooth transfer and transition of students from Mount Wachusett Community College into SHS.

## **II. Eligibility Criteria**

1. This agreement is based upon the completion of any of MWCC's Associate of Arts or Associate of Science degrees.
2. Students covered by this Agreement must have completed at least two years of documented community service (paid or volunteer) prior to admission. Such community services may be represented by activities associated with social service agencies, community organizations, faith-based institutions, community development projects, non-profit organizations, or other appropriate human service focused entities.
3. The collaborative learning format of the Bachelor of Science degree in Human Services is best suited for the adult learner. To that end, the SHS program best meets the needs of students 25 years and older.
4. Students covered by this Agreement must complete all undergraduate admissions requirements and gain admission to SHS. A student's participation in the Agreement does not guarantee admission into Springfield College.

## **III. General Provisions**

1. The College's transfer credit policy for students in the School of Human Services who have earned an Associate of Arts or an Associate of Science degree allows the granting of a maximum of 72 transfer credits, including the fulfillment of the General Education requirements (except for embedded competencies), toward the 120 credit Bachelor's degree requirement. Students will be required to complete a minimum of 48 credits in residency at SHS.
2. Mount Wachusett Community College transfer students may be able to complete the requirements for the 120 credit baccalaureate degree in 16 months or 4 semesters of satisfactory full-time study.
3. Mount Wachusett Community College agrees to promulgate information about and to advise interested students of the provisions for transfer to SHS in this Agreement.

4. Annually, appropriate staff from both institutions will visit the other's campus and confer on matters appropriate to maintain and facilitate the terms of this Agreement.
5. SHS agrees to annually submit to Mount Wachusett Community College a report on the academic progress of Mount Wachusett Community College transfer students covered by this Agreement.
6. It is the responsibility of the student to provide SHS with a final, official Mount Wachusett Community College transcript listing all courses completed and including statement of degree.
7. SHS agrees to accept in transfer all credits taken as part of the Associate of Arts or Associate of Science degree indicated in this Agreement except for developmental and remedial courses (0 level) in accordance with Mount Wachusett Community College.

**IV. According to this Agreement, both Mount Wachusett Community College and SHS will:**

1. At the request of either party, review the contents or implementation of this Agreement.
2. Notify each other concerning any contemplated curricular changes which would affect the future of this Agreement.

**V. Review/Revision Provisions**

1. This Agreement will automatically renew unless superseded by a new agreement. Either institution may terminate this Agreement at any time by written notice of at least one (1) year in advance of the effective date of termination. Should the agreement be terminated, it is understood that the termination will not apply to students already accepted by SHS under the terms of this Agreement.
2. Substantive changes in the courses or program of either institution will involve discussion between representatives of SHS and MWCC. At the request of either party, a review of the contents or implementation of this Agreement will be conducted by the two institutions.
3. As necessary, updates to this Agreement to establish currency of courses shall take place between the following officials at Mount Wachusett Community College and SHS officials.

**TRANSFER AGREEMENT BETWEEN  
MOUNT WACHUSETT COMMUNITY COLLEGE**

**AND**

**SPRINGFIELD COLLEGE SCHOOL OF HUMAN SERVICES**

Signature indicates acceptance of this Agreement.

**MOUNT WACHUSETT COMMUNITY COLLEGE**

**SPRINGFIELD COLLEGE**

\_\_\_\_\_  
Daniel M. Asquino, Ph.D.  
President

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Jean A. Wyld, Ph.D.  
Vice President of Academic Affairs

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Melissa Fama, Ph.D.  
Interim Vice-President, Academic Affairs

\_\_\_\_\_  
Robert J. Willey, Jr., Ph.D.  
Dean, School of Human Services

\_\_\_\_\_  
Janice Gearan, M.A.  
Department Chair, Human Services

\_\_\_\_\_  
Ulric Johnson, Ph.D.  
Assistant Dean/ Campus Director

\_\_\_\_\_  
Irene Rios, M.S.  
Registrar

Date of final signature: \_\_\_\_\_

Articulation Contact Information:

Transfer Planning Services  
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